



# **Annual California Campus Safety Plan Report 2017**



**SACRAMENTO STATE**  
*Redefine the Possible*

Sacramento State combines a beautiful campus setting in the heart of California, top-rated student residential facilities, a world-class track, which could arguably be the best in the United States, and a friendly and collaborative atmosphere to provide an educational experience that fosters intellectual, cognitive, social, and personal growth. Our 300-acre campus is home to approximately 27,000 undergraduate students, approximately 6,000 graduate students, including over 1,600 residents, as well as over 4,000 faculty, staff and administrators. This is a friendly, diverse and success-oriented community. The University Police Department is proud to be a part of it, providing service seven days a week, 365 days a year.

The mission of the Sacramento State Police Department is to protect the life, property, and peace of mind of the students, faculty, staff and visitors of this university. Our greatest asset in furtherance of this mission is our department members who work as a combined force in collaboration with the campus community. Our Department adheres to the highest standards of ethics, integrity and service, understanding our collective responsibility in upholding the noble reputation of the law enforcement profession. Our highest objective is to provide an environment free of criminality where the future leaders of our society can learn and prosper.

Sacramento State prepares this report in compliance with [California State Education Code, Chapter 16, of the Donahoe Higher Education Act, Section 67380.](#)

## **THE SACRAMENTO STATE POLICE DEPARTMENT**

### **Enforcement and Arrest Authority**

The Sacramento State Police Department employs twenty-three (23) highly trained, full-time sworn officers, six (6) full-time 911 Dispatchers, more than eighty (80) non-sworn Community Service Officers and Specialists, and an active support staff for the 24 hour protection of the Sacramento State campus community. The Sacramento State Police Department is empowered pursuant to section 830.2(c) of the California Penal Code and fully subscribes to the standards of the California Commission on Peace Officer Standards and Training (POST). Sacramento State Police Officers have peace officer authority anywhere in the State of California. They receive the same basic training as city and county peace officers throughout the state, plus additional training to meet the unique needs of a campus environment. The Department is made up of the following sections: Police Day Operations (Dispatch, Fleet Management, CSO/CSS, Firearms, Events, and Residence Hall & Investigations), Police Night Operations (Training, Background, CRU, and FTO), Campus Safety & Security, and Administration (Budget, Personnel, Emergency Preparation, and Support Services).

## **METHODS TO CONTACT THE SACRAMENTO STATE POLICE DEPARTMENT**

### **Crime Reporting Policy and Procedures**

The University and the Sacramento State Police Department encourage the prompt reporting of any incident that compromises the safety, health, or rights of University community members. Always report any suspicious activity/person(s) promptly. Even if you are unsure a crime has been committed, don't hesitate to call. The Sacramento State Police Department is open 24 hours-a-day, seven days a week so you can call or come in to the department to report a crime. Reports of criminal activity will be fully investigated and appropriate referrals made to the courts, the University, or both. The Sacramento State Police Department is located in the southeast section of the Sacramento State Campus at 6000 J Street, Sacramento, CA 95819-6092.

#### **Sacramento State Police Department**

##### Non-emergencies and regular business:

(916) 278-6000

##### In-progress crimes or suspicious activity, including all fire or medical emergencies:

(916) 278-6000 or call 9-1-1 from any campus phone

##### Blue-Light Phones:

Police Dispatch can be also contacted directly by pushing the red button on a "blue-light" campus emergency phone. The emergency phones are strategically located throughout the entire campus and have blue lights for easy visibility.

When calling in emergencies, be prepared to provide the police dispatcher with your name, telephone number, and location, as well as any pertinent information (such as suspect and vehicle description, direction of travel, etc.). Always stay on the line until the dispatcher ends the call.

Current information on campus incidents, emergency protocols, statistics and training opportunities are available on our department webpage ([www.csus.edu/police](http://www.csus.edu/police)), on our Facebook ([www.facebook.com/sacstatepolice](http://www.facebook.com/sacstatepolice)), and on our Twitter ([www.twitter.com/sacstatepolice](http://www.twitter.com/sacstatepolice)).

## **Working Relationships with State & Local Police**

The Sacramento State Police Department focuses on enforcement and prevention efforts in our primary jurisdiction to include all property owned and operated by the University. The Sacramento State Police Department shares concurrent law enforcement jurisdiction with federal, state and local law enforcement agencies on all adjacent public streets, areas, and in communities surrounding the University properties.

The Sacramento State Police Department cooperates fully and regularly communicates with its law enforcement partner agencies. Sacramento State maintains operational agreements/memorandums of understanding with the City of Sacramento Police Department that comply with the Kristin Smart Campus Safety Act and Higher Education Opportunity Act clarifying that the Sacramento State Police Department is the primary law enforcement agency for all crimes occurring on Sacramento State properties or facilities.

