



Business Matters @ Sac State

Topic: nVision Updates

Date: August 10, 2007

To: Deans, Associate Deans, Department Chairs, Directors, Managers and Campus Business Partners

From: Justine Heartt, University Controller, Accounting Services

We are creating a Weekly nVision report for your use. These periodic reports (Monthly and Weekly) have enhanced drills, which run much faster than Real-time nVision as our Financials database grows. The Weekly Report will be located with the Monthly Report and will be available on Monday, August 13th. Below is a mock-up of the revised Citrix Icons. Please see reverse side for the new Monthly-Weekly nVision BeeHive (menu) sample.



We hope this additional reporting will assist you with your financial reporting needs. I would like to thank the College Resource Analyst group for their timely review and feedback on nVision reporting.

Contact Information:

If there are any questions or concerns about this information, please contact either the CMS Help Desk at x82670 or myself at hearttj@csus.edu, or call x87440.


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Sample Monthly-Weekly nVision BeeHive menu

 SACRAMENTO STATE		PS/nVision HomePage
<div style="background-color: #008000; color: white; padding: 5px; display: inline-block;"> As of Last Month End (Closed) </div>		<div style="background-color: #FFD700; padding: 5px; display: inline-block;"> Weekly (As of Report Date) </div>
General & Other Non- Trust Funds <small>(Expenditures and Budgets only)</small>	<div style="background-color: #cccccc; padding: 2px; display: inline-block;"> Department Expense Info </div>	<div style="background-color: #cccccc; padding: 2px; display: inline-block;"> Department Expense Info </div>
Trust Funds	<div style="background-color: #cccccc; padding: 2px; display: inline-block; margin-bottom: 5px;"> Trust Fin Info - One Fund </div> <div style="background-color: #cccccc; padding: 2px; display: inline-block; margin-bottom: 5px;"> Trust Fin Info - Funds by Dept </div> <div style="background-color: #cccccc; padding: 2px; display: inline-block;"> College CCE Financial Info </div>	<div style="background-color: #cccccc; padding: 2px; display: inline-block; margin-bottom: 5px;"> Trust Fin Info - One Fund </div> <div style="background-color: #cccccc; padding: 2px; display: inline-block; margin-bottom: 5px;"> Trust Fin Info - Funds by Dept </div> <div style="background-color: #cccccc; padding: 2px; display: inline-block;"> College CCE Financial Info </div>

Monthly-Weekly Reporting (in addition to Real-time) for nVision

- 1) Reports will be

<i>Examples</i>	<u>on August 13th - 17th</u>	<u>on August 20th - 24th</u>
a. As of Last Month End	<i>July Reports</i>	<i>July Reports</i>
b. Weekly	<i>Data as of August 11th</i>	<i>Data as of August 18th</i>
- 2) Reports and Drills will be much faster (normally less than 5 minutes)
- 3) New Drill to show Encumbrances by PO Detail will be implemented in the Periodic (Monthly-Weekly) Reports
- 4) Can still use Real-time nVision or Navigate to CMS Screens for Current transactions
 - a. Procurement for Requisitions and Purchase Orders
 - b. Accounts Payable for Voucher and Payment Information
 - c. General Ledger to Review Journal/Ledger Data (Budget & Expenditure Transfers)
 - d. Custom Report (or scheduled Query) to show Current Open Encumbrances
http://www.csus.edu/cms/training/finance84/quickref/PO_Open_Encumbrance_List_by_Department_Report.pdf

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