



SACRAMENTO STATE

# Program Proposal Form B



Academic Group (College): College of Continuing Education	Date of Submission to College Dean: 10/1/2008
Academic Organization (Department): Teacher Education	Requested Effective: Fall <u>X</u> , Spring __, 20__.
Department Chair: Dr. Robert Pritchard	Contact if not Department Chair: Noue Leung
Title of the Program (Please be specific; indicate minor, undergraduate or graduate degree, etc.): Library Media Teacher Services	

**Type of Program Proposal:**

- Modification in Existing Program:**  
      Substantive Change  
      Non-Substantive Change  
      Deletion of Existing Program

- New Programs**  
      Initiation (Projection) of New Program on to Master Plan  
      New Degree Programs  
          Regular Process  
          Fast Track Process  
          Pilot Process  
      New Minor, Concentration, Option, Specialization, Emphasis  
      New Certificate Program

**PLEASE NOTE:** Form B is to be used only as a Cover Form. Additional information is requested for each of the above as noted in the corresponding procedure in the Policies and Procedures for Initiation, Modification, Review and Approval of Courses and Academic Programs found at <http://www.csus.edu/manual/acad.htm>

Briefly describe the program proposal (new or change) and provide a justification.

The California Commission on Teacher Credentialing (CCTC) will begin issuing librarian credentials as "Teacher Librarian Services Credentials" beginning January 1, 2008. This is a title change only and the change has no effect on the requirements necessary to initially issue these credentials or renew existing credentials. (Please see attachment from CCTC).

**Approvals:**

Department Chair: Robert Pritchard Date: 10/3/08  
 College Dean: [Signature] Date: 10/21/08  
 University Committee: \_\_\_\_\_ Date: \_\_\_\_\_  
 Associate Vice President and Dean for Academic Affairs: \_\_\_\_\_ Date: \_\_\_\_\_

State Of California  
Commission On Teacher Credentialing  
Box 944270  
Sacramento, CA 94244-2700  
(916) 445-7254 or (888) 921-2682  
E-mail: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## TEACHER LIBRARIAN SERVICES CREDENTIAL

The Teacher Librarian Services Credential authorizes the holder to perform **all** of the following duties:

- Instruct pupils in the choice and use of library materials
- Plan and coordinate school library programs with the instructional programs of a school district
- Select materials for school and district libraries
- Coordinate or supervise library programs at the school district or county level
- Plan and conduct a course of instruction for those pupils who assist in the operation of school libraries
- Supervise classified personnel assigned school library duties
- Develop procedures for and management of the school and district libraries

### Requirements for the Clear Credential

Individuals must satisfy **all** of the following requirements:

1. A bachelor's degree or higher from a regionally-accredited college or university
2. Hold a valid prerequisite California teaching credential that required completion of a professional preparation program, including student teaching\*
3. Complete **one** of the following:
  - a. A Commission-approved Teacher Librarian Services Credential program, securing the formal recommendation of the California college or university where the program was completed
  - b. An out-of-state Teacher Librarian Services Credential program consisting of at least 30 graduate semester units approved by the appropriate state agency where the program was completed
4. Satisfy the basic skills requirement. See Commission leaflet CL-667, entitled Basic Skills Requirement for additional information. Individuals who completed their professional preparation program out-of-state may contact their California employer about the possibility of obtaining a One-Year Nonrenewable (OYNR) credential pending completion of the basic skills requirement.

\* If you do not hold a prerequisite teaching credential, contact the Commission office or a California college or university with a Commission-approved program about obtaining a Multiple Subject (elementary/self-contained classroom), Single Subject (secondary/departmentalized classroom), or Education Specialist Instruction Teaching Credential.

[Click Here for Commission-Approved Professional Preparation Programs](#), or visit the Commission's website at [www.ctc.ca.gov](http://www.ctc.ca.gov)

**NOTE:** Effective issuance date January 1, 2008, the Commission will begin issuing librarian credentials as Teacher Librarian Services Credentials. Since July 15, 1990, these credentials were issued as Library Media Teacher Services Credentials. This is a title change only and the change has no effect on the requirements necessary to initially issue these credentials or renew existing credentials. When a Library Media Teacher Services Credential is initially issued, renewed, duplicated, replaced, or undergoes a name change on or after January 1, 2008, the new credential will be issued as a Teacher Librarian Services Credential.

*References: California Education Code Section 44269, California Code of Regulations, Title 5, §80053*





**SACRAMENTO STATE**  
COLLEGE OF CONTINUING EDUCATION

**MEMO**

Date: October 1, 2008

To: Bob Pritchard, Chair & Professor in EDTE  
Campus Zip: 6079

RE: Library Media Name Change Proposal

Hi Bob,

Enclosed is the document proposing a name change for the Library Media program. The new name change mandated from the CCTC is Teacher Librarian Services Credential. Please review and let me know if there are other additional documents you need and feel free to call or email me.

Thank you so much for reviewing and forwarding these documents.

Appreciatively,

A handwritten signature in black ink, appearing to read 'Note Leung'.

Note Leung, Program Manager  
College of Continuing Education  
Academic Programs  
[leungn@cce.csus.edu](mailto:leungn@cce.csus.edu) or 8-3349