



SACRAMENTO  
STATE

# Course Change Proposal Form A



<b>Academic Group (College):</b> Arts and Letters	<b>Academic Organization (Department):</b> History	<b>Date:</b> January 21, 2009
<b>Type of Course Proposal:</b> New ___ Change <input checked="" type="checkbox"/> Deletion ___	<b>Department Chair:</b> Castaneda, Chris	<b>Submitted by:</b> Cohen, Aaron
<b>Does this course fulfill a requirement for single-subject or multiple subject credential students?</b> Yes ___ No <input checked="" type="checkbox"/>	<b>For Catalog Copy:</b> Yes <input checked="" type="checkbox"/> No ___ <b>CCE (Extension):</b> Yes ___ No <input checked="" type="checkbox"/>	<b>Semester Effective:</b> Fall <input checked="" type="checkbox"/> Spring ___, 2009__

<b>This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number):</b>	
<b>If changing an existing course, should new version be considered a repeat of the original version? If so, the same Course ID will be maintained. If not, a new Course ID will be assigned. Note: In PeopleSoft terminology, the Course ID is the unique system identifier, not the Catalog Nbr.</b>	Yes <input checked="" type="checkbox"/> No ___

### Change from:

<b>Subject Area (prefix) &amp; Catalog Nbr (course no.):</b> History 129B	<b>Title:</b> Twentieth Century Russia	<b>Units:</b> 3
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### Change to:

<b>Subject Area (prefix) &amp; Catalog Nbr (course no.):</b> History 129C	<b>Title:</b> Twentieth-Century Russia	<b>Units:</b> 3
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### JUSTIFICATION:

This course needs to be renumbered to fit the new Russian history sequence. Everything else remains the same; there are no other changes beyond the renumber and including a hyphen to the title.

**NEW COURSE DESCRIPTION:** (Not to exceed 80 words, and language should conform to catalog copy. See <http://www.csus.edu/umannual/acad.htm> - Guidelines for Catalog Course Description)

(NO CHANGE)	
<b>Note:</b>	
<b>Prerequisite:</b> Enforced at Registration: Yes ___ No <input checked="" type="checkbox"/>	
<b>Corequisite:</b> Enforced at Registration: Yes ___ No <input checked="" type="checkbox"/>	
<b>Graded:</b> Letter <input checked="" type="checkbox"/> Credit/No Credit ___	<b>Instructor Approval Required?</b> Yes ___ No <input checked="" type="checkbox"/>
<b>Course Classification (e.g., lecture, lab, seminar, discussion):</b> C-1	<b>Title for CMS (not more than 30 characters)</b> (NO CHANGE)
<b>Cross Listed?</b> Yes ___ No <input checked="" type="checkbox"/>	<b>If yes, do they meet together and fulfill the same requirement, and what is the other course.</b>
<b>How Many Times Can This Course be Taken for Credit?</b> _____	
<b>Can the course be taken for Credit more than once during the same term?</b> Yes ___ No <input checked="" type="checkbox"/>	

**FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:**

**Description of the Expected Learning Outcomes:** Describe outcomes using the following format: "Students will be able to: 1), 2), etc."  
See the example at <http://www.csus.edu/acaf/example.htm>

(NO CHANGE)

**\*\*Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.**

**Assessment Strategies:** A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

(NO CHANGE)

For whom is this course being developed?

Majors in the Dept  Majors of other Depts \_\_\_ Minors in the Dept \_\_\_ General Education \_\_\_ Other \_\_\_

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes \_\_\_ No \_\_\_

If yes, identify program(s):

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes \_\_\_ No

If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). NONE

*The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.*

**Approvals:** If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

**Signatures:**

	Date
Department Chair: <i>Chin Castaneda</i>	<i>2/16/09</i>
College Dean or Associate Dean: <i>Nancy K. Roth</i>	<i>2/18/09</i>
CPSP (for school personnel courses ONLY)	
Associate Vice President and Dean for Academic Programs	

**Distribution:** Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.

# College of Arts and Letters Curriculum Committee

## CHECK-OFF LIST FOR COURSE APPROVAL

Name of Department History Effective Date Fall 2009

Proposed Course Number 129c Course Name Twentieth-Century Russia

Contact Person (Instructor) Cohen Email cohenaj@csus.edu Phone 87209

Projected Enrollment 40 Units of Credit 3

Has the course been offered before? no If yes, under what number?

Suggested Course Classification 2 Unit distribution: lecture  lab  activity

### List the prerequisite(s) for the proposed course.

None

### For which students or programs is the course designated?

- Majors in the department
- Minors in the department
- Majors of other departments (e.g., *An A&L course designed for Business Administration majors*)
- General Service
- Other (specify)

If approved by the A & L Curriculum Committee, will this course be submitted for consideration in the General Education Program?  Yes  No

### Method of Presentation:

- Lecture  Lecture/Activity  Lecture/Discussion  Lecture/Laboratory
- Activity  Laboratory  Seminar  Films and/or other visuals
- Performance  other (specify)

If different amounts of credit will be available for the proposed course, indicate differences in course requirements for earning the units.

n/a

If the course can be taken more than one time for credit, what is the justification for the repetition? How will the two (or more) experiences differ?

n/a

What courses currently offered in Arts and Letters or other colleges/departments most closely resemble the proposed course? Please *list* these other courses and justify why the proposed course will

May 7, 2007

not duplicate them. Not all approved courses are shown in the current catalog so please consult faculty/chair in other schools/departments where duplication might occur. Please list persons you consulted.

1. 3.

2. 4.

**Can the course be implemented within the existing departmental allocation?** yes

If the proposed course will require an expenditure of \$100 or more, append a breakdown of expenditure and source of funding.

**If this is a new course, how will it be integrated into your present allocation?**

1. Will you be giving up another course to make room for the proposed course?

No change (not a new course, just renumbered)

2. What course(s) could you alternate in the schedule with the proposed course?

n/a

3. How often would you schedule the proposed course?

once every two years

4. What full-time faculty can teach the course? What other course would they give up in order to teach it?

Cohen

5. Realistically, what fiscal impact might the proposed course have? (*e.g., operating expense, faculty cost, staff cost, student assistants, equipment, etc.*)

none

**List the objectives/goals/expected learning outcomes.**

[No change from existing course]

**What student assessment tools will be used?** (*e.g., exams, papers, portfolios.*)

[No change from existing course]

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***In addition to filling out the Check-Off List form, please submit a course syllabus containing the following information:***

I. Course Content and Objectives

(Brief discursive overview of major topics and goals)

- II. Required Texts  
(e.g., textbooks, class handouts, journals, newspapers, web pages, videos, etc.)
- III. Course Format  
(e.g., lecture, lecture-discussion, seminar, composition, activities, studio, etc.)
- IV. Course Requirements
- A. Class Participation
  - B. Examinations
  - C. Research Paper or Term Project or Short Papers, etc.
  - D. Attendance
  - E. Other Policies
- V. Student Evaluation: How are the requirements in IV weighted in determining the course grade?  
(e.g., attendance 10%, midterm 23%, etc.)
- VI. Semester Outline  
(Course topics ordered weekly)