

Philosophy Add Permit

(Valid weeks 1-2 of the semester. Signed, completed form due to Department of Philosophy,
Mendocino Hall room 3000)

Use this form **only if unable** to add through My Sac State.

Name _____ Email _____
(Last) (First)

Cell Phone # _____ Daytime Phone _____

Semester/Year: _____

Campus ID

(Find your number on My Sac State, click on Sac State ID.)

INSTRUCTIONS TO STUDENT:

1. List your course information in the box below. Follow the sample format listed.
2. Obtain instructor's approval; turn form to the Philosophy Office, Mendocino Hall, room 3000, **before the end of the second week of classes.** (If you are registering to AUDIT the course, complete this form then return it to Admissions & Records for processing.)
3. Check **My Sac State** to verify that the class has been added.

Call No.	Language & Course No.	Sec. No.	Title	Units
(sample) 23456	PHIL 004	02	Critical Thinking	3

_____ Initial here if you are AUDITING the course. If auditing, take your signed form to Admissions & Records.

INSTRUCTOR PLEASE INDICATE & SIGN:

- Permission is granted to override the maximum class size.
- Time conflict with another class.
Permission is granted to override time conflict with _____ by _____
(other course) (signature of instructor whose class will be missed)
- Other _____

(Instructor's Signature)

(Date)

DEPARTMENT USE ONLY

Added by: _____ Date: _____

Denied Comments: _____

Student indicates intent to audit the course. The form is being returned to the student.