

University Budget Advisory Committee (UBAC)
Meeting Notes
October 24th 2008, 9:00 –11:00 am
Sacramento Hall Annex, Conference Room

Members Present: Fred Baldini, Robert (Bob) Buckley, Paul Edwards, Scott Farrand, Lillie Jones, Ming-Tung (Mike) Lee, Laureen O’Hanlon, Steve Perez (Chair), James Sobredo

Members Absent: None

Support Staff: Stacy Hayano, Norman Kwong

Open Forum: The committee discussed the latest budget update from the Chancellor’s Office (CO). The CO recently notified campuses that the state has reduced CSU funding by \$31.3 million. Sacramento State’s share of this reduction will be \$1.841 million, which represents 1.11% of the annual campus budget. Sacramento State has central carry forward funds which can be used to absorb this reduction in 2008-09. However, if classified as a baseline reduction, the campus will need to address this deficit along with any future reductions in the 2009-10 fiscal year’s budget.

Agenda Discussion: The revised budget process timelines and the Budget Planning Tool Template have been uploaded to the UBAC website for public access (both of these items were reviewed by UBAC in the last meeting and approved by Cabinet).

Based upon the 2008/09 Budget Act, the Center for California Studies had their 2008-09 budget reduced by \$90,000, which represents a 2.8% reduction in funding. The Center for California Studies is identified as a separate line item from the university in the Budget Act.

An update was given on the various campus obligations which were paid off as a result of UBAC’s 2008-09 budget recommendations to the President. The capitalized lease on Benicia Hall and the Electrical Substation loan have been paid off. The campus is still waiting on the payoff amount for the Energy Bond.

The committee reviewed a list of proposed improvements for the next Annual Budget and Expenditure Report (ABER). The list was formulated by suggestions made in the last meeting, and two suggestions were chosen for implementation. The budget office will collect additional data on units funded outside the Operating Fund, including Parking, Housing, Student Health Center, Lottery, and College for Continuing Education. The CO Final Allocation memo (which shows the budget distribution by campus from the CO) will be included in the ABER report, and Bob was asked by the committee to write an accompanying introduction/explanation.

In regards to the “2008-09 All University Expense (AUE) for CMS backfill and consultants,” the Vice Presidents had come to consensus on the distribution for the \$300K. Budgets will be posted to those divisions receiving the funding.

Next Meeting: Friday, November 21st, 9 – 11 a.m., Sacramento Hall Annex, Conference Room (tentative)