



SACRAMENTO
STATE

Course Change Proposal Form A



Academic Group (College): Arts & Letters	Academic Organization (Department): Communication Studies	Date: 1-31-08
Type of Course Proposal: New ___ Change <u>X</u> Deletion ___	Department Chair: Nick Burnett	Submitted by: Maggie Fuchs
Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes ___ No <u>X</u>	For Catalog Copy: Yes <u>X</u> No ___ CCE (Extension): Yes ___ No <u>X</u>	Semester Effective: Fall <u>X</u> Spring __, 2008

This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number):

Change from:

Subject Area (prefix) & Catalog Nbr (course no.): COMS 27B	Title: Television Production Lab	Units: 1
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Change to:

Subject Area (prefix) & Catalog Nbr (course no.):	Title: Digital Film/Video Production Lab	Units:
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JUSTIFICATION:

Change in Title and Description:

The new title reflects changes in the course content that have been implemented for the course's inclusion in the Film Studies program. While some Television Production skills still remain in the schedule, the course also includes basic field production skills that apply to all areas of video and filmmaking.

NEW COURSE DESCRIPTION: (Not to exceed 80 words, and language should conform to catalog copy. See <http://www.csus.edu/acaf/univmanual/crspsl.htm> - Guidelines for Catalog Course Description)

This course provides practical, hands-on experience in video production. Students will be expected to become proficient in all production roles: camera operation, audio control, basic directing, lighting, and editing. Students enrolled in Com S 27B must be concurrently enrolled in Com S 27A. There are no exceptions to this requirement

Note:

Prerequisite:
Enforced at Registration: Yes ___ No ___

Corequisite: 27A
Enforced at Registration: Yes X No ___

CAN (California Articulation Number):

Graded: Letter X Credit/No Credit ___ **Instructor Approval Required? Yes ___ No X**

Course Classification (e.g., lecture, lab, seminar, discussion):
15 **Title for CMS (not more than 30 characters)**
Digital Film/Video Prod. Lab

Cross Listed?
Yes ___ No X **If yes, do they meet together and fulfill the same requirement, and what is the other course.**

How Many Times Can This Course be Taken for Credit? Once

Can the course be taken for Credit more than once during the same term? Yes ___ No X

FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: "Students will be able to: 1), 2), etc." See the example at <http://www.csus.edu/acaf/example.htm>

Students will be able to

- Operate a video camera competently
- Display competence and a sense of style in their cinematography
- Understand and perform a basic three point lighting set up
- Use non- linear video editing technology competently
- Put their understanding of Film and Communications theory into practical use
- Burn their completed videos to a DVD
- Thoughtfully critique their own work as well as the work of other students

****Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.**

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

Editing Tutorials (1-12) 20 points
 Project #1 20 points
 Project #2 20 points
 Project #3 40 points

For whom is this course being developed?

Majors in the Dept X Majors of other Depts X Minors in the Dept X General Education ___ Other ___

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes X No ___

If yes, identify program(s): Digital Video concentration in Communication Studies

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes ___ No X

If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). _____

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures:

Date

Department Chair:	<i>NFBurnett</i>	1-31-08
College Dean or Associate Dean:	<i>Harvey M. Jahn</i>	2-21-08
CPSP (for school personnel courses ONLY)		
Associate Vice President and Dean for Academic Programs		

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.

Com S 27B – Digital Film/Video Production Syllabus

Instructor: Jenny Stark

278-6285 jenstark@csus.edu

Office Hours: TBA,

Mendo 5027

Course Description and Objectives:

This course provides practical, hands-on experience in video production. Students will be expected to become proficient in all production roles: camera operation, audio control, basic directing, lighting, and editing. Students enrolled in Com S 27B must be concurrently enrolled in Com S 27A. There are no exceptions to this requirement.

Course Requirements:

The major requirement of this class is that you are here and on time, and that you give your best effort in all production assignments. You will be required to produce 3 video projects. You will need a grade of at least B- in this course, as in Com S 27A, to be able to take upper-division production classes in the Digital Video/Cinema Program.

