



August 10, 2009

TO: Alexander Gonzalez, President, California State University, Sacramento

FROM: Stephen Perez, Chair, University Budget Advisory Committee

SUBJECT: Final Recommendations for the 2009-10 University Budget Allocations

The state has seen unprecedented reductions for the 2009-10 fiscal year, which has directly impacted the California State University system. This impact has trickled down to the university level and has resulted in large baseline (permanent) reductions. These baseline reductions coupled with existing and new campus expenditures have produced an overall campus baseline deficit of \$30,352,752. In the 2009-10 fiscal year, the furlough expenditure reduction plan provided campuses with one-time relief for the current year and bought campuses some extra time to plan and deal with the future reductions. The Chancellor's Office (C.O.) calculated campus furlough expenditure reduction target amounts based on the premise that all Collective Bargaining Units (except for Unit 8) were to take furloughs for the 2009/10 fiscal year. Based on their calculations, our campus' targeted furlough expenditure reductions totaled \$16,037,000. This one-time reduction reduced the campus' overall deficit to \$14,315,752 for the 2009-10 fiscal year only.

The University Budget Advisory Committee (UBAC) has carefully reviewed all facets of the budget which include the sources of funds and the anticipated uses of funds (e.g. campus expenditure needs, All University Expenses, and one-time funding). The sources of funds include a reduction to the General Fund (State Appropriations) as well as a 10% and 20% increases in State University Fees for resident students. It also includes a 10% fee increase for Non-resident Tuition. The uses of funds include a reduction to the All University Expenses, augmentation to divisional baseline funding, and increases to university commitments. In addition, one-time funding of expenditure requests by divisions were also reviewed and a recommendation is included.

## All University Expenses

In response to the budget call, the divisions submitted their All University Expenses (AUE) requests for the 2009-10 fiscal year. UBAC recommends that some of the new requests be granted, some be reduced, and some be transferred to divisional baseline, while others be eliminated as shown in the attached document.

In reviewing these requests, UBAC is mindful of the following criteria:

- AUEs are generally costs allocated to a division that has little control over the expenditure. For example, energy expenses are incurred by ABA; however, the usage of energy is not controlled by ABA.

- AUEs should also be ongoing and thus require baseline funding. In the event that a division requests an AUE that appears to be short-term or a one-year expenditure, UBAC recommends this be allocated as a one-time allocation and thus not become a baseline expenditure. For example, consulting services by their nature should be short-term necessities and thus not require baseline funds.
- AUEs are restricted to a specific type of expense that has university wide implications and are outside the normal scope of operation for any one division, program center, or department.

#### Specific recommendations for AUE

- To compare funding differences between the 2008-09 and 2009-10 fiscal years as well as comments on funding levels, please refer to the All University Expenses attachment. Total AUE reductions from the 2008-09 budget amounts totaled \$500,863.
  - Divisions provided reductions based on new fiscal year needs totaling -\$326,625K
  - Reduced Accreditation by -\$35K
  - Increased Disabled Students-Assembly Bill 422 by \$4K
  - Increased Disabled Students-Contract Interpreters by \$9K
  - Eliminated College Catalog AUE of -\$10K (switch to on-line)
  - Reduced California Teacher Performance Assessment by -\$50K
  - Reduced Classroom Furniture by -\$25K
  - Reduced Campuswide Software and Hardware by -\$214,239
  - Increased Telecommunications by \$93,927
  - Increased Academic Information Resource Center UPS Maintenance by \$2K
  - Increased External Audits by \$1K
  - Increased Space Rental by \$312,214
  - Reduced Capital Projects Feasibility Studies & Master Plan by -\$25K
  - Funded new 1098-T Hope/Lifetime Learning Relief Tax of \$40K
  - Funded Student Access to Computer Labs of \$68K
  - Increased Placer Hall Maintenance & Utilities by \$3K
  - Reduced Campus Renovations by -\$125K
  - Increased Complaint Investigation by \$15K
  - Increased Faculty Promotions by \$44,960
  - Increased USA/Noontime Wellness by \$4,500
  - Increased Trustees Authorizations by \$4,400
  - Increased Jean Cleary Mailings by \$1K
  - Funded Maintenance and Updates of PAVE System of \$7K
  - Reduced CMS Backfill and Consultants by -\$300K

