

**Sustainability Committee Meeting Summary**  
**Sequoia Hall Room 318**  
**May 9, 2008**

**Committee Members Present (alphabetical): Claudia Bridges, Mike Christensen (Co-Chair), Carolyn Gibbs, Linda Hafar, Stephen Garcia, Bob Hitomi, Virginia Matzek, Kathleen Reynolds, Ron Richardson (Co-Chair), Georgina Stevenson, Kirt Stout, Victor Takahashi, Walter Wallace**

- 1. Approval of April 11, 2008, Meeting Summary - Approved.**
  
- 2. Leadership in Energy and Environmental Design (LEED) Presentation (power point) by Victor entitled "Sustainable Measures in the Capital Outlay Process."**
  - A. LEED Explanation:**
    - 1) This is the green building rating system. Executive Order 987—policy on energy conservation and sustainable buildings mandates new buildings be LEED certified (or equivalent).**
      - a) We are encouraged to attain the "Silver" rating (15% beyond the California energy code: 33-39 points; "certified" is 26-32 points).**
  - B. After explaining sustainable sites, water efficiency, energy environment, materials and resources, indoor environmental quality, and the innovation and design process, he presented both pros and cons for using LEED:**
    - 1) Pros: It is widely recognized and commissioners are required.**
    - 2) Cons: There is potential for "chasing points" (energy is only a fraction of sustainability—usually only 1/10 of points are applied toward the "Silver" rating), and they may not have optimal local impacts.**
  - C. The "Capital Process": Planning (budget is set) – Design (after Chancellor approves, architects will design) – Construction (goes out to bid and is built) – Occupancy**
    - 1) Establish sustainability early on!**
      - a) If changes are made after the design stage, costs increase.**
  - D. Goal for Student Housing is "LEED Silver" (currently at 34 points; however, 15 more are possible).**
    - 1) Construction waste will be monitored.**
    - 2) Reflective roofing will be used.**
    - 3) Low-flow fixtures will be installed.**
    - 4) A high-efficiency chiller and boiler will be put in.**
    - 5) There will be low VOC.**
  - E. Goal for Recreation and Wellness Center (RWC) is also "LEED Silver" (currently at 34 points; however, 10 more are possible).**
    - 1) Ground breaking will be next month.**
    - 2) Bike storage will be installed.**
    - 3) Construction waste will be taken care of sustainably.**
    - 4) Low-flow fixtures will be installed.**
    - 5) There will be low VOC.**
  
- 3. Recycling Committee Briefing**

- A. Kathleen stated that the committee will meet once a month.
    - 1) Currently working on a mission statement and will provide charge of group to VP Stephen Garcia with membership parameters to take to the President
  - B. The committee selected three goals:
    - 1) "Move Out Day" at Housing during the week of 5/20/08. Clothing and E-Waste receptacles will be available outside of the buildings.
    - 2) A taskforce will be established to determine the style of recycle bins on campus.
    - 3) Develop a logo and marketing strategy.
4. Walter will discuss the idea of banning Styrofoam cups at campus eateries at the next meeting.
5. Debrief of April 25<sup>th</sup> workshop w/H.O.K. Consulting
- A. See Mike's handout—noted that Committee should wait for H.O.K. to complete their compilation of interviews and information
    - 1) Victor admonished early design changes submission rather than later when more difficult.
      - a) Ideas need to be documented in writing.
      - b) H.O.K. needs to complete the process; needs prescriptive measures .
      - c) Carolyn suggested a sub-committee for Science II building for Victor.
    - 2) Virginia suggested a task force to specify overarching goals that we need to have in place.
      - a) See "Goals and Discussions" in handout.
6. Next meeting Friday, June 13, 2008
7. Meeting adjourned at 11:00 a.m.

This summary is a compilation of the notes taken by Thamsyne Brown.