Many students live in the neighborhoods surrounding Sacramento State. While the Sacramento Police Department has primary jurisdiction in all areas off campus, Sacramento State Police Officers can and do respond to student-related incidents that occur in close proximity to campus. Sacramento State Police Officers have direct radio communications with the city police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

Crimes occurring off campus should be immediately reported to the appropriate law enforcement agency of jurisdiction:

- City of Sacramento Police Department (916) 264-5471
- California Highway Patrol (916) 861-1300
- Sacramento County Sheriff's Department (916) 874-5115

## **SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES**

### **Facility Access and Security**

It is the practice of Sacramento State that University buildings be opened prior to the beginning of the business day and locked nightly after the conclusion of the last scheduled event. A daily schedule is provided to Facilities Services and buildings are locked on the basis of that schedule. Custodial Services and Community Service Specialists are responsible for the unlocking of buildings on a daily basis for scheduled classes. After buildings are locked, only employees with offices and personnel with maintenance responsibilities have access to buildings. Facilities Services maintains the University buildings and grounds with concern for security and safety.

Campus facilities and grounds are inspected on a regular basis to ensure that broken windows, locks, and repairs are made in an expeditious manner. The Sacramento State Police Department also receives the information from the campus community regarding damaged roadways, overgrowth of shrubbery, and other areas in need of repair. This information is forwarded to Facilities Services in a timely manner.

Access to University housing buildings is limited to residents, their guests, and selected staff. Sacramento State's Residence Hall policy requires that exterior doors be locked at all times, including holidays and semester breaks. All residents are issued a key fob for personal access to the exterior doors and restrooms and a resident must accompany all guests. The Residential Community is patrolled cooperatively by the Sacramento State Police Department and on-duty Residential Life personnel, to include Resident Advisors and Residential Life Coordinators.

Lighting surveys are conducted annually so that improvements can be made to various locations on campus. Anyone aware of a hazardous situation in any building or on the campus grounds can notify Facilities Services at (916) 278-6242 or the Sacramento State Police Department at (916) 278-6000 so repairs can be made promptly. All emergency "blue-light" telephones are checked by the Sacramento State Police Department and logged each semester. A log is kept reflecting the date the phones were tested. Additional information is contained in the Guide to Residential Life available through the Office of Residential Life in Sierra Hall. The Sacramento State Police Department worked with the American River Courtyard planning group on physical security for the new facility. The new American River Courtyard residence hall opened in August, 2009. Similar measures are being undertaken for the residence hall expansion that is scheduled to open in the fall of 2017. Sacramento State has a policy (ADM – 0181) to document protocols for Facility Access and Security.

## **SECURITY AND CRIME PREVENTION PROGRAMS**

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Sacramento State Police Department personnel facilitate programs for student, parent, faculty, and new employee orientations, student organizations, community organizations, in addition to programs for Residential Life Housing Resident Advisors and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own safety and the safety of others.

Crime prevention and personal safety information and pamphlets are available at the Sacramento State Police Department and on the Sacramento State Police Department website (<http://www.csus.edu/aba/police/>). The Student Health Center, Counseling and Psychological Services (CAPS), and Residential Life, also maintain related information and pamphlets and this information can also be located in various student and staff publications throughout the campus.

### **New Student and Employee Orientations**

The University has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students and participating in and presenting information and materials during new employee orientation.

Sacramento State Police Officers provide personal safety tips and emergency contact information to new students and employees on a regular basis. They are informed of policies, voluntary confidential crime reporting procedures, and safety programs. Employees are also informed of injury and illness prevention, and workplace violence.

### **Emergency Training and Exercises**

The Sacramento State Police Department provides Emergency Response training courses throughout each academic year, including Building Team Emergency Preparedness, Campus Emergency Disaster Preparedness, Campus Clery Training, Active Shooter Training, Violence in the Workplace Prevention, and Self-Defense and Personal Safety Training.

The Police Department hosts a regional table-top exercise each year to test the response of campus departments and allied agencies on a variety of scenarios, including Hazardous Materials Spill (2013), Flood (2014), Active Shooter (2015) and Pandemic Virus (scheduled for 2017). Furthermore, Building Evacuation Drills are required annually for each campus building.

### **Hornet Night Shuttle**

University Transportation and Parking Services offers a Hornet Night Shuttle service which operates only on the Sacramento State campus. Night Shuttle provides service to all on campus locations, including Lot 11 at the north end of the campus. Hours of operation are Monday through Thursday from dusk to 11:00 p.m. Request a Hornet Night Shuttle by dialing (916) 278-7260.

