



Academic Affairs - Course Proposal

Form A

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Academic Unit: History		Department Chair: Chris Castaneda	
Type of Course Proposal: New__ Change <input checked="" type="checkbox"/> Deletion__		Date: April 13, 2006	
Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes <input checked="" type="checkbox"/> No		For Catalog Copy: Yes <input checked="" type="checkbox"/> No__	CCE: Yes__ No__
		Semester Effective: Fall__ Spring__ 20__	
Prefix & No. Hist 100	Title: Introduction to Historical Skills	Units: 3	

Change to:

Prefix & No.	Title:	Units:
--------------	--------	--------

JUSTIFICATION:

This is a proposal to change the course classification from C3 to C4. Hist 100 is an introductory research and writing seminar designed for 2nd semester sophomores and 1st semester juniors. It is a course that requires a substantial amount of intensive research and writing as a means to prepare students for upper-division History coursework. In particular, it is a prerequisite for our required upper-division senior seminars: Hist 192 (series) and Hist 197 (series). Faculty who teach this course have a heavy burden of carefully grading a large number of intensive writing and bibliography projects, so we are requesting that the course enrollment cap be lowered from 30 (C3) to 25 (C4). This will insure that faculty will be able to devote the time necessary to carefully grade and evaluate on a more individual basis the students' work. The Department voted unanimously to make this change due to the heavy workload of this course. This course is also the only writing seminar required for History Major/Precredential students and Art History majors are also required to take this course, so it is vital that faculty have the time to give full attention to student writing.

NEW COURSE DESCRIPTION: (Not to exceed 80 words, and language should conform to catalog copy.

See <http://www.csus.edu/acaf/univmanual/crspsl.htm> - Guidelines for Catalog Course Description

-- No Changes other than change in classification.	
Note:	
Prerequisite:	
Corequisite:	
CAN (California Articulation Number):	
Graded: Letter <input checked="" type="checkbox"/> Credit/No Credit__	Instructor Approval? Yes__ No <input checked="" type="checkbox"/>
Course Classification: C4	Title for SIS+ (not more than 25 characters) No change
Cross Listed? Yes__ No <input checked="" type="checkbox"/>	If yes, with what course:

How Many Times Can This Course be Taken for Credit? Once

FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: "Students will be able to: 1), 2), etc." See the example at <http://www.csus.edu/acaf/example.htm>

No Change

**Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre- and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

No Change

For whom is this course being developed?

Majors in the Dept Majors of other Depts Minors in the Dept General Education Other **Precredentia**

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes No

If yes, identify program(s): **History, Art History, Precredentia**

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes No

If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). _____

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures:

Date

Department Chair:	
College Dean or Associate Dean:	
CPSP (for school personnel courses ONLY)	
Associate Vice President and Dean for Academic Programs	

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Jerri McAtee, at zip 6016. An electronic copy must also be sent to mcatee@csus.edu.

