PRESENT:

Artis, Ryan (TAC Secretary, UTAPS)
Barnett, Ken (Ex-Officio, Public Safety)
Deglow, John (Member - Community)
Fox, Nancy (Senior Director, UTAPS)
Garcia, Steve (Guest – V.P. Administration & Business Affairs)
Kafouros, Annette (Member - Staff)
Krieger, Jeanie (Member - Staff)
Lovering, Robin (Standing in for Victor Takahashi)
Orozco, Freddy (Ex-Officio, UTAPS)
Schmandt, Michael (Chair, Member - Faculty)
Shafizadeh, Kevan (Ex-Officio, Transportation Faculty)
Stone, Abbi (Associate VP, Business & Administrative Services)
Wilson, Martha (College of Business Administration)

ABSENT

Takahashi, Victor (Ex-Officio, Facilities Services)
Vacant (Member – Student)
Vacant (Member Student)

1. Approval of Minutes for May 8, 2009 Meeting

- John Deglow motioned to approve the minutes from the May 8, 2009 meeting and Jeanie Krieger seconded. Minutes were unanimously approved.

2. UTAPS Assistant Director Report (Freddy Orozco)

- Status of appointments. An official letter will be requested to switch the Public Safety Ex-Officio representative from Ken Barnett to Dan Davis now that Dan Davis is the new campus Police Chief. John Deglow’s appointment expires in January and John wishes to continue on. Annette Kafouros’ appointment expires in November and she wishes to continue on. Jeanie Krieger’s
appointment expires in October and she wishes to continue on. The committee received a letter of recommendation for a student appointee named Willie Johnson. The student positions are officially vacant. Michael inquired on the availability of former student representative Lauren Haley and Freddy Orozco noted that he would contact her. [Since the meeting: Dan Davis was officially appointed as the Public Safety Ex-Officio, John Deglow was officially reappointed as the Community Representative and Willie Johnson was officially appointed as a student representative and Freddy tried to make contact with Lauren to no avail.]

- The start of semester went well for UTAPS. UTAPS attended a post-move-in meeting with Student Activities and the Residence Hall supervisors and all agreed that things went very smoothly, with a few rough areas we will all work to strengthen for next semester. Parking went well and there was limited congestion on campus roads and the residence hall parking lot. UTAPS noted that at peak parking hours on the first day of the semester we had 1,200 available parking spaces. On Tuesday and Thursday we had 700 available spaces at peak times. Lines in the UTAPS office were handled very well. At peak times, the line was about 80 individuals long. Each customer was helped in less than a minute and a half.

- Freddy explained the re-allocation of the student spaces in Lot 1 and Lot 2 on September 14th. UTAPS expected that the increase in 600 beds from the American River Courtyard would require an increase in residence hall parking spaces. As it turned out, these newly allocated residence hall spaces were not being used by residence hall students and were re-allocated back to student spaces a couple weeks into the semester.

- Freddy gave an update on the Hornet Express Shuttle program. The Gold Line has been very heavily used. Demand for the Gold Line has been big enough to require an additional UTAPS’ van to help cover that route a couple times this semester. Passengers not able to board the Gold Line because it is filled to capacity may ride Regional Transit buses that service the campus with the use of the Sac State commuter pass. The Green and Hornet lines have also had great ridership. It is expected that the Hornet Line will attract more riders next semester, as word of the new service spreads.

- Nancy updated the TAC on the Traffic Count report that was taken on September 1st and 2nd of 2009. She distributed Traffic Counts for those days and the 2007 Traffic Count report as a comparison. These counts confirmed the suspicion that College Town Drive is the primary entrance to campus. A new survey will be performed in October to capture numbers that closely compare to a typical campus day. [Since the meeting: Traffic Counts were conducted for October 6th & 7, 2009.]

- The Upper Eastside Lofts have been faced with the issue of not having enough parking spaces to accommodate their residents. UTAPS and the Lofts are in the process of finalizing an MOU that allows for the sale of parking permits valid in Lot 10 overnight for individuals who wish to purchase parking. [Since the meeting: The MOU has been finalized.]

3. **Update on Campus Construction Projects (Robin Lovering)**

- Housing: American River Courtyard dedication took place on September 17th and residents have moved into the facility.
• Recreation & Wellness Center (RWC): The construction for The Well is proceeding as planned.

