Photocopy Services is a cost-recovery operation. It was setup years ago with no provision for replacing aging units, of which there are about 160 units that are not funded for replacement.

The university is pursuing a Print Management contract with Xerox covering all university copiers in the near future. However, this contract is not completed yet due to the labor meet-and-confer process. This will take some time, but should complete in the next two or three months.

This is a lease program providing copiers at approximately the same or lower cost that you are paying now. It is very likely to be less, as maintenance, extended service, and most supplies (except paper) will be covered in the pending contract.

There are approximately 160 Kyocera and other copiers on campus. Most of these older devices are approaching the end of their useful life. IRT strongly recommends that any department or college with one of these older devices wait for the new contract with Xerox before replacing them. In the event that a department simply has no other choice but to acquire a new copier, please note that the university has reached an agreement with Xerox to utilize a rental agreement as an interim solution. The rental cost will be higher initially, but copiers acquired under the rental plan can be rolled into the contractual agreement, at the contract price, once it becomes final. This is not recommended as it is only an interim solution at a higher cost. If you must head down this path, please contact Doug Jackson in IRT before proceeding.

We will be contacting those areas currently using a Kyocera or other “owned” copier to determine the best available option.