

COFFEE & CONVERSATION: PROGRESS REPORT

September 26, 2017

Facilities

Issue	Plan
<p>Ground workers' route around campus</p> <ul style="list-style-type: none">• Grounds staff cannot access the south through Yosemite road.• Trash bins cannot get across and they have to go through the traffic of cars or students to get to the south side of campus.• The gate arms are closed and it has made it too difficult for the bins to get across campus.	<p>Keys for the gate to the service road on the Westside of Yosemite have been issued to Grounds staff. The Bay Laurel road gate arm is planned to be re-installed, and the service road gate left open at the end of the semester based on PSV construction progress.</p>
<p>Reassess staffing and budget for all departments within Facilities</p> <ul style="list-style-type: none">• Grounds, custodial and paint staff expressed concern regarding quality of work when they have increased workload and less number of staff	<p>This year (2017) has been particularly taxing on staff due to attrition and amount of time to back fill vacant positions. The department suffered seven (7) vacancies this calendar year due to retirements and resignations, which is unprecedented.</p> <p>A recruitment to replace one vacant position was initiated, but later was extended to three positions due to two unexpected resignations. The recruitment was again delayed to strategically plan for two expected retirements making the final vacancy count five. The attempt to fill these five vacancies took five months, and only resulted in two successful candidates. The department is now seeking emergency hires to temporarily fill three vacancies.</p> <p>We expect a more favorable recruitment after the new year, and plan to backfill the temp. positions with full-time staff.</p> <p>Going forward, one new hire began 11/13/17; and another on 11/21/17; and two 90-day emergency hires have passed the background check and are due to start soon. In addition, several more 90-day hires are being processed.</p>

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<p>Coverage and overtime policy change for custodians</p> <ul style="list-style-type: none">• Custodians expressed concern about the policy change	<p>Given full complement in staffing level, the past practice regarding coverage has been for each crewmember to cover once per week (assist in adjacent building during one work shift per week; Mon - Fri). Should absenteeism be extreme, or if all crew members have "covered" once in week (Mon – Fri), overtime is offered to available staff. Overtime has not been mandatory.</p> <p>As mentioned above, new hires are being onboarded this month and next month, while the permanent back filling is still in progress.</p>
<p>Round-a-bout design</p> <ul style="list-style-type: none">• Concern brought up about the tight turn• Suggestion for center design: Perhaps a water fountain or student art would be appropriate	<p>The roundabout design itself was coordinated with a traffic engineer and additional measures for striping and signage are being implemented in consultation with them and will be completed as the work progresses. The tight radius of the circle does seem to slow down traffic as they go around. Once the garage is open, most of the traffic will be turning into the garage or be coming out of it. The design team is working with the traffic engineer on possible signage to warn large trucks that Arboretum is not the best route for them. We will be adding signage as the work progresses.</p> <p>The center of the traffic circle now has plants planned for it; they will be low so they don't block the view across the traffic circle.</p>

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Public Safety/Police Department

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Use of skateboards and bikes across campus <ul style="list-style-type: none">• Cost of citation is high; but it is still a problem for carts to get around• Is it possible to post speed limit for bicyclists to slow them down and protect pedestrians?	The posted speed limit for bicycles is the same as other vehicles. We have not established inner-campus speed limits, however. Speed impediments are a better option for areas, such as Sinclair, but must defer to Facilities and UTAPS regarding the risk to injury regarding those products.
Enforcement of the smoking ban on campus <ul style="list-style-type: none">• Who is enforcing it?• What should staff do when they see it?	Smoking is an active policy, but there is a one-year moratorium on enforcement activity. As such, all staff and faculty are charged with bringing the policy to the attention of smokers. The Police will only respond to calls of a disturbance or conflict involving a smoking issue.

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UTAPS

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No parking zone by athletics <ul style="list-style-type: none">• There should be a place holder to prevent cars from parking in that spot	This curb area will be painted Red to indicate “No Parking”
Visibility from FM on Bay Laurel <ul style="list-style-type: none">• Dangerous to turn out of FM because of parked cars	Need more information. Which exit from Facilities Management Parking is obscured by parked cars? Which parked cars obscure the exit?
Hornet Tunnel <ul style="list-style-type: none">• Should there be a sign for pedestrians to remind them to use the cross walk?	Hornet Tunnel safety will be improved by automatic crossing light indicators to be installed December 18-22, 2017
Parking spaces are too tight in PS1 <ul style="list-style-type: none">• Staff report scratches on their cars• Is there an increase in security and patrol?	The situation is temporary and PS1 spaces will be returned to students Feb 2018. PS1 will ultimately be restriped to widen the spaces consistent with PS3. Police Department was requested in increase patrols to decrease speed in PS1.
Facility vehicles are restricted to a very narrow portion of the road through campus <ul style="list-style-type: none">• Would it be possible to reassess the measurement of the bicycle lane through campus and provide the facility vehicles more ease when traveling across campus?	Another approach would be to reduce the amount of facilities vehicles on the sidewalks through campus rather than reduce the use of bicycle lanes through the campus. The campus is increasingly getting higher FTE and headcount, which equates to increased loads on sidewalks – the continued use of facilities vehicles on sidewalks is problematic from a ped/bike usability perspective and from a risk management perspective. Sidewalks are primarily intended to move people, not vehicles.

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Misc.

Issue	Plan
AIRC Banner <ul style="list-style-type: none">The banner states that the AIRC is open 24/7 however during the summer the hours were different and the custodial staff suffered the repercussions from the students	This item will be forwarded to the attention of AIRC management for resolution.