



SACRAMENTO  
STATE

# Program Proposal Form B



Academic Group (College): Arts and Letters	Date of Submission to College Dean: October 5, 2007
Academic Organization (Department): English	Requested Effective: Fall <u>X</u> , Spring <u>  </u> , 2008.
Department Chair: Dr. Sheree Meyer	Contact if not Department Chair: Dr. Amy Heckathorn
Title of the Program: Certificate in Teaching Composition	
Type of Program Proposal:  <input checked="" type="checkbox"/> Modification in Existing Program: <input checked="" type="checkbox"/> Substantive Change <input type="checkbox"/> Non-Substantive Change <input type="checkbox"/> Deletion of Existing Program  <input type="checkbox"/> New Programs <input type="checkbox"/> Initiation (Projection) of New Program on to Master Plan <input type="checkbox"/> New Degree Programs <input type="checkbox"/> Regular Process <input type="checkbox"/> Fast Track Process <input type="checkbox"/> Pilot Process <input type="checkbox"/> New Minor, Concentration, Option, Specialization, Emphasis <input type="checkbox"/> New Certificate Program	
<p><b>PLEASE NOTE:</b> Form B is to be used only as a Cover Form. Additional information is requested for each of the above as noted in the corresponding procedure in the Policies and Procedures for Initiation, Modification, Review and Approval of Courses and Academic Programs found at <a href="http://www.csus.edu/acaf/univmanual/index.htm">http://www.csus.edu/acaf/univmanual/index.htm</a></p>	
<p><b>Briefly describe the program proposal (new or change) and provide a justification.</b>          The English Department offers an 18-unit graduate certificate in the teaching of composition. As the department has recently updated its offerings in rhetoric and composition—adding some courses and deleting others—it was necessary to update the certificate requirements and electives. The Department also reconsidered the number of required courses, reducing the requirement by one, so that students would have a greater variety of elective options. It was intended that the flexibility built into these options might be more relevant for the different populations of students working on the certificate—future community college teachers, future multilingual student teachers, continuing high school teachers, etc.</p>	
<p><b>Approvals:</b></p> <p>Department Chair: <u>[Signature]</u> Date: <u>10/5/07</u></p> <p>College Dean: <u>[Signature]</u> Date: <u>11-14-07</u></p> <p>University Committee: _____ Date: _____</p> <p>Associate Vice President and Dean for Academic Affairs: _____ Date: _____</p>	

**Proposed new certificate requirements:**

**REQUIREMENTS - CERTIFICATE - TEACHING COMPOSITION**

Units required for the certificate: 18\*  
Candidates must have an overall GPA of 3.0 in courses submitted for the certificate.

\*Employment as a Teaching Associate in the English Department at Sacramento State may be substituted for ENGL 410E, reducing total number of course work units to 15.

**Information on Eligibility**

Applicants for the Certificate Program in Teaching Composition must have completed all requirements for eligibility for any English graduate program.

**A. Required Courses (9-12 units)**

- (3) ENGL 195A Field Study: Tutoring **OR**
- (3) ENGL 410A Internship: Tutoring English
- (3) ENGL 220A Teaching College Composition (ENGL 120A with a grade of better)
- (3) ENGL 220C Topics in Composition Studies (ENGL 220A with a grade of better)
- (3) ENGL 410E Internship at Community College **OR** Teaching Associateship in English at Sacramento State

**B. Electives**

- (6) Select two of the following:
  - ENGL 110J, ENGL 110Q
  - ENGL 120 series (exclusive of ENGL 120A)
  - ENGL 125B, ENGL 125E
  - ENGL 215A, ENGL 215B, ENGL 215C
  - ENGL 220 series (in addition to ENGL 220A and ENGL 220C)
  - ENGL 225C
  - ENGL 410B, ENGL 410L

**Current certificate requirements:**

**REQUIREMENTS - CERTIFICATE - TEACHING COMPOSITION**

Units required for the certificate: 18\*  
Candidates must have an overall GPA of 3.0 in courses submitted for the certificate.

\*Employment as a Teaching Associate in the English Department at Sacramento State may be substituted for ENGL 410E, reducing total number of course work units to 15.

**Information on Eligibility**

Applicants for the Certificate Program in Teaching Composition must have completed all requirements for eligibility for any English graduate program.

**A. Required Courses (12-15 units)**

- (3) ENGL 110J Traditional Grammar and Standard Usage
- (3) ENGL 195A Field Study: Tutoring **OR**
- (3) ENGL 410A Internship: Tutoring English
- (3) ENGL 220A Teaching College Composition (ENGL 120A with a grade of better)
- (3) ENGL 220C Topics in Composition Studies (ENGL 220A with a grade of better)
- (3) ENGL 410E Internship at Community College **OR** Teaching Associateship in English at Sacramento State

**B. Elective**

- (3) Select one of the following:
  - ENGL 110 series in addition to ENGL 110J
  - ENGL 120 series in addition to ENGL 120A
  - ENGL 215A Reading/Vocabulary Acquisition
  - ENGL 220B Classical Rhetoric
  - ENGL 410B Internship - ESL Tutoring