University Budget Advisory Committee (UBAC)  
Meeting Notes  
April 15, 2015, 9:00am – 11:00am  
Solano Hall Conference Room  

**Members Present:** Fred Baldini (Chair), Paul Edwards, Marya Endriga, Karen Davis-O’Hara, Stacy Hayano, Christine Miller, Greg Siino, LindaKay Soriano, Michael Bloss, II  

**Members Absent:** Simran Kaur, Deidre Sessoms  

**Others Present:** Frederika (Fraka) Harmsen, Provost and Vice President for Academic Affairs; Donna Gillott-Monsoor, Angel Thayer (BPA)  

**Open Forum:** The committee briefly discussed some updates made to Information Resources and Technologies budget call documents. The revised documents have been received and are being distributed to committee members.  

**Agenda Items:** Provost and Vice President (VP) Fraka Harmsen joined the committee at 9:16 am to discuss the budget call submission for the division of Academic Affairs (AA). Provost Harmsen briefly walked through last year’s narrative with UBAC. She pointed out that with the passage of Proposition 30, the CSU budget is improving, but as a system we continue to be down as a whole. The provost noted that AA’s goal is to make their budget more transparent going forward. Currently, AA is engaging college leadership and the Academic Affairs Budgetary Advisory Committee (ABAC) to develop a new budget model and process. ABAC plans to meet in May to start working on revising AA’s budget model. Following the presentation on AA’s budget plan, the provost discussed AA’s expenditures. The highest increase of nearly $1.2 million in expenditure was seen in the College of Natural Sciences and Mathematics (NSM) due to student demand. She noted that the cost for each college can vary significantly due to their course enrollments, their ability to generate FTES due to differentials in curricular needs and requirements, student demand, accreditation standards, experiential requirements, pedagogical and technological innovation, and utilization. Faculty hires were then discussed; the number of tenure-track faculty has decreased over the last four years, from 695 to 661, a 5% reduction. AA hired 48 new tenure-track faculty in the fall of 2014 and anticipate 37 new tenure-track faculty starting in the fall of 2015. The provost discussed AA’s strategies for facilitating retention, timely graduation, and addressing high demand and bottleneck courses. They're working closely with the colleges, departments, Student Affairs and Institutional Research and Technology to identify academic needs, barriers to graduation and pathways for students to be successful. The provost completed her presentation by going over AA’s one-time project requests and baseline funding needs with the committee. After answering the committee’s questions, Provost and VP Harmsen departed.  

The committee wrapped things up by having a brief discussion, including who could attend next week’s meetings.  

**Future Meetings:** All meetings are held in Solano Hall, Room 5000 unless otherwise noted.
• Friday (4/17/15), 9 to 11am – discussions with Public Affairs and Advocacy, Administration and Business Affairs
• Friday (4/17/15), 3 to 5pm – discussions with Student Affairs, Athletics
• Wednesday (4/22/15), 9 to 11am – committee deliberations
• Monday (4/27/15), 8am to noon – committee deliberations