



Business Matters @ Sac State

Topic: What You Need to Know About Using Federal Work Study Funds

Date: August 10, 2007
To: Deans, Associate Deans, Department Chairs, Directors, Managers and Campus Business Partners
From: Stacy Hayano, University Budget Officer & Director, Budget Planning & Administration

The following information will assist you and provide you with what you need to know about using Federal Work Study money.

GOOD NEWS FOR 06/07:

- 58 out of 71 departments stayed within their FWS departmental budget.
- We spent \$937,570.75 in FWS money in 06/07. Our 06/07 award was \$891,127.00.

BAD NEWS FOR 06/07:

- 13 departments or 18% of the 71 departments went over their FWS budget in June, 2007.
- 36 students were allowed by their departments to over spend their individual budgets. Last year by June 2006, we had only 5 students over their individual budgets.

These overages were moved to Student Assistant pay by way of the State Controller's office and payroll.

WHAT YOU NEED TO KNOW:

- Keep an eye out on your individual student's budgets and your department's budget. Our available funds are limited. We don't have extra money.
- Look at your nVision reports every month. If you have trouble reading them, call Nancy McCarty (86020) or Debra Deakin (86922) for help.
- These budgets are "FEDERAL" money not "STATE". So, moving your Student Assistant budget (State) to or from the FWS budget (Federal) is not allowed. Three departments tried this transfer but were caught by the Budget Office.
- We get audited every year. Mixing Federal and State budgets and going over department & individual's budgets put our whole program at risk.

Contact Information:

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