• Solar Panels: This project is in the design phase and no significant progress has been made to report on.

• Del Norte Hall: Construction contracts have been signed with Zinco Construction. An area in Lot 3 has been coned off as part of the construction project. Classrooms and offices will comprise the first two floors. The third floor will house Human Resources. The project is expected to be completed by mid-Spring, 2010.

• CalSTRS Building: The CalSTRS building could potentially house the Board of Equalization on the third floor. The first and second floors could house UTAPS and the Nursing Department.

• Alumni Center Construction: The Alumni Center patio construction is completed.

• ADA Compliance: Crosswalk improvements have been made to Del Norte Hall, the Student Health Center and Sacramento Hall. No parking spaces were affected due to these improvements.

• Hornet Crosswalk: Jeanie Krieger mentioned that the new signage has been a huge help. Robin Lovering noted that the sign is solar powered and requires no additional power source. Marti Wilson asked whether there would be a walkway to allow light rail users to access the southern portion of campus. Robin noted that plans are still being discussed in regards to the walkway heading in the direction of The WELL when that project is completed. Abbi Stone reminded us that individuals could encourage those that inquire about the walkway to take advantage of the Hornet Line.

4. **Right-turn signal at Modoc Hall (Jeanie Krieger)**

• Jeanie received an inquiry on the possibility of installing a green right-turn arrow for traffic traveling west-bound at the intersection of State University Drive East and College Town Drive. The feeling was that a right-turn green arrow might help alleviate congestion on west-bound College Town Drive at peak times. A second question arose regarding the campus congestion backing up all the way to Interstate 50. Nancy mentioned that Cacee Belton, the UTAPS Parking Analyst, has made a suggestion that we work with the City of Sacramento to synchronize the lights on College Town Drive to alleviate some of the congestion - and asked Robin Lovering to coordinate that effort by Facilities Services with the City of Sacramento. Kevan Shafizadeh made mention that traffic also backs up on Folsom Boulevard between State University Drive East and 65th Street. He noted that there are flood gates underneath the railroad tracks bridge that are not movable. Consequently, any improvements, such as widening of Folsom Boulevard, to that stretch of Folsom Boulevard are probably not in the near future.

5. **Analysis of State University Drive East (Kevan Shafizadeh)**

• Kevan Shafizadeh explained an issue faced on State University Drive East (SUD East). South-bound traffic often causes congestion on SUD East. Often times, vehicles wanting to make a south-bound, left-hand turn onto College Town Drive cross over the double yellow line and into
the direct path of north-bound traffic making a left-hand turn into Lot 7. Kevan presented alternatives that might help alleviate congestion and mitigate the possibility for low speed, head-on collisions. One alternative is to place delineators, extending the south-bound, left-turn lane, allowing for a longer “stacking” lane while at the same time eliminating the designated north-bound, left-turn lane into Lot 7. Another alternative, offered by Michael Schmandt was to split the difference. This alternative would reduce the north-bound, left-turn lane to half its length and increase the south-bound, left-turn lane by the same distance. Robin Lovering agreed to get an estimate for this proposal and share it with the TAC at the October meeting.

- At 11:45 a.m., Michael Schmandt, TAC Chair, was needed in class and asked Jeanie Krieger to take over as Chair for the meeting’s duration.

6. ASI Bike Rack Placement (Robin Lovering)

- Robin discussed the 25 bike racks that ASI purchased and the locations where they are to be installed. Ken noted that with the increase of bike ridership bike theft has also increased. Freddy suggested that bicycle racks be installed at Modoc Hall to service the large group of international students that utilize the overflowing, antiquated bike racks currently installed. John moved to accept the plan as presented by Robin. Robin seconded the motion and the plan passed unanimously. Kevan moved to look into forming a committee to examine bicycle parking and the enforcement thereof. John seconded the motion. The motion was unanimously passed.

7. Other Business

- Robin distributed handouts for the reconfiguration for ADA curb cuts/spaces located in Lot 1, near Sacramento Hall. He also handed out the plans for the reconfiguration of ADA curb cuts/spaces near Del Norte Hall and Faculty/Staff Lot 2.

8. Upcoming meeting dates

- The next TAC meeting is yet to be scheduled for October. [Since the meeting: The October TAC meeting is scheduled for October 26th in the University Union’s Walnut Room on the second floor.]

9. Adjournment

- The meeting was adjourned at 12:15pm.