### Baseline Augmentations

In response to a memo from the Vice President of Administration and Business Affairs dated April 10, 2009, UBAC has considered a baseline augmentation to the division of Student Affairs that can be funded through fees collected for transcripts and applications. The justification for the augmentation is that the division of Student Affairs is currently performing enrollment management functions that are crucial to the University's stabilizing its enrollment around established targets. These functions are currently performed predominantly by staff hired on a temporary basis and paid for out of the Division's carry forward funds.

The Student Affairs' Division Carry Forward Expenditure Plan submitted to UBAC includes an estimate of the amount needed to fund the Division sufficiently to perform these functions, including "New support for temporary personnel and O&E associated recruitment and enrollment (\$366,709)," an "ongoing structural deficit (\$300,000)," and on-going enrollment management costs (\$172,000), which were absorbed through other funding (Resident Life) for the 2008/09 fiscal year only.

Given that recruitment, retention, and graduation are the first priority in the University's Strategic Plan and stable enrollment is vital to budget stability, the case has been made that these positions ought to be made permanent and thus require baseline funding. UBAC recommends a baseline augmentation of \$838,000. This augmentation is in addition to the increase in baseline funding of \$170,000 recommended due to allocating funds for University-wide enrollment planning as baseline instead of as an All University Expense.

UBAC recommends the fees addressed in the memo from Vice President Garcia continue to be collected centrally. The committee generally prefers that fees and cost recovery funds to be collected centrally and baseline allocations be made to divisions to cover needed services (including those to auxiliaries).

Since deferred maintenance is viewed as an important component to help address the campus' aging facilities, UBAC recommends that a permanent augmentation of \$200,000 be allocated to Administration and Business Affairs.

## **University Commitments**

UBAC has reviewed the annual commitments for the Ramona Avenue payback, the rental rate increases, the CalSTRS master lease, and the academic-related tenant improvement funding for the CalSTRS building, and UBAC supports the need to proceed with these strategic acquisitions, which will help the university meet its Academic and Student related initiatives.

## **Baseline Cuts to Divisions**

UBAC realizes that since the university faces a large baseline deficit, it is important to seek permanent solutions to reduce it. If the campus were to only use one-time funds to offset the deficit, it would not help the university in the long run, as it would still be burdened with the same baseline deficit in 2010/11. In looking forward, UBAC has recommended a two-pronged approach to remedy the budget deficit situation: using both permanent reductions and one-time carry forward funds to balance the budget. For the 2009-10 fiscal year, the overall deficit stands at \$14,315,752. UBAC recommends that a 6.31% permanent divisional reduction be implemented equally across all divisions with the exception of Governmental and Civic Affairs. This 6.31% divisional reduction translates to a permanent reduction of \$9,315,752 to the university. The remaining \$5,000,000 will be funded through one-time central carry forward funds, thus allowing divisions the time to carefully and thoughtfully plan for the 2010/11 impacts. UBAC recommends that the below suggested reductions should be implemented.

	09/10 Recommended % Cut-Baseline	09/10 Recommended Baseline Reductions	09/10 One- Time	Total 09/10 Reduction
Academic Affairs	-6.31%	(\$6,528,882)		(\$6,528,882)
Admin & Business Affairs	-6.31%	(\$1,036,764)		(\$1,036,764)
Student Affairs	-6.31%	(\$591,656)		(\$591,656)
Information Resources & Technology	-6.31%	(\$507,205)		(\$507,205)
University Advancement	-6.31%	(\$258,409)		(\$258,409)
Athletics	-6.31%	(\$208,753)		(\$208,753)
Human Resources	-6.31%	(\$120,013)		(\$120,013)
President's Office	-6.31%	(\$64,070)		(\$64,070)
Governmental & Civic Affairs				
One-time Central Carry Forward			(\$5,000,000)	
Center for Calif Studies *				
	<b>-6.31%</b>	<b>(\$9,315,752)</b>	<b>(\$5,000,000)</b>	<b>(\$14,315,752)</b>

