

Sustainability Committee Meeting Summary
Sequoia Hall Room 318
June 13, 2008

Committee Members Present (alphabetical): Jennifer Bale, Claudia Bridges, Mike Christensen (Co-Chair), Carolyn Gibbs, Linda Hafar, Stephen Garcia, Bob Hitomi, Nat Martin, Virginia Matzek, Kathleen Reynolds, Ron Richardson (Co-Chair), Georgina Stevenson, Kirt Stout, Walter Wallace

- 1. Corrections to June 13 Meeting Summary.**
- 2. College of Continuing Education “Green Business Operations Certificate Program” information presented by guest Kirsten Ryden (folder of handouts distributed to committee).**
 - A. Earn CCE units; 1-year program consists of 6 classes, 18 hours each for 6 weeks at 1 evening per week**
 - 1) Most students are from public sector, eg, “general services” with State of California, SMUD, VSP, Surewest, etc.**
 - 2) Four instructors from: 1) Department of General Services and from UCD; 2) HP Global Energy; 3) Management Leadership Teacher, and; 4) Fred “Klampt”, retired consultant.**
 - B. The CCE advisory group (which consists of ½ public and ½ private sector) has developed and updated the program and is now looking to possibly work with our Sustainability Committee.**
 - 1) Steve recommended that Mike and Claudia work together to bring this to the attention of the President and Provost and have the CCE advisory board tour Sac State campus. Steve reminded committee that all sustainability efforts should flow through our committee and that we should organize our initiatives and goals.**
- 3. Energy Committee Update by Nat Martin (Facilities Services Energy Coordinator).**
 - A. Committee membership includes Facilities Services, Central Plant, UEI, Housing, Union, ASI, SMUD, PG&E, and two professors.**
 - B. First meeting discussed frequency of meetings (will meet once per quarter) and mission statement: “improve communication to campus regarding energy conservation measures.”**
 - C. Second meeting discussed Executive Ordinance 987: reduce energy consumption 15% by 2015 and AB 32: Green House Gas Emissions. Also discussed Prof. Ed Barakatt’s (Dept. of Physical Therapy) research project to track “commute habits.” (Steve said if Committee feels it’s valid, we should endorse it.)**
 - 1) How to encourage student participation? eg, Student Housing competition for energy savings (Jenkins & Draper Halls are identical buildings).**
 - D. October is Energy Conservation month: participate with SMUD & PG&E to show carbon footprint?**
- 4. Recycling Committee Briefing by Kathleen Reynolds.**
 - A. Goals:**
 - 1) Improve residence halls recycling with focus on E-waste.**
 - a) very successful in May: collected 2 ½ pallets of E-waste and 120 bags (4000 lbs.) of used clothing (clothing donated to area charities)**
 - 2) Establish taskforce to select outdoor bins.**
 - 3) Establish recycling standards for new buildings. Kathleen along with Daryn Ockey are working on charge.**

5. **Review of Committee Charge (see handouts) Goals, Objectives, Actions (see handout “Overarching Themes”).**
 - A. **14 Action Items:**
 - 1) **Add to Sustainability Committee website: 1) what our Committee is doing, and 2) how we are connecting with other parts of campus, eg, link from our website to CCE’s Program on Sustainability.**
 - a) **Carolyn volunteered to be our web designer.**
 - 2) **Hold faculty workshop on integration of sustainability into curriculum (Virginia to develop).**
 - 3) **Use “Brown Bag Lunches” via Center for Teaching & Learning.**
 - 4) **Have a full-time Sustainability Officer.**
 - 5) **Have Sustainability Student Intern in concert with ASI.**
 - 6) **Develop a brand identity (logo).**
 - 7) **Develop a formal marketing plan.**
 - 8) **Sustainability among BRT participants (recycle, reuse, reduce).**
 - 9) **At each meeting have one 30-40 minute agenda item of interest to enlighten and educate Committee.**
 - 10) **Establish a “Green Calendar.”**
 - 11) **Put Sustainability Committee activities/information on Sac State main web page.**
 - 12) **Visit Chico State to see what they are doing regarding sustainability.**
 - 13) **Establish a benchmark for campus sustainability.**
 - a) **plot advancement**
 - b) **establish performance indicators**
 - c) **inside and outside measures**
 - 14) **Put benchmark/performance indicators on the web page.**
6. **Next meeting Friday, July 11, 2008.**
7. **Meeting adjourned at 10:45 a.m.**

This summary is a compilation of the notes taken by Thamsyne Brown.