University Budget Advisory Committee (UBAC)
Meeting Notes
January 31, 2014, 9:00 – 11:00 a.m.
Solano Hall Conference Room

**Members Present:** Fred Baldini (Chair), Paul Edwards, Marya Endriga, Scott Farrand, Stacy Hayano, Christine Miller, Deidre Sessoms, Greg Siino, Kayla Wheeler, Kristina Vieira

**Members Absent:** LindaKay Soriano

**Others Present:** Norman Kwong (BPA)

**Open Forum:** To start the meeting, Stacy distributed a handout displaying campus carry forwards balances as of June 30, 2013 (i.e. end of fiscal year 2012-13). It was explained that prior to the passage of Proposition 30, the campus had been planning to backfill campus deficits using one-time monies. Once the proposition passed, it provided some much needed baseline funding and also increased our campus’ one-time reserves. A discussion began regarding the best use of these one-time funds as they would optimally be utilized on one-time needs/projects versus permanent/ongoing expenses.

**Agenda Items:** Stacy reviewed the latest Sources and Uses for the General Operating Fund. At the CSU level, the Chancellor’s Office will distribute the new budget to campuses via various categories. These categories will most likely include enrollment growth, compensation increases, maintenance and infrastructure, and mandatory costs. From a budget perspective, only enrollment growth is undesignated for campus use. The other categories can be viewed as “pass through” monies, and will be distributed for specific purposes. Since there are very little new undesignated monies, the campus surplus for 2014-15 is only projected to be $339,378 per the Sources and Uses. One alternative scenario is to reduce campus’ baseline reserves and apply it towards divisional baseline increases since we now have an ample amount in one-time carry forward/reserves.

The annual campus Budget Call process is scheduled to begin shortly. The committee briefly touched upon likely scenarios to be distributed to campus divisions, the discussion will continued in the next meeting.

**Future Meetings (tentative schedule):** All meetings are held in Solano Hall, Room 5000 unless otherwise noted.

- Friday, (2/14/14), 9-11am