\* Center for CA Studies' reductions are made separately from the University (per Budget Act) so it is not factored into reduction calculation percentages

### One-time Expenditure Request Funding

The university has approximately \$9 million in central carry forward funds. UBAC recommends that, in addition to using \$5 million toward balancing the 2009-10 fiscal year budget, a portion of these funds be used toward one-time divisional expenditure requests. After careful review and consideration, UBAC recommends the following funding of requests totaling \$465,000.

- Public Safety's campus surveillance camera/in-car camera systems = \$250,000 (determine best use of funds for intended purposes)
- Athletics women's basketball locker room = \$25,000
- IRT's Data Warehouse licenses = \$50,000
- Human Resources workload support (2 - .5TB temp positions) = \$40,000
- Student Affairs' Student Records Archive Phase 2 = \$100,000

If this recommendation is approved, the remaining central carry forward balance will be approximately \$3.5 million

UBAC has requested additional information on the following one-time expenditure request. Once the information has been received and reviewed, a recommendation will follow.

- Student Affairs' renovations to Lassen Hall classroom space = pending (\$125K) - more information

Attachments

**CALIFORNIA STATE UNIVERSITY, SACRAMENTO**  
**PROJECTED SOURCES AND USES OF FUNDS - OPERATING FUND SUMMARY**  
**2009-10 Fiscal Year**  
**As of 8-5-09**

<i>Total Re-benched FTES*</i>	23,413
<b>Funded Re-benched Resident FTES</b>	<b>22,970</b>
<i>Non-Resident FTES</i>	443
<b>2009-10 Initial Campus Budget Estimates</b>	
<b>Sources of Funds</b>	
<i>Appropriations - General Fund Baseline from Prior Year</i>	\$165,622,497 (1)
Unallocated Reductions	(\$3,881,000)
Retirement Adjustments	(\$83,280)
Adjustments	(\$456,200)
<i>Adjusted General Fund Baseline Appropriation</i>	\$161,202,017
<i>State Appropriation 09-10 Changes</i>	
<i>Compensation and Benefits</i>	
Unallocated Baseline Reduction (\$564 million)	(\$35,313,600) (2)
Health	\$0
Compensation	\$0
Compensation (Salary Lag Supplement)	\$0
SSI Costs	\$0
Subtotal	(\$35,313,600)
<i>Specified Programs</i>	
Energy	\$0
Systemwide Space Reallocation	\$0
State University Grants (SUG) Adjustment	\$8,216,400
Subtotal	\$8,216,400
<i>Unrestricted</i>	
Marginal Cost Enrollment Increase (GF)	\$0
BSN Enrollment (20 FTES)	\$0
Marginal Cost on Growth (Fee Revenue)	\$0
Adjustment (offset by Fee Revenue)	\$0
Financial Aid Set Aside (Marginal Cost Fee)	\$0
Financial Aid Set Aside (Fee Rev) for 10% Fee Inc	(\$2,783,000)
Add'l Financial Aid Set Aside (Fee Rev) for 20% Fee Inc	(\$5,234,000)
Interest Earnings Chargebacks	\$0
Auxiliary Auditors Assessment	\$0
Whistleblower Investigators Chargeback	\$0
Subtotal	(\$8,017,000)
<i>Projected Appropriation</i>	\$126,087,817
<i>Campus Projected Revenue and Adjustments</i>	
State University Fee (SUF) Income	\$87,005,000 (3)
State University Fee (SUF) Add'l Income @ 20% Increase	\$16,828,000
Allowance for Revenue Shortfall	(\$750,000)
Non-Resident Fees	\$3,500,000
Non-Resident Fee Increase Income (10% Incr)	\$308,000
Application Fees	\$1,300,000
Other Miscellaneous Revenue	\$300,000
	\$108,491,000
	<b>\$234,578,817</b>
Other Revenue (WS, Financial Aid)	\$1,000,000
<b>Total Projected Sources of Funds</b>	<b>\$235,578,817</b>

