University Budget Advisory Committee (UBAC)  
Meeting Notes  
December 6, 2013, 8:00 – 10:00 a.m.  
Solano Hall Conference Room

Members Present: Fred Baldini (Chair), Paul Edwards, Marya Endriga, Scott Farrand, Stacy Hayano, Deidre Sessoms, Greg Siino, LindaKay Soriano, Kayla Wheeler, Kristina Vieira

Members Absent: Christine Miller

Others Present: President Alexander Gonzalez, Angel Thayer (BPA)

Agenda Items: President Gonzalez welcomed the committee members to the first UBAC meeting of the year. Changes in UBAC membership were noted, including the following: Deidre Sessoms replaces Susan Holl as a Faculty Senate representative; Greg Siino replaces Lakshmi Malroutu as an MPP representative and LindaKay Soriano replaces Priscilla Llamas-McKaughan as a staff representative. Both Kayla Wheeler and Kristina Vieira are the new student representatives; they are replacing Rylan Gervase and Lauren Carpio. The Strategic Planning Committee (SPC) member has been removed making the committee balanced. The President then mentioned that he typically meets with UBAC at their first meeting each year. He thanked UBAC members for serving on this very important committee. The President acknowledged Scott Farrand and Paul Edwards who have been UBAC members since its inception. The president noted that there have been some changes to the committee’s charge and the revisions will be posted on the web.

The president reported that we have completed a successful search for the new Provost. Her name is Dr. Frederika Harmsen; she comes from Chico State where she is currently Dean of the College of Natural Sciences. He recognized the student members on the search committee as they played a substantial role in the search for the new Provost.

He went on to discuss our current financial situation. President Gonzalez noted that this is the first year in recent years that we are not facing significant reductions to our budget. In fiscal year 2013/14 the CSU received a 5% increase; next year the CSU will receive another 5%, the following two years will be 4% each year. For the CSU as a whole, there will be an increase in enrollment by 8,000 additional FTES (15 units = 1 FTES). For our campus, our enrollment will increase by 200 FTES in 2014/15, which translates into about 250 more students. The Chancellor’s Office has stated that if a campus is overenrolled by more than 3.5%, they will lose the additional revenue. Any campuses beyond the benchmark will have to return the additional revenue to the Chancellor’s Office. While some campuses have continued to overenroll, our campus’s enrollment management team has successfully managed our enrollment goals.

The president ended his conversation with UBAC by pointing out that we are in the process of developing a new strategic plan for the campus. This will be a broad plan and he hopes that everyone will participate. The strategic plan will be simple and concise; the goals we want to achieve will be available for people to refer to in our strategic plan. Additionally, each unit at the University will be asked to participate and develop their own strategic plans. For example, 10% of Chico State’s student population has had international experiences. Our campus is much less than that; do we want to reevaluate that in our plan? Another example
is technology; we may want to review the use of technology and how we deliver it in our programs.

The president discussed other topics such as future capital projects and composition changes on the Board of Trustees. After the president left, the committee went over the agenda items. They first discussed the changes to the annual report. UBAC welcomed the majority of the changes; with the exception of one item. They were concerned about removing the fee amounts charged for each course; the committee asked if the course fee information is available is somewhere else, either on our campus website or the CSU website. Stacy agreed to look into their concern and the item was tabled until the next meeting.

UBAC then reviewed the proposed ideas to update the budget call request. The first item that was discussed was the addition of a document that provides a list of required versus optional items for the budget call submission. The committee had some suggestions regarding this item; they recommended that “optional” be substituted with “applicable”. Their suggestions were noted; Stacy would revise the document to present to UBAC at the next meeting. The last two agenda items were briefly discussed, but for the sake of time, they were tabled and would be future agenda items at the next meeting.