University Budget Advisory Committee (UBAC)
Meeting Notes
February 15, 2013, 9:00 – 11:00 a.m.
Solano Hall Conference Room

Members Present: Fred Baldini (Chair), Lauren Carpio, Paul Edwards, Marya Endriga, Scott Farrand, Stacy Hayano, Susan Holl, David Lang, Priscilla Llamas-McKaughan, Lakshmi Malroutu, Christine Miller

Members Absent: Rylan Gervase

Others Present: Norman Kwong (BPA)

Open Forum: President Gonzalez has decided to proceed with the annual campus budget call. Stacy is hopeful the call can be presented to the President by next week. A discussion regarding the $4.9M in one-time funds from Continuing Education to Academic Affairs surfaced. A SharePoint site for the committee is under development; Stacy will give a demonstration at the next meeting.

Agenda Items: Since the start of the annual campus budget call is imminent, Stacy reviewed the documents and asked the committee for possible improvements and/or edits. Minor changes have already been applied, partially due to feedback received from division analysts. Some forms specifically address budget reductions so significant modifications will need to be applied.

The committee discussed the scenarios to recommend to President Gonzalez. Various factors made this a difficult decision. For example, campuses do not know whether a 1/3 financial aid set aside will be required from projected 2013-14 increases. Currently, the projected surplus for 2013/14 is only about $1.9 million but doesn’t include changes to All University Expenses or potential increases in mandatory costs. The committee was generally wary about including scenarios which were too optimistic; however, a scenario with a higher increase could be useful for varying divisional percentage recommendations. The committee achieved a consensus regarding scenario percentages so Fred will proceed by presenting them to President Gonzalez for review/approval once the documents have been finalized.

The meeting concluded at approximately 10:35am.

Future Meetings (tentative schedule): All meetings are held in Solano Hall, Room 5000 unless otherwise noted.

- TBD (pending issuance of the annual budget call)