BUILDING EVACUATION PLANS

HUMBOLDT HALL

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Introduction:

These plans are designed to cover building evacuation during regular University office hours (generally M-F, 8-5:00). Outside of those hours the key personnel identified in the plans will generally not be available to perform their functions. In this case it will be necessary for Public Safety to determine if there are any occupants in the building, and to assure that those occupants are evacuated. The plans are based on the following additional premises:

(1) The Emergency Operations Group has determined the need to evacuate people from the building(s) in question.

(2) Public Safety has informed the office of the Dean of Natural Sciences and Mathematics that the building(s) in question must be evacuated. Such notification may be by phone (8-4655) or by messenger.

Specific Building Plans:

(1) Humboldt. When an emergency notice is received, those staff who are present in the office of the Dean of Natural Sciences and Mathematics will be responsible for notifying the office of the Department of Biological Sciences (SQU 202; 8-6535), either by phone or by messenger. Staff in the Biological Sciences office will notify technical staff assigned to the Department, and the technical/office staff assigned to Humboldt Hall will be responsible for walking both floors of Humboldt Hall to see that all offices, classrooms, and laboratories are evacuated. All occupants of the building will exit to the ground floor using one of the two building stairways (east, west). After exiting the building everyone will proceed to the emergency assembly point (EAP1; see attached map), the open grass space north of Humboldt Hall and south of Placer Hall.