	2009-10 Initial Campus Budget Estimates
<b>Uses of Funds</b>	
<i>Prior Year Baseline Allocation</i>	
Division Baseline Allocations	\$149,381,674
All University Expenses	15,782,719
Reserve	\$2,936,278
Mandatory Costs (compensation pool, benefits, restricted programs, student grants)	\$78,680,932
	\$246,781,603
<i>Adjustments: (baseline adjustments)</i>	
<i>Compensation and Benefits</i>	
2008/09 Baseline Adjustments (Cont Costs for Salary Increases, Promotions, Reclasses, Positions, etc)	\$2,304,906
Divisional Mid-year Baseline Reductions	(\$1,560,999)
Retirement Adjustment	
Health	\$521,000
Dental	\$167,000
Compensation	\$448,000
Unanticipated Expenses	\$1,760,214
	\$3,640,121
<i>Specified Programs</i>	
State University Grants (SUG) Adjustment	\$8,216,400
New Space	\$0
Energy Costs (Allocate to AUE-Utilities)	\$315,000
Changes to All University Expenses	(500,863)
Subtotal:	\$8,030,537
<i>Unrestricted</i>	
Enrollment Growth (12 FTES @ \$3,585/FTES)	\$43,020
Benefits Pool (12 FTES @ \$1,289/FTES)	\$15,468
University Commitments	\$5,120,000
Athletics (Tsf position to SA)	(\$70,000)
Human Resources Allocation (per President)	\$37,008
Administration and Business Affairs (moved AUE to base)	\$200,000 (4)
Student Affairs Allocation & Transfer	\$125,812
Student Affairs Allocation	\$1,008,000 (5)
	\$6,479,308
<i>Subtotal - Before WS, Restricted Programs</i>	<b>\$264,931,569</b>
<i>Work Study, Financial Aid</i>	\$1,000,000
<b>Total Projected Uses of Funds</b>	<b>\$265,931,569</b>
<b>Surplus/(Deficit)</b>	<b>(\$30,352,752)</b>
<b>Budget Balancing Plan</b>	
Baseline Reductions	(\$9,315,752)
Furlough Expenditure Reductions	(\$16,037,000)
One-time Reductions	(\$5,000,000)

**Additional Reductions Needed to Balance Budget: \$0**

\* Includes re-benched graduate FTES and non-resident FTES

1) Includes the 2008/09 permanent midyear reduction of (\$3,881,000)

2) Based on \$50M base reduction, \$255M Governor's Line Item Veto, and \$266.1 Unallocated Reduction

3) Fee revenue is based on prior year enrollment headcount - no growth in 09/10

4) Includes \$200K for Deferred Maintenance (moved from AUE)

5) Includes \$170K for Enrollment Planning (moved from AUE) and \$838K augmentation for temporary positions

