



SACRAMENTO STATE

Program Proposal Form B



Academic Group (College): Arts and Letters	Date of Submission to College Dean: 8/25/09
Academic Organization (Department): History	Requested Effective: Fall __, Spring <u>X</u> , 2010 __.
Department Chair: Chris Castaneda	Contact if not Department Chair: Mona Siegel

Title of the Program (Please be specific; indicate minor, undergraduate or graduate degree, etc.):
History M.A., Standard Program, Specialized Option

Type of Program Proposal:

- Modification in Existing Program:
- Substantive Change
 - Non-Substantive Change
 - Deletion of Existing Program

New Programs

- Initiation (Projection) of New Program on to Master Plan
- New Degree Programs
 - Regular Process
 - Fast Track Process
 - Pilot Process
- New Minor, Concentration, Option, Specialization, Emphasis
- New Certificate Program

PLEASE NOTE: Form B is to be used only as a Cover Form. Additional information is requested for each of the above as noted in the corresponding procedure in the Policies and Procedures for Initiation, Modification, Review and Approval of Courses and Academic Programs found at <http://www.csus.edu/umannual/acad.htm>

Briefly describe the program proposal (new or change) and provide a justification.

Proposal: Currently for the culminating requirement for the History M.A., Standard Program, Specialized Option, students have the choice between completing comprehensive exams or a thesis. This proposal would add a project option for the culminating requirement.

Justification: Some of the students who pursue the History M.A., Specialized have a specific career or professional objective in mind and for which a supervised project would provide a more useful culminating experience than an exam or thesis. In particular, secondary school teachers who pursue the M.A. could opt to fulfill the culminating requirement by applying the knowledge they gained in the program toward substantial program development. This option might also be appealing to students interested in new media applications of their historical knowledge.

This change is non-substantive in that it does not affect required units toward degree, carries no supplemental funding request, and has no identifiable fiscal impact

Approvals:

Department Chair: Chris Castaneda Date: 8/20/09

College Dean: Nancy Johnson Date: 9-2-09

University Committee: _____ Date: _____

Associate Vice President and Dean for Academic Affairs: _____ Date: _____

Attachment to Form B – Department of History

Current Catalog Description

1. *Under Advancement to Candidacy*

Each student must file an application for Advancement to Candidacy, indicating a proposed program of graduate study. This procedure should begin as soon as the classified graduate student has:

- removed any deficiencies in admission requirements;
- completed at least 12 units in the graduate program with a minimum 3.0 GPA, including at least one 200-level course;
- determined with the History Graduate Coordinator whether to attempt the thesis or examination as the Culminating Requirement;
- determined which department faculty member will supervise the student's work and act as his/her History advisor; and
- filed and received departmental approval of a Petition for Approval of Thesis/Examination/Project (only in the Public History Option); and
- passed the Writing Proficiency Exam (WPE) or secured approval for a WPE waiver.

2. *Under M.A. – Standard Programs – Specialized Option*

Note: Students may not enroll in HIST 500 until all "Incomplete" grades received up to that point are completed. Students who receive "Incomplete" grades in course work after enrolling in HIST 500 will not receive final approval on thesis or examination until a passing grade has been assigned to incomplete course work.

Revised Catalog Description

1. *Under Advancement to Candidacy*

Each student must file an application for Advancement to Candidacy, indicating a proposed program of graduate study. This procedure should begin as soon as the classified graduate student has:

- removed any deficiencies in admission requirements;
- completed at least 12 units in the graduate program with a minimum 3.0 GPA, including at least one 200-level course;
- determined with the History Graduate Coordinator whether to attempt the thesis, examination, or project (public history and specialized options only) as the Culminating Requirement;
- determined which department faculty member will supervise the student's work and act as his/her History advisor; and
- filed and received departmental approval of a Petition for Approval of Thesis/Examination/Project (only in the Public History and specialized Options); and
- passed the Writing Proficiency Exam (WPE) or secured approval for a WPE waiver.

2. *Under M.A. – Standard Programs – Specialized Option*

Note: Students may not enroll in HIST 500 until all "Incomplete" grades received up to that point are completed. Students who receive "Incomplete" grades in course work after enrolling in HIST 500 will not receive final approval on thesis, examination, or project until a passing grade has been assigned to incomplete course work.