# Course Change Proposal

**Form A**

<table>
<thead>
<tr>
<th>Academic Group (College):</th>
<th>Academic Organization (Department):</th>
<th>Date:</th>
</tr>
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<tbody>
<tr>
<td>Engineering &amp; Computer Science</td>
<td>Computer Science</td>
<td>9/14/07</td>
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<thead>
<tr>
<th>Type of Course Proposal:</th>
<th>Department Chair:</th>
<th>Submitted by:</th>
</tr>
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<tbody>
<tr>
<td>New _ Change X_ Deletion</td>
<td>Du Zhang</td>
<td>Du Zhang</td>
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</table>

**Does this course fulfill a requirement for single-subject or multiple subject credential students?**

<table>
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<tr>
<th>For Catalog Copy:</th>
<th>CCE (Extension):</th>
<th>Semester Effective:</th>
</tr>
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<tbody>
<tr>
<td>Yes X No</td>
<td>Yes X No</td>
<td>Fall Spring X, 2008</td>
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**This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number):**

### Change from:

<table>
<thead>
<tr>
<th>Subject Area (prefix) &amp; Catalog Nbr (course no.):</th>
<th>Title: Special Problems for Non-Majors</th>
<th>Units: 1-3</th>
</tr>
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<tbody>
<tr>
<td>CSC 99</td>
<td></td>
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### Change to:

<table>
<thead>
<tr>
<th>Subject Area (prefix) &amp; Catalog Nbr (course no.):</th>
<th>Title: Special Problems</th>
<th>Units: Same</th>
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<tr>
<td>Same</td>
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<td></td>
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**JUSTIFICATION:**

Title change only. This course will now be used for students regardless of what major they are. (CSC majors with lower-division standing will also be able to use it, while upper-division majors will register in CSC 199.)

**NEW COURSE DESCRIPTION:** (Not to exceed 80 words, and language should conform to catalog copy. See http://www.csus.edu/aacsf/unitsmanual/crspsl.htm - Guidelines for Catalog Course Description)

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**Note:**

- **Prerequisite:** None
- **Enforced at Registration:** Yes No
- **Corequisite:** None
- **Enforced at Registration:** Yes No

**CAN (California Articulation Number):**

- **Graded:** Letter Credit/No Credit X
- **Instructor Approval Required:** Yes X No

**Course Classification** (e.g., lecture, lab, seminar, discussion):

- 36 (supervised activities)
- **Title for CMS (not more than 30 characters)**
  - SPECIAL PROBLEMS

**Cross Listed?**

- Yes No X

**If yes, do they meet together and fulfill the same requirement, and what is the other course?**

**How Many Times Can This Course be Taken for Credit?**

- 3

**Can the course be taken for Credit more than once during the same term?**

- Yes No X
FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: “Students will be able to: 1), 2), etc.” See the example at http://www.csus.edu/acaf/example.htm

**Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

For whom is this course being developed?
Majors in the Dept _X_ Majors of other Depts _X_ Minors in the Dept _X_ General Education __ Other __
Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes ___ No _X_ 
If yes, identify program(s):

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes ___ No _X_ 
If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any).

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures: 

<table>
<thead>
<tr>
<th>Department Chair:</th>
<th></th>
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<tbody>
<tr>
<td>College Dean or Associate Dean:</td>
<td></td>
</tr>
<tr>
<td>CPSP (for school personnel courses ONLY)</td>
<td></td>
</tr>
<tr>
<td>Associate Vice President and Dean for Academic Programs</td>
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</tbody>
</table>

Date: 9/14/07

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.
COURSE APPROVAL CHECKLIST

Please answer all questions (enter NA if not applicable)

1. Course number and title:  
   **CSC 99, Special Problems**

2. Old course number and title:  
   **CSC 99, Special Problems for Non-Majors**

3. Name of person in charge:  
   **Du Zhang**

4. Is the course _____ required _____ elective  **X** service/GE

5. Check as appropriate:  
   _____ new  _____ change from 96/196/296
   
   _____ Change in description to reflect change in content
   _____ Change in prerequisite
   _____ Change in course format (e.g. lectures to lecture/lab)
   _____ Minor editing change in description
   _____ Change in number
   **X** Change in title

6. If offered as 96/196/296:  
   _____ number of times  _____ average enrollment

7. Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)?  **No**  If yes, attach description of resources needed, including lab room number if appropriate, and verify that these resources are available.

8. For all changes (except change in number, title, or minor editing change in description), attach and check off here:  
   _____ detailed syllabus  _____ justification  _____ old description

9. If there are related course changes, state numbers here and submit as a package:  

10. Date of department curriculum committee approval (if any):  

11. Date of department faculty approval (if any):  

FOR NEW COURSES (Including changes from 96/196/296):

Is the course related to or similar to any existing course?  _____  If so, include explanation with justification.

Describe the target group of students:  

NOTE:

1. Syllabus should include title, author and date of text, name of instructor, main topics, amount or percentage of time devoted to each, description of special features such as term projects, and ABET or CAC content category.

2. For required courses the justification must indicate how the new course fits into the overall curriculum and why changes are being made or the new course is being added.