Denotes pass through funding

All University Expenses	2007/08 FY	2008/09 FY Budget	Projected 2009/10 Budget	Incr(Decr)	Comments	Responses
<b>Academic Affairs</b>						
Probationary Faculty Dev Grants	51,000	51,000	51,000	-		
Dept. Chair Stipends	60,000	60,000	60,000	-		
Accreditation-Department	115,000	115,000	80,000	(35,000)	Off year so per Mike, reduce from \$100K to \$80K	
Alliance for Minority Participation (AMP) Project	800,000	800,000	800,000	-	Pass through funding	
Disabled Students-Assembly Bill 422 Inst Materials	99,550	105,000	109,000	4,000		
Disabled Students-Contract Interp	406,000	406,000	415,000	9,000		
Disabled Students-Executive Order 665	15,500	15,500	15,500	-		
College Catalog	100,000	10,000	-	(10,000)	More accurate online version available, but hardcopy serves to increase high school awareness. Produce thinner hardcopy? Reduced AUE request from \$100K to \$40K. Per Mike, reduce from \$40K to zero and go all online.	
Disabled Students-Non Classroom Accomodations	12,000	12,000	12,000	-		
Grad Equity Fellowship	49,500	49,500	49,500	-		
Calif Teacher Performance Assessment	100,000	100,000	50,000	(50,000)	Past amounts included startup costs, continuing costs should be lower. Reduced AUE from \$100K to \$50K	
CSUPERB (Chancellor's Office Grant)-moved from Central		28,000	28,000	-	Pass through funding	
Classroom Furniture - moved from ABA		75,000	50,000	(25,000)	no increase from 08/09. Reduced AUE request from \$100K to \$75K. Reduced to \$50K from \$75K per UBAC	
Lab Furniture - moved from ABA		100,000	75,000	(25,000)	Reduced from \$100K to \$75K per UBAC	
<b>Natural Sciences &amp; Math</b>						
Alliance of Minority Participation	50,000	50,000	50,000	-	Campus contribution funding	
<b>IR&amp;T</b>						
Campuswide Software & Hardware (aka Technical)		1,739,134	1,524,895	(214,239)	Ask for more detail - justification for software and hardware as an expense but not the personnel support. Cost savings for centralization of software purchases (licenses cost should go down). As for itemized expenses on how \$\$ were spent for 07/08 and 08/09. Mandatory/fixed costs versus discretionary. To be reviewed later.	CW software = \$476,663 CW hardware = \$334,750 CW Oracle/Adm Software = \$462,495 CW Data Warehouse = \$235,400 CW IT Consulting = \$150K CW Data Ctr/Core hardware = \$412K
Telecommunications	1,394,500	1,464,225	1,558,152	93,927	3% increases without statement as to why the costs are going up. Ask for more information (e.g. how funds were spent and what's included). Mandatory/fixed costs versus discretionary. To be reviewed later.	Telephone = \$1,062,000 Networking = \$496,152
Classroom Improvement			-	-	Needs coherent effort, potentially overlaps AA and ABA efforts. Removed requested AUE amt of \$750K	10 Classrooms = \$750K
Academic Information Resource Center (AIRC) UPS Maintenance	21,000	21,000	23,000	2,000		
<b>Center for CA Studies</b>						
Washington Fellow w/Cal Institute	18,474	18,474	18,474	-	Level mandated	
<b>Administration and Business Affairs</b>						
VISA/Mastercard Charges	25,000	30,000	30,000	-		
External Audits	41,000	40,000	41,000	1,000		
Insurance-Vehicle	92,323	92,323	92,323	-		
General Services Charges	24,150	10,000	5,000	(5,000)		
County Jail Booking Fees	15,800	15,800	15,800	-		
State Fire Marshall Inspection	15,000	15,000	15,000	-		
Space Rental	1,152,985	691,559	1,003,773	312,214	hasn't transferred from UEI to university, conversation for later.	
Liability Program (aka Risk Pool Management)	573,713	467,669	437,669	(30,000)		
Industrial Disability Leave/Non-Industrial Disability Insurance/Unemployment Insurance (IDL/NDI/UI)	666,098	666,098	666,098	-		
Property Insurance	374,856	460,000	460,000	-		