Objectives:

(Students will be able to)

- Operate a video camera competently
- Display competence and a sense of style in their cinematography
- Understand and perform a basic three point lighting set up
- Use non- linear video editing technology competently
- Put their understanding of Film and Communications theory into practical use
- Burn their completed videos to a DVD
- Thoughtfully critique their own work as well as the work of other students

Text:

Tutorials Provided by the instructor

Projects:

Each student will produce 3 videos, each no longer than 6 minutes. Specific project requirements will be distributed. You will also be required to complete the in class tutorials.

Evaluation:

Com S 27B is basically a performance class, not unlike a music or drama class. The time you spend in production and post-production will show directly by the quality of your work.

Grading:

Editing Tutorials (1-12) 20 points

Project #1 20 points

Project #2 20 points

Project #3 40 points

Total Possible 100 points

Evaluation:

Com S 27B is basically a performance class, not unlike a music or drama class. The time you spend in production and post-production will show directly by the quality of your work.

Grading:

Editing Tutorials (1-12) 20 points
Project #1 20 points
Project #2 20 points
Project #3 40 points

Total Possible 100 points**Classroom/Lab Etiquette:**

A violation of this etiquette will result in an absence. Cell phones should be turned off in classrooms or in the labs. If a cell phone is mistakenly left on, please turn it off as soon as possible. Under no circumstances should the student pick up the cell phone and speak while that student is in a classroom or lab.

Students are not permitted to use the Internet during lectures or student presentations. Any work on computers in class should relate directly to classroom activities. Internet messaging, games, etc. are not permitted during class.

There should be no talking during lectures and student presentations.

Absences

4 unexcused -20 pts
3 unexcused -15 pts
2 unexcused -10 pts
1 unexcused -5 pts
0 unexcused -0 pts

Attendance will be taken at the beginning and end of the class

Students who are more than 15 minutes late without a valid excuse will lose 1 attendance point. If a student is over 30 minutes late or leaves 30 minutes early without a valid excuse will receive an absence.

Rules for Checking Out Equipment:

1. Reserve equipment in advance if you expect to have it for your shoot.
2. Equipment is to be checked out for 24 hours on weekdays and through the weekend if checked out on Friday
3. You may only reserve equipment designated for ComS 126 in advance and not equipment designated for other classes. If there is equipment designated for another class that has not been checked out by students, you may (if approved by Dave Felipe) check that equipment out. This rule doesn't apply to cameras specifically designated for another class.

4. Dave Felipe, under all circumstances, has the last word when it comes to checking out equipment. If he says no, he means no. He will not check out equipment to you that you are not authorized to use.

5. As soon as you sign a checkout slip and leave with the equipment it becomes your responsibility financially and otherwise.

6. Do not reserve and take out more equipment than you need. You, your fellow students, and your crewmembers will all be happy if you keep your shoots as simple as possible.

7. If you are going to be late picking up equipment call Dave Felipe at 278-6328 and tell him.

If you are more than 10 minutes late (without calling) he will check the equipment out to someone else.

CLASS SCHEDULE

9.10 Introduction to course

9.17 Shooting/Editing Lab-The Camera/Students

Will Check Out Their Cameras:

In Class Shooting Assignment:

Basic Angles and composition

(Continue Outside of Class if Needed)

9.24 Editing Tutorial One

In Class Viewing of Camera Angles

Project #1 Video Poem Assignment Given

10.1 Shooting/Editing Lab DV/Technique

Editing Tutorial Two

10.8 Continued Work on Videos (lab open for editing) Attendance Optional

10.15 Project #1 Viewing

Editing Tutorial Three

10.22 Lighting

10.29 Audio PPT

Edit Revisions

11.5 Shooting/Editing Lab Lighting Camera

Edit

11.12 Veteran's Day Observed

11.19 3 point lighting continued

Final Projects Discussed, Critiques

11.26 Open Lab

12.10 Open Lab

3-5 Minute Movie due Finals Week

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