**Course Change Proposal**

**Form A**

<table>
<thead>
<tr>
<th>Academic Group (College):</th>
<th>Academic Organization (Department):</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Sciences and Interdisciplinary Studies</td>
<td>Public Policy and Administration</td>
<td>September 20, 2007</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Course Proposal:</th>
<th>Department Chair:</th>
<th>Submitted by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>New X Change Deletion</td>
<td>Robert W. Wassmer</td>
<td>Robert W. Wassmer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Does this course fulfill a requirement for single-subject or multiple subject credential students?</th>
<th>For Catalog Copy:</th>
<th>Semester Effective:</th>
</tr>
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<tbody>
<tr>
<td>Yes ___ No X</td>
<td>Yes X No ______</td>
<td>Fall ___ Spring X, 2008</td>
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This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number): PPA 296L

**Change from:**

<table>
<thead>
<tr>
<th>Subject Area (prefix) &amp; Catalog Nbr (course no.):</th>
<th>Title:</th>
<th>Units:</th>
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<tbody>
<tr>
<td>PPA 296L</td>
<td>Collaborative Governance Advanced Practice</td>
<td>3</td>
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</table>

**Change to:**

<table>
<thead>
<tr>
<th>Subject Area (prefix) &amp; Catalog Nbr (course no.):</th>
<th>Title:</th>
<th>Units:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPA 272</td>
<td>Collaborative Governance Advanced Practice</td>
<td>3</td>
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**JUSTIFICATION:**

The PPA Department has been building an expertise in collaborative methods and governance. Based on strong expressed support for the idea from current students and alumni, the Department now wishes to offer a graduate certificate in this area. PPA 272 will become the third course in the sequence, complementing the existing classes entitled “Collaborative Policy” (PPA 270) and “Practice of Collaborative Policy” (PPA 271). The new course will be practice oriented and designed to give students the ability to facilitate collaborative efforts. It has already been offered in an experimental format as PPA 296L and very well received by PPA students.

**NEW COURSE DESCRIPTION:** (Not to exceed 80 words, and language should conform to catalog copy. See http://www.csus.edu/acaf/univmanual/crsps1.htm - Guidelines for Catalog Course Description)

Practice driven, highly participatory course for professionals who require more advanced skills in collaborative methods. Topics include conflict analysis and assessment, analysis of advocacy speech, public participation, working with the media, and interagency networks. Focuses on active learning with practice in a wide variety of collaborative skills.

**Note:**

Prerequisite: PPA 270 and PPA 271 with grades of B- or better in each, or permission of instructor

Enforced at Registration: Yes X No

Corequisite:

Enforced at Registration: Yes ___ No X

**CAN (California Articulation Number):**

Graded: Letter X Credit/No Credit ______

Instructor Approval Required? Yes ___ No X

Course Classification (e.g., lecture, lab, seminar, discussion):

C4

Title for CMS (not more than 30 characters)

Collab Gov Adv Practice

Cross Listed?

Yes ___ No X

If yes, do they meet together and fulfill the same requirement, and what is the other course.

How Many Times Can This Course be Taken for Credit? Once

Can the course be taken for Credit more than once during the same term? Yes ___ No X
FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

**Description of the Expected Learning Outcomes:** Describe outcomes using the following format: "Students will be able to: 1), 2), etc."
See the example at http://www.csus.edu/acaf/example.htm

As a result of this course, students will be able to:

1. Understand their options in a conflict situation and determine when collaboration is or is not part of an appropriate response.
2. Analyze conflict and advocacy speech, and be able to respond appropriately.
3. Act in a collaborative manner, and encourage collaboration in others, in settings such as interagency networking, public participation processes, formal collaborative groups, and day-to-day teamwork and internal agency processes.
4. Understand and apply the core values and ethics of collaboration to a variety of situational challenges, including group problem solving, networks, and public involvement.
5. Assess real time challenges to collaboration and use a number of tools to respond appropriately based upon the specific context.
6. Act as effective and ethical advocates, coaches, and conflict participants in situations where collaboration is not appropriate.

**Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s)]. This attachment should be forwarded only to your Dean's office, not Academic Affairs.**

**Assessment Strategies:** A description of the assessment strategies (e.g., portfolios, examinations, performances, pre- and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

- Student journals and other written assignments (goals 1-4),
- In class discussion (goals 1-6)
- In class exercises (goals 1-6), and
- Final student evaluation (goals 1-6)

**For whom is this course being developed?**

- Majors in the Dept X
- Majors of other Depts ___
- Minors in the Dept ___
- General Education ___
- Other X

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes X No ___

If yes, identify program(s): Collaborative Governance Certificate offered by the Department of Public Policy and Administration

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes ___ No X

If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any).

*The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.*

**Approvals:** If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

**Signatures:**

- **Department Chair:** [Signature] date: 9/20/07
- **College Dean or Associate Dean:** [Signature] date: 9/24/07
- **CPSP (for school personnel courses ONLY):**
- **Associate Vice President and Dean for Academic Programs**

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean's office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.