The following checklist is a guide. It may be used in its entirety or be modified to the specific user's needs by adding or subtracting items from the checklist. For questions concerning any item, contact the Office of Environmental Health and Safety.

### Exit Doors

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1. Are doors, which are required to serve as exits, designed and constructed so that the way of exit travel is obvious and direct?  
   - Yes ☐ No ☐  
   - Comments: _______________________
   - _______________________

2. Are windows that could be mistaken for exit doors made inaccessible by means of barriers or railings?  
   - Yes ☐ No ☐  
   - Comments: _______________________
   - _______________________

3. Are exit doors operable from the direction of exit travel without the use of a key or any special knowledge or effort, when the building is occupied?  
   - Yes ☐ No ☐  
   - Comments: _______________________
   - _______________________

4. Is a revolving, sliding or overhead door prohibited from serving as a required exit door?  
   - Yes ☐ No ☐  
   - Comments: _______________________
   - _______________________

5. Where panic hardware is installed on a required exit door, will it allow the door to open by applying a force of 15 pounds or less in the direction of the exit traffic?  
   - Yes ☐ No ☐  
   - Comments: _______________________
   - _______________________

6. Are doors on cold storage rooms provided with an inside release mechanism that will release the latch and open the door even if it’s padlocked or otherwise locked on the outside?  
   - Yes ☐ No ☐  
   - Comments: _______________________
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<td><strong>7.</strong> Where exit doors open directly onto any street, alley or other area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees stepping into the path of traffic?</td>
<td>Yes ☐ No ☐</td>
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<td><strong>8.</strong> Are doors that swing in both directions and are located between rooms where there is frequent traffic, provided with viewing panels in each door?</td>
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