Members Present: Fred Baldini (Chair), Paul Edwards, Marya Endriga, Scott Farrand, Stacy Hayano, Susan Holl, David Lang, Priscilla Llamas-McKaughan, Lakshmi Malroutu, Christine Miller

Members Absent: Lauren Carpio, Rylan Gervase

Others Present: Larry Gilbert, CIO and VP for Information Resources & Technology; Charles Gossett, Interim Provost for Academic Affairs; Norman Kwong (BPA)

Open Forum: To ensure there will be adequate time for post-presentation discussions, the committee agreed to strictly adhere to the time allotted for each division head presentation. In regards to requests for one-time monies, it was previously noted a $100K limit exists for construction related costs (remodel and improvements) funded from the General Operating Fund. However, maintenance and repair requests are exempt from the $100K limit.

Agenda Items: Chief Information Officer and Vice President Larry Gilbert promptly joined the committee at 8:15am to discuss the budget call submission for the division of Information Resources & Technology (IRT). Larry began by addressing IT related concerns and then discussed his budget call documents. Larry noted the IRT division had held a number of positions vacant. This allowed the division to create some necessary carry forward for discretionary spending since they ended the previous year with a nearly zero balance. However, this is a temporary strategy because in many key positions, personnel were lured elsewhere by higher compensation. In general, the number of IRT staff is approximately equal to 1994-95 levels. IT personnel are still highly sought after; the campus must find ways to offer competitive salaries or risk losing valuable employees. After answering various questions posed by committee members, Larry departed promptly at 9am.

Committee members took a few minutes to get settled; Interim Provost and Vice President Charles Gossett joined the committee at 9:08 am to discuss the budget call submission for Academic Affairs (AA). Charles discussed his budgeting strategy and his strategic use of one-time funds. He mentioned that a new funding formula was implemented this fiscal year in the hopes that this would reduce funding inequities between colleges. AA faces a significant budget deficit (approximately $7.1 million) since the one-time funds have been depleted. After answering various questions posed by committee members, Charles departed at 11:45am.

Stacy gave a brief update to the committee in regards to the campus budget, which incorporated the figures from the Chancellor’s Office 2013/14 Budget Memo. The Budget Memo is a first draft based on Chancellor Office assumptions and is subject to revision. When incorporating this data, it is projected our campus will have about a $6M surplus with the resident enrollment target at 21,625. The amount available to divisions as augmentations may be somewhat less, since other factors such as All University Expenses (AUE) and enrollment growth allocations must first be considered.
Future Meetings (tentative schedule): All meetings are held in Solano Hall, Room 5000 unless otherwise noted.

- Friday (4/19/13), 8-11am – budget call meetings with ABA, Human Resources, and University Advancement
- Wednesday (4/24/13), 9-11am – budget call meeting with Public Affairs & Advocacy, deliberations on 2013-14 recommendations
- Friday (4/26/13), 8-11am – deliberations on 2013-14 recommendations