### **Hornet Safety Escort Services**

The Sacramento State Police Department offers a Hornet Safety Escort service in the evenings wherein our Community Service Officers work both on foot and in carts to provide escorts across campus. Request a Hornet Safety Escort by dialing (916) 278-6000. Transportation will be provided based on the availability of police personnel.

### **Safe Rides**

The program is sponsored by the Associated Students, Inc., and is designed to assist students who have been consuming alcohol to secure rides back to their residence to avoid driving while under the influence. Safe Rides operates from September through May on Wednesday–Saturday nights from 10:00 p.m. to 2:00 a.m. Request a Safe Ride by dialing (916) 278-7923 (a valid OneCard is required).

### **Community Service Officer Program**

The Community Service Officer section of the Sacramento State Police Department performs a wide variety of duties in support of the mission of the department. The duties can range from speaking to incoming freshman about “crime prevention,” conducting resident hall security, or patrolling the campus for security violations and hazards. Regardless of the assignment, however, Community Service Officers are always present as resources for the community and act as “eyes and ears” for the Sacramento State Police Department.

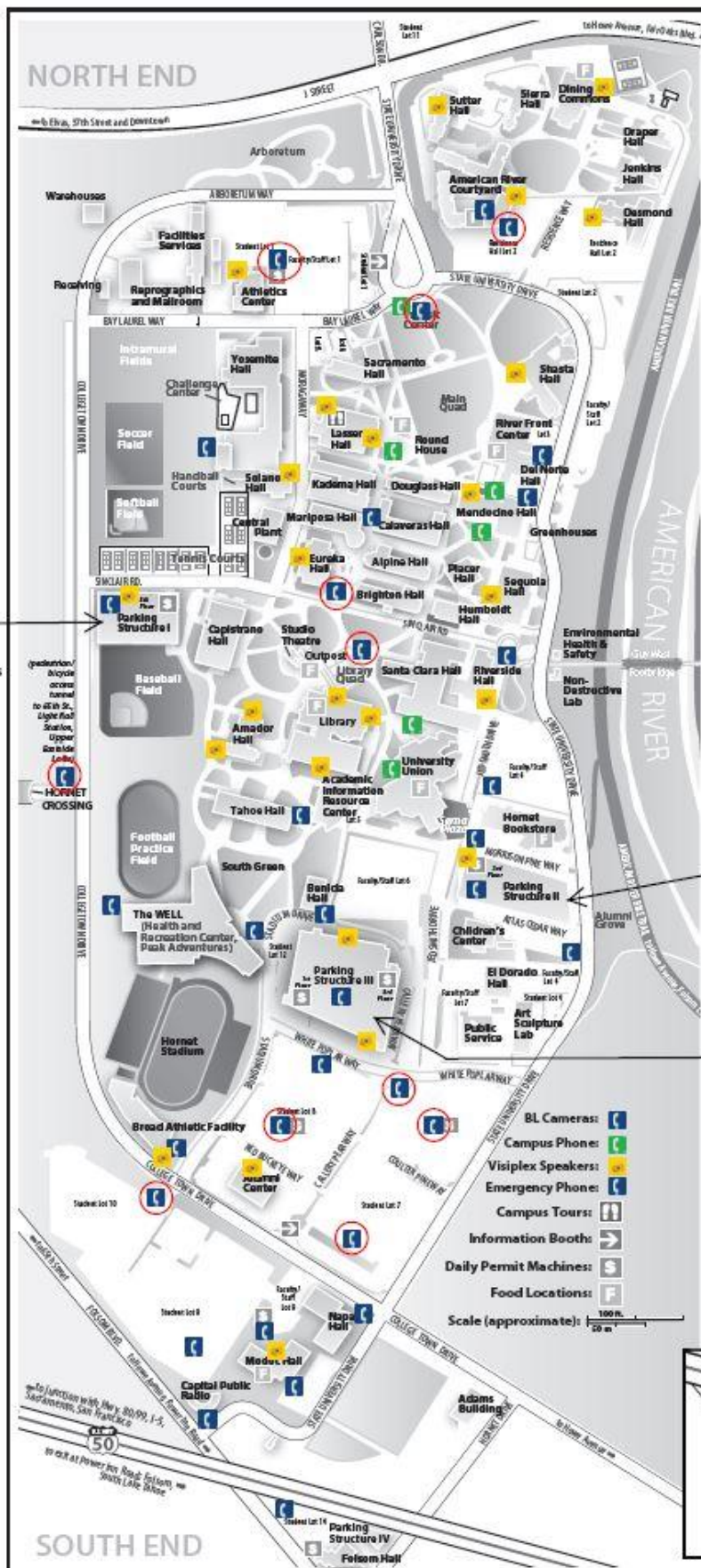
### **Police Service Center**

The Police Service Center is located in the University Union and is a convenient police point of presence for students, faculty and staff. The Sacramento State Police Department opened the center in order to increase our ability to serve you, our community, in a location that is more accessible and visible. Our Service Center staff can help you register your bicycle, assist you with public safety services, provide current safety information and answer questions you might have about the campus. Contact the Police Service Center for more information by dialing (916) 278-2788.

