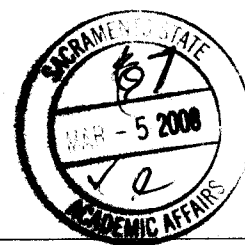




SACRAMENTO
STATE

Course Change Proposal Form A



Academic Group (College): Business Administration	Academic Organization (Department): Management Information Systems	Date: 3/27/2007
Type of Course Proposal: New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Deletion <input type="checkbox"/>	Department Chair: Monica Lam	Submitted by: Monica Lam
Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	For Catalog Copy: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> CCE: Yes <input type="checkbox"/> No <input type="checkbox"/>	Semester Effective: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> , 2008 <input type="checkbox"/>

This course replaces experimental course Subject Area (prefix) and Catalog Number (course number):	
This Catalog Number (course number) is being replaced:	

Change from:

Subject Area (prefix) & Catalog No. (course no.):	Title:	Units:
--------------------------------------------------------------	---------------	---------------

Change to:

Subject Area (prefix) & Catalog No. (course no.): MIS 162	Title: Project Management	Units: 3
----------------------------------------------------------------------	----------------------------------	-----------------

JUSTIFICATION:

NEW COURSE DESCRIPTION: (Not to exceed 80 words, and language should conform to catalog copy. See <http://www.csus.edu/acaf/univmanual/crspsl.htm> - Guidelines for Catalog Course Description)

MIS 162. Project Management. Processes, methodologies, tools, techniques, software, economic analysis, and life-cycle costing for managing different phases of projects. Emphasis on effective management of projects to achieve operational, managerial, and strategic goals of organizations. Prerequisite: MGMT 102. 3 units.

Note:

Prerequisite: MGMT 102

Corequisite:

CAN (California Articulation Number):

Graded: Letter Credit/No Credit **Instructor Approval Required?** Yes No

Course Classification (e.g., lecture, lab, seminar, discussion): lecture **Title for SIS+/CMS (not more than 30 characters)**
MIS 162. Project Management

Cross Listed? Yes No **If yes, do they meet together and fulfill the same requirement, and what is the other course.**

How Many Times Can This Course be Taken for Credit? 1

Can the course be taken for Credit more than once during the same term? Yes No

FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: "Students will be able to: 1), 2), etc."
See the example at <http://www.csus.edu/acaf/example.htm>

Students will be able to:

- (1) Define a project, estimate project times and costs, develop a project plan, and schedule resources.
- (2) Manage project teams, project risks, and performance measurement.
- (3) Utilize project management software to enhance productivity.
- (4) Understand how organizational culture, leadership structure, team dynamics, and personnel characteristics affect project management.

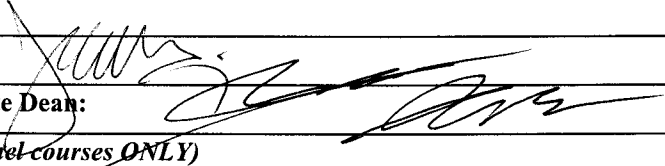

****Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.**

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

Individual assignments, team projects, quizzes, and exams.

For whom is this course being developed?
 Majors in the Dept Majors of other Depts Minors in the Dept General Education Other
 Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes No
 If yes, identify program(s):
 Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes No
 If yes, attach a description of resources needed and verify that resources are available.
 Indicate which department or programs will be affected by the proposed course (if any). MIS area and other areas which will adopt this new course as an elective for their concentrations in the College of Business Administration
The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures:	Date
Department Chair: 	3-3-08
College Dean or Associate Dean: 	
CPSP (for school personnel courses ONLY)	
Associate Vice President and Dean for Academic Programs	

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.

CALIFORNIA STATE UNIVERSITY, SACRAMENTO
College of Business Administration

MIS 162 – Project Management

COURSE OUTLINE

INSTRUCTOR:

OFFICE:

OFFICE HOURS:

CONTACT:

TEXTBOOKS

Required:

- Clifford F. Gray & Erik W. Larson, Project Management: The Managerial Process, 4th edition, McGraw-Hill/Irwin, 2008
- Steven W. Flannes & Ginger Levin, Essential People Skills for Project Managers, Management Concepts, Inc., 2005

Reference:

- A Guide to the Project Management Body of Knowledge, 3rd edition, Project Management Institute, Inc., 2004

COURSE DESCRIPTION

Processes, methodologies, tools, techniques, software, economic analysis, and life-cycle costing for managing different phases of projects. Emphasis on effective management of projects to achieve operational, managerial, and strategic goals of organizations. Prerequisite: MGMT 102.

COURSE OBJECTIVES

- Define a project, estimate project times and costs, develop a project plan, and schedule resources.
- Manage project teams, project risks, and performance measurement.
- Utilize project management software to enhance productivity.
- Understand how organizational culture, leadership structure, team dynamics, and personnel characteristics affect project management.

GRADING SCHEME

Exam 1	20%
Exam 2	20%
Exam 3	20%
Quizzes and Participation	20%
Homework Assignments	20%

DETAILED LEARNING OBJECTIVES

1. Introduction to Modern Project Management

- Explain why project management is crucial in today's world
- Define a project and differentiate projects from routine operations
- Establish the importance of projects in implementing organization strategy
- Establish that managing projects is an act of balancing the technical and sociocultural sides of the project.

2. Organizational Strategy, Organizational Culture, Organizational Structure, and Project Selection

- Identify the significant role projects contribute to the strategic direction of the organization
- Stress the importance of establishing project priorities and top management support
- Describe the linkages of strategies and projects
- Write a set of hierarchical objectives for an organization
- Describe a scheme for prioritizing projects that ensures top management involvement and minimizes conflicts
- Apply an objective priority system to project selection.
- Identify different types of project management structures
- Understand the strengths and weaknesses of different project management structures
- Appreciate the significance that organizational culture plays in managing projects
- Interpret the culture of an organization
- Understand the interaction between project management structure and the culture of an organization.

3. Project Management Techniques and Skills

- Define a project using work breakdown structure and organizational breakdown structure.
- Estimate project times and costs using top-down, bottom-up, and hybrid approach.
- Develop a project plan using project network and its related concepts such as earliest start, earliest finish, latest start, latest finish, free slack, total slack, critical paths, laddering, and lags
- Understand and manage project risk.
- Schedule resources and cost for a project.
- Measure and monitor project performance and success.

4. Leadership and Project Team Management

- Understand the concepts of agile project management and extreme project management.
- Understand how to build trust as the key for exercising influence.
- Understand team members' work styles and personalities so as to develop effective communication and motivation techniques.
- Understand important techniques for managing virtual and international project teams.

5. Microsoft Office Project

- Use the software MS Office Project to practice relevant project management skills and techniques in section 3.