All University Expenses	2007/08 FY	2008/09 FY Budget	Projected 2009/10 Budget	Incr(Decr)	Comments	Responses
Worker's Compensation	1,775,248	1,775,248	1,775,248	-		
Flood Control	113,323	115,000	115,000	-		
Athletic Injury Medical Expense (AIME)	124,154	124,154	124,154	-		
Medical Monitoring	24,800	24,800	24,800	-		
Child Care	85,000	86,625	85,000	(1,625)		
Capital Project Feasibility Studies & Master Plan Revisions	100,000	100,000	75,000	(25,000)	Reduced requested AUE amount from \$200K to \$100K (0809 amt) - discussion for future years. To be reviewed later. Reduced further from \$100K to \$75K per Steve G.	
1098-T Hope/Lifetime Learning Relief Tax			40,000	40,000		
Student Access to Computer Labs			68,000	68,000	One-time funding previously provided, move to AUE guarantees continued service	
<b>Facilities Management</b>						
Major Utilities	3,747,996	3,976,000	3,846,000	(130,000)		
Placer Hall Maint & Utilities	26,000	26,000	29,000	3,000		
Campus Renovations	20,000	225,000	100,000	(125,000)	More info requested on use of funds, needs better definition of uses if more funding approved?	Sac Hall Renov = \$100K Exterior lighting = \$100K Exterior signage = \$25K <b>Move \$225K into deferred maintenance (broaden category)</b>
Deferred Maintenance				-	Reduced requested AUE amt from \$1.5M to \$500K. Revisit later, no rationale listed for amount proposed. Reduced from \$500K to \$200K per Steve G.	UBAC recommends reducing requested AUE amt from \$1.5M to \$500K. Move to baseline
<b>Human Resources</b>						
State Controller's Office Charges	60,000	35,000	18,000	(17,000)		
University Staff Assembly	5,000	21,000	13,000	(8,000)	portion moved to noontime wellness	
Maintain Assistive Devices for Employees	60,000	60,000	60,000	-		
Legal Settlements/Services	35,000	35,000	35,000	-		
Complaint Investigation	50,000	170,000	185,000	15,000		
Medical Exams	10,000	10,000	8,000	(2,000)		
Background Checks	10,000	25,000	10,000	(15,000)		
Federal and State Postings		4,800	4,800	-		
Employee Scholarships-CSU Training Programs	30,000	30,000	30,000	-		
Staff Reclass Funds - moved from Central		225,000	160,000	(65,000)		
Faculty Promotions - moved from Central		329,810	374,770	44,960		
Benefit Administration Fees (C.O.)-moved from Central		88,000	88,000	-		
Noontime Wellness			12,500	12,500	split out from Univ Staff Assembly	
<b>President's Office</b>						
Trustees' Authorizations	94,200	94,200	98,600	4,400		
General Memberships in University Orgs	84,000	100,000	100,000	-		
Jean Cleary Mailings	6,000	6,000	7,000	1,000		
<b>Student Affairs</b>						
State Match for Federal Funds-Student Nursing Grants	4,360	6,000		(6,000)		
American's Disability Act Accomodation Svcs		50,000	20,000	(30,000)		
CMS 9.1 Fit/Gap Training & Analysis and Financial Aid Disbursement Support				-	Temporarily removed \$30,100, need more information (consultant or backfill?). Possible overlap with existing CMS AUE? SA replied with reduced request and details	Consultant = \$21,000 (stand alone software consulting?) Training = \$3,500 Travel = \$5,600
Student Records Archive Phase 2: Microfilm				-	Move \$100K to One-time Requests	
Universitywide Enrollment Planning				-	Moved AUE Request of \$170K or another amount to SA baseline?	
Maintenance and Updates of PAVE System			7,000	7,000		
<b>Athletics</b>						
Big Sky/NCAA Fees	31,800	31,800	31,800	-		
<b>Central Accounts</b>						
CMS Backfill and Consultants		300,000		(300,000)	Temporarily removed \$300K - can CMS 9.1 Fit/Gap training from SA be part of this request?	

All University Expenses	2007/08 FY	2008/09 FY Budget	Projected 2009/10 Budget	Incr(Decr)	Comments	Responses
<b>Total All University Expenses</b>	20,246,081	15,782,719	15,281,856	(500,863)		
<b>Mandatory Costs</b>						
Benefit Costs	49,970,955	53,269,120	53,972,588	703,468		
Compensation Increases	9,785,899	2,884,948	1,454,054	(1,430,894)		
Student Grants (SUG, EOP)	18,042,250	21,257,750	29,474,150	8,216,400		
University Operational Emergency Reserve and Unallocated	2,597,614	2,973,286	4,733,500	1,760,214		
<b>Total Mandatory Costs</b>	80,396,718	80,385,104	89,634,292	9,249,188		

# University's Annual Commitments

Ramona Avenue Payback	\$340,000
Rental Rate Increases for University occupied space	\$330,000 *
CalSTRS Master Lease	\$4,200,000 **
CalSTRS Academic Related Tenant Improvements	\$600,000
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	\$5,470,000
Less CalSTRS Parking Space Purchase:	<hr/>
	-\$350,000
<b>Total Annual Commitment</b>	<hr/> <hr/>
	<b>\$5,120,000</b>

