Administration & Business Affairs

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http://www.csus.edu/aba/ABA-About/missionvision.html
ABA Mission

ABA’s professional staff proudly supports student success through stewardship of Sacramento State’s fiscal and capital resources, a well-planned and safe campus, and a commitment to outstanding customer service.
ABA Vision

To be the leading administration and business organization in the CSU, inspiring best practices and innovations in administrative, business and fiscal matters, as well as safety, capital planning and facilities functions.
Values are the broad shared principles that underlie ABA’s collective culture. They inform every aspect of the work we do, describe our obligations to stakeholders, guide our decision making and inspire the ABA Code of Conduct.
Name the Seven Values

Use a pneumonic if helpful

ABA CARES II

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• **Collaboration** — We foster a culture of collegiality with faculty, staff, students, and each other to discover the most effective solutions to University challenges.

• **Accountability** — We take responsibility for all aspects of our business, demonstrating the highest standards of professional conduct and transparency.

• **Respect** — We value all points of view and treat everyone with dignity, courtesy and kindness.

• **Excellence and Quality** — We commit to excellence through a focus on quality and continual improvement.

• **Service** — We provide great customer service by listening with enthusiasm to the voices of faculty, staff, students and other customers, working in partnership to achieve University goals.

• **Innovation** — We embrace creative and forward thinking solutions to achieve our goals.

• **Integrity** — We are honest and ethical, and conduct our work with fairness.
The Code of Conduct outlines the professional responsibilities and behaviors expected of all ABA staff members.
ABA Code of Conduct

Act in the best interest of the University
Speak well of each other
Be a team player
Work together to solve problems
Show respect in all communications
Settle differences directly and responsibly
Communicate to promote understanding
Honor commitments
Make timely decisions
Respect confidentiality