



SACRAMENTO
STATE

Course Change Proposal Form A



Academic Group (College): Health & Human Services	Academic Organization (Department): Recreation, Parks & Tourism Administration	Date: 03-26-09
Type of Course Proposal: New ___ Change <u>X</u> Deletion ___	Department Chair: Dana Kivel	Submitted by: Dana Kivel
Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes ___ No <u>X</u>	For Catalog Copy: Yes <u>X</u> No ___ CCE (Extension): Yes ___ No <u>X</u>	Semester Effective: Fall <u>X</u> Spring __, 2009 __

This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number):	No
If changing an existing course, should new version be considered a repeat of the original version? If so, the same Course ID will be maintained. If not, a new Course ID will be assigned. Note: In PeopleSoft terminology, the Course ID is the unique system identifier, not the Catalog Nbr.	Yes <u>X</u> No ___

Change from:

Subject Area (prefix) & Catalog Nbr (course no.): RPTA 164	Title: Introduction to Non-profit Leadership	Units: 03
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Change to:

Subject Area (prefix) & Catalog Nbr (course no.): RPTA 164	Title: Leadership and Fundraising for Non-profit Organizations	Units: 03
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JUSTIFICATION:

In the past, RPTA 164, Introduction to Non-profit Leadership and RPTA 165, Funding for Leisure Service Organizations, used to be a single combined course but a decision was made to create two, separate courses. Recognizing that there is significant overlap between these two courses, we have decided to once again combine them and reduce the number of community-based electives that we provide to students.

NEW COURSE DESCRIPTION: (Not to exceed 80 words, and language should conform to catalog copy. See <http://www.csus.edu/umannual/acad.htm> - Guidelines for Catalog Course Description)

The purpose of this course is to introduce students to principles and concepts of nonprofit leadership. This course will explore and provide an understanding of historical and philosophical foundations of nonprofit organizations; board/committee development and operation; and volunteer management. Students will also learn about fundraising methods and strategies. This course will consist of lecture, readings, discussion, guest speakers, nonprofit agency visitations, active learning exercises, and a community-learning component. **Prerequisite: None Units: 3.0.**

Note:	
Prerequisite: Enforced at Registration: Yes ___ No <u>X</u>	
Corequisite: Enforced at Registration: Yes ___ No <u>X</u>	
Graded: Letter <u>X</u> Credit/No Credit ___	Instructor Approval Required? Yes ___ No <u>X</u>
Course Classification (e.g., lecture, lab, seminar, discussion): same	Title for CMS (not more than 30 characters) Lead. & Fundraising for Non-profits
Cross Listed? Yes ___ No <u>X</u>	If yes, do they meet together and fulfill the same requirement, and what is the other course.
How Many Times Can This Course be Taken for Credit? <u>1</u>	
Can the course be taken for Credit more than once during the same term? Yes ___ No <u>X</u>	

FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: "Students will be able to: 1), 2), etc." See the example at <http://www.csus.edu/acaf/example.htm>

Course Goals/Learning Outcomes

Students will be able to:

Historical and Philosophical Foundations

1. Describe the role of nonprofit organizations to meet service needs in American society.
2. Describe the philanthropic structure of nonprofit organizations.
3. Explain the importance of a mission orientation for nonprofit organizations.

Board/Committee Development

4. Explain the structure of nonprofit boards and their relationship(s) to the organization.
5. Discuss strategies for determining staff support needs for committee and boards.
6. Explain techniques for the recruitment of volunteers to serve on committees.
7. Discuss the importance of providing supervision and support for committee and board members.
8. Discuss strategies for recruiting members to the board of directors.
9. Explain the importance of fostering board/ volunteer/staff relationships.
10. Explain the importance of board recognition and evaluation.

General Nonprofit Leadership

11. Explain the importance of developing services that respond to diversity in the community.
12. Explain the importance of collaborating with other nonprofits to meet community needs.

Fundraising strategies

13. Analyze key components of a fundraising plan
14. Discuss the strategies for cultivating donors large and small
15. Evaluate the steps needed to plan, implement, and evaluate special events, direct mail, annual giving, major donor solicitation, planned giving, and capital campaigns

****Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.**

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

Nonprofit Startup (Students will be responsible for doing the paperwork for creating a non-profit organization)

Final Project
Rough Drafts
Elevator Talk
Fund Development Plan

Community Service Learning – Agency to be determined (Students will do fund development work with a local non-profit)

Research Paper
Fundraising Committee Project
Committee Presentation
Reflection Paper
Rough Drafts/Peer Review
Committee Meeting Minutes

Expressing the Value of Recreation for developing a fundraising plan

Article Review

Exams

Midterm and Final

For whom is this course being developed?

Majors in the Dept Majors of other Depts Minors in the Dept General Education Other

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes No

If yes, identify program(s):

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes No


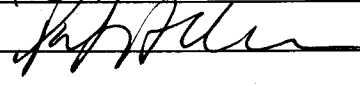
If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). _____

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures:

	Date
Department Chair: 	4/15/09
College Dean or Associate Dean: 	4/15/09
CPSP (for school personnel courses ONLY)	
Associate Vice President and Dean for Academic Programs	

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.