The Sacramento State Police Department has Lost and Found & Live Scan Fingerprinting Services which are located in the Police Service Center located in the University Union. The hours of operation are Monday-Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. Walk-ins are accepted or setup an appointment by dialing (916) 278-2788.

### **Emergency Blue-Light Phones**

Emergency telephones are located throughout the campus primarily within building hallways, the parking structures, and in parking lots. *These phones are blue.* When a phone is picked up or activated, you will be immediately connected to a dispatcher at the Sacramento State Police Department. The phones are tested at least once a semester to ensure functionality (*See Emergency Blue- Light Phones Map below.*)



**Parking Structure I**

6 Floors total  
 Floor 1 has 3 Emergency Phones  
 Floors 2-5 each have 4 Emergency Phones  
 Floor 6 has 2 Emergency Phones  
 21 Emergency Phones Total

**Parking Structure II**

4 Floors total  
 Each Floor has 6 Emergency Phones  
 24 Emergency Phones Total

**Parking Structure III**

6 Floors total  
 Floors 1-5 each have 8 Emergency Phones  
 Floor 6 has 7  
 47 Emergency Phones Total

**Parking Structure IV**

2 Floors total  
 Floor 1 has 2 Emergency Phones  
 Floor 2 has 1 Emergency Phone  
 3 Emergency Phones Total



## ACTIONS IN THE LAST 18 MONTHS TO INCREASE SAFETY

1. Increased number of CSO's to enhance campus security.
2. Provide extended safety escorts for Residential life parking in Parking Structure.
3. Launched initiative to install new mechanical locking mechanisms in select classrooms for classroom doors.
4. Installed new surveillance cameras, interior and exterior, repaired, maintained and upgraded existing cameras around the campus.
5. Upgrades in process for Campus Data Center Head End CCTV system.
6. Repaired and replaced numerous Emergency Blue-Light Phones on campus.
7. Tested, fixed and replaced DMP Alarm system components, achieved full campus system testing, implemented repairs.
8. Updated all user access lists as per the Information Security Policy.
9. Provided Active Shooter training, Building Coordinator/Floor Marshal training, Campus Disaster/Emergency Preparedness training, Self-Defense training and Violence in the Workplace training.

## CHANGES IN SAFETY PRECAUTIONS DURING THE NEXT 24 MONTHS

1. New access features for classrooms to replace existing key locks. This will allow for quicker lock down.
2. Evaluate requests for new surveillance cameras on campus.
3. Large scale exercise will be conducted as part of the emergency preparedness program
4. Adding enhanced lighting to campus walkways and building exterior pathways.
5. Re-engineer left turn lane on State University Drive and Lot 7 to enhance vehicle flow and reduce collisions.

## CALIFORNIA STATE UNIVERSITY, SACRAMENTO STATISTICAL REPORT 2015

This report is a separate and distinct report from the Annual Security Report required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act). The Jeanne Clery report can be found at [http://www.csus.edu/aba/police/documents/clery/clery\\_report.pdf](http://www.csus.edu/aba/police/documents/clery/clery_report.pdf)

The statistics were compiled using the FBI Uniform Crime Reporting program definitions, occurring on campus, and in compliance with California State Education Code, Chapter 16, of the Donahue Higher Education Act, Section 67380.

### *2015 Statistics (California Education Code §67380 (a) (1) (A))*

<i>Occurrences and/or arrests for</i>	<i>On Campus</i>
<b><i>Part I violent crimes* (see below for breakdown)</i></b>	<i>12</i>
<i>Hate crimes</i>	<i>0</i>
<i>Noncriminal acts of hate violence</i>	<i>0</i>
<i>Theft</i>	<i>186</i>
<i>Destruction of property</i>	<i>27</i>
<i>Illegal Drugs</i>	<i>8</i>
<i>Alcohol Intoxication</i>	<i>18</i>

<i>Occurrences and/or arrests for</i>	<i>System wide</i>
<i>Hate crimes</i>	<i>10</i>
<i>Noncriminal acts of hate violence</i>	<i>3</i>

**\*Part I Crimes for 2015:**

- Willful Homicide (0)**
- Rape (5)**
- Robbery (5)**
- Aggravated Assault (2)**