\* Modoc Hall, Hornet Bookstore-3rd floor for State pre-award (RACA), Riverfront, Placer-Geology

\*\* Assistance from the Chancellor's Office has reduced this amount



**One-Time Expenditure Needs by Funding Source and Fiscal Year**

	08/09 AUE and Central Carry Forward Funds	7,396,649				
	08/09 Interest Earnings Balance:	1,619,086				
	Less Recommended 2009/10 One-Time Funding:	(590,000)				
	Total 08/09 CF Funds:	8,425,735				
	Less One-time Funds for 09/10 Budget:	(5,000,000)				
	Balance of 08/09 CF Funds:	3,425,735				

**Identify \$ Amount in Fiscal Year**

<b>Identify Funding Source (e.g. Operating Fund, Lottery, Trust, etc.)</b>	<b>Expenditure Description (Must be \$50,000 or more)</b>	<b>Classify Expenses as One-time (1-time) or Intermittent (Int)</b>	<b>2009-10 Recommended for Approval</b>	<b>On Hold for 09/10</b>	<b>2010-11</b>	<b>2011-12</b>
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**Administration and Business Affairs**

Operating Fund	Campus Surveillance Cameras (w/install.)	One-Time	\$250,000	\$419,691		
Operating Fund	Police Vehicles (2 ea fiscal year)				\$107,100	\$115,668
Operating Fund	In-Car Camera System (11 cars, w/install.)	One-Time		\$184,000	\$38,000	\$38,000
Operating Fund	Emergency Operations Center equip. & supplies	One-Time		\$88,036		
Operating Fund	Smart Classroom Renovation	Intermittent		\$200,000	\$200,000	\$200,000
Operating Fund/Other Sources	Swimming Pool Renovation	One-Time			\$1,800,000	

**Athletics**

Operating Fund	Update Women's Soccer Lockerroom					\$15,000
Operating Fund	Update Volleyball Lockerroom				\$15,000	
Operating Fund	Update Women's Basketball Lockerroom		\$25,000			

**Human Resources**

Operating Fund	Continuation of campus leadership development program (see attached)	One-time		\$86,800	\$63,000	\$65,000
Operating Fund	HR Training Room: As part of a planned move of HR to Del Norte Hall, a training room will be created. This room will allow HR to offer on-site programs for small groups of employees, and when not in use by HR, has the potential to serve as a small conference room by other departments. The current budget does not have adequate funds allocated for set-up of this room, specifically tables and chairs. Funds are requested on a one-time basis to properly equip this room and to purchase additional office equipment currently unfunded for the move of HR to Del Norte Hall.	One-time		\$52,000		

**Information Resources & Technology**

Operating Fund	Classroom Renovation & Improvement	Intermittent		\$750,000	\$1,000,000	\$1,500,000
Operating Fund	Data Warehouse Licenses	Intermittent	\$50,000		\$50,000	\$50,000

**Student Affairs**

Operating Fund	Student Records Archive Phase 2: Microfilm (moved from AUE line)	One-time	\$100,000			
Unknown	Continued renovations to Lassen Hall classroom space and reconfiguration of vault	Need more info, already done? 2 yr request?	\$125,000		\$125,000	
Unknown	Replacement of Digital Imaging system (expenses may be shared or assumed by IRT)					Must go out for bid - Could be over \$300K

**Human Resources**

Operating Fund	Complaint Intake and Investigation - hire a new staff position (see separate handout for details)		???		???	???
Operating Fund	Workload support - hire 2 half-time temporary positions for various functions		\$40,000		\$52,000	
		<b>TOTALS:</b>	<b>\$590,000</b>			

\*IRT is also proposing as both an AUE and a one-time expense  
 \*\*ABA is also proposing as a one-time expense, and IRT is proposing as a separate AUE  
 \*\*\*may expect a corresponding decrease in AUE costs