



# Academic Affairs - Course Proposal Form

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

<b>Academic Unit:</b> College of Education and College of Continuing Education		<b>Department Chair:</b> Dr. Bruce Ostertag (EDS) Dr. Bernice Bass de Martinez (CCE)	
<b>Type of Course Proposal:</b>  New <u>##</u> Change <u>__</u> Deletion <u>__</u>		<b>Date:</b> March 21, 2006	
<b>Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes <u>__</u> No <u>##</u></b>		<b>For Catalog Copy: Yes<u>##</u> No<u>__</u></b>	<b>CCE: Yes<u>##</u> No<u>__</u></b>
		<b>Semester Effective: Fall <u>##</u> Spring <u>__</u> 200<u>6</u></b>	
<b>Prefix &amp;No.</b> EDS 224	<b>Title:</b> Workforce Assessment and Accountability: Establishing and Measuring Appropriate and Reasonable Outcomes		<b>Units: 3</b>

Change to:

<b>Prefix &amp;No.</b>	<b>Title:</b>	<b>Units:</b>
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## JUSTIFICATION:

One of the program concentration courses for new option in Workforce Development Advocacy (master degree option for students who have completed the BA in Vocational Education). This course develops the background and skills necessary to effectively evaluate workforce settings and programs by exploring the aspects of selection, use, and interpretation of qualitative and quantitative tools for use with adult learning communities. To be an effective workforce development advocate, one must have a working knowledge of assessment and accountability as it relates to the field and that is the purpose of this course.

**NEW COURSE DESCRIPTION:** (Not to exceed 80 words, and language should conform to catalog copy. See <http://www.csus.edu/acaf/univmanual/crspsl.htm> - Guidelines for Catalog Course Description)

This course explores workforce assessment and accountability. Emphasis is on the selection and use of qualitative and quantitative tools that are most appropriate for adult learning communities along with interpretation and reporting findings.

<b>Note:</b>	
<b>Prerequisite:</b> Admission to the program	
<b>Corequisite:</b>	
<b>CAN (California Articulation Number):</b> N/A	
<b>Graded: Letter <u>##</u> Credit/No Credit <u>__</u></b>	<b>Instructor Approval? Yes<u>##</u> No <u>__</u></b>
<b>Course Classification:</b> C5	<b>Title for SIS+ (not more than 25 characters)</b> WF Assess Accountability
<b>Cross Listed?</b> Yes <u>__</u> No <u>##</u>	<b>If yes, with what course:</b>

**How Many Times Can This Course be Taken for Credit? One time**

# FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

**Description of the Expected Learning Outcomes:** Describe outcomes using the following format: “Students will be able to: 1), 2), etc.” See the example at <http://www.csus.edu/acaf/example.htm>

**Students will be able to:**

- a. Examine selected assessment and measurement tools applicable to the adult learning.
- b. Develop and apply a variety of appropriate assessment and measurement tools for use in model programs.
- c. Analyze collected data and recommend appropriate methods and strategies that support established goals and projected outcomes.
- d. Review performance objectives in relation to model programs.

\*\*Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.

**Assessment Strategies:** A description of the assessment strategies (e.g., portfolios, examinations, performances, pre- and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

**Performance --demonstrate use of assessment tools (ability to administer, interpret and report collected data); examination and quizzes**

**Quizzes – following the presentation and exploration of assessment and measurement tools for adult learning; students must successfully demonstrate their ability to administer and interpret each tool**

**Examination (short essay items): demonstrating student knowledge and understanding of critical elements of assessment and accountability and the selection and use of assessment and measurement tools**

**For whom is this course being developed?**

Majors in the Dept\_## Majors of other Depts\_\_\_ Minors in the Dept\_\_\_ General Education\_\_\_ Other\_\_\_

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes\_## No\_\_\_

If yes, identify program(s):

**MA in Education: Workforce Development Advocacy**

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes\_\_\_ No\_##

If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). \_\_\_\_\_ N/A

**The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.**

**Approvals:** If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

**Signatures:**

**Date**

<b>Department Chair:</b>	
<b>College Dean or Associate Dean:</b>	
<b>CPSP (for school personnel courses ONLY)</b>	
<b>Director of Curriculum, Assessment &amp; Accreditation (for the Vice President for Academic Affairs)</b>	

Distribution: Academic Affairs (original and two copies) Department Chair and College Dean. A copy of this form should be e-mailed, along with the hard copies, as an attachment to [wylie@csus.edu](mailto:wylie@csus.edu) by the Dean's office after it is approved at that level.