Program Proposal
Form B

<table>
<thead>
<tr>
<th>Academic Group (College):</th>
<th>Date of Submission to College Dean:</th>
</tr>
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<tbody>
<tr>
<td>Arts and Letters</td>
<td>October 5, 2007</td>
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<tbody>
<tr>
<td>English</td>
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<tr>
<th>Department Chair:</th>
<th>Contact if not Department Chair:</th>
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<tbody>
<tr>
<td>Dr. Sheree Meyer</td>
<td>Dr. Amy Heckathorn</td>
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| Title of the Program:              |                                               |
|-------------------------------------|                                               |
| Certificate in Teaching Composition|                                               |

| Type of Program Proposal:          |                                               |
|-------------------------------------|                                               |
| ___X___ Modification in Existing Program: |                                               |
| ___X___ Substantive Change          |                                               |
| ___ Non-Substantive Change          |                                               |
| ___ Deletion of Existing Program    |                                               |

| New Programs                       |                                               |
|-------------------------------------|                                               |
| ___ Initiation (Projection) of New Program on to Master Plan |                                               |
| ___ New Degree Programs             |                                               |
| ___ Regular Process                 |                                               |
| ___ Fast Track Process              |                                               |
| ___ Pilot Process                   |                                               |
| ___ New Minor, Concentration, Option, Specialization, Emphasis |                                               |
| ___ New Certificate Program         |                                               |

**PLEASE NOTE:** Form B is to be used only as a Cover Form. Additional information is requested for each of the above as noted in the corresponding procedure in the Policies and Procedures for Initiation, Modification, Review and Approval of Courses and Academic Programs found at [http://www.csus.edu/acaf/univmanual/index.htm](http://www.csus.edu/acaf/univmanual/index.htm)

Briefly describe the program proposal (new or change) and provide a justification.

The English Department offers an 18-unit graduate certificate in the teaching of composition. As the department has recently updated its offerings in rhetoric and composition—adding some courses and deleting others—it was necessary to update the certificate requirements and electives. The Department also reconsidered the number of required courses, reducing the requirement by one, so that students would have a greater variety of elective options. It was intended that the flexibility built into these options might be more relevant for the different populations of students working on the certificate—future community college teachers, future multilingual student teachers, continuing high school teachers, etc.

**Approvals:**

**Department Chair:**

[Signature]

Date: 10/5/07

**College Dean:**

[Signature]

Date: 11-14-07

**University Committee:**

[Signature]

Date: __________

**Associate Vice President and Dean for Academic Affairs:**

[Signature]

Date: __________

8/27/07
Current certificate requirements:

**REQUIREMENTS - CERTIFICATE - TEACHING COMPOSITION**

Units required for the certificate: 18*
Candidates must have an overall GPA of 3.0 in courses submitted for the certificate.

*Employment as a Teaching Associate in the English Department at Sacramento State may be substituted for ENGL 410E, reducing total number of course work units to 15.

**Information on Eligibility**
Applicants for the Certificate Program in Teaching Composition must have completed all requirements for eligibility for any English graduate program.

A. Required Courses (12-15 units)

(3) ENGL 110J  Traditional Grammar and Standard Usage
(3) ENGL 195A  Field Study: Tutoring OR
(3) ENGL 410A  Internship: Tutoring English
(3) ENGL 220A  Teaching College Composition (ENGL 120A with a grade of "B" or better)
(3) ENGL 220C  Topics in Composition Studies (ENGL 220A with a grade of "B" or better)
(3) ENGL 410E  Internship at Community College OR
  Teaching Associateship in English at Sacramento State

B. Elective

(3) Select one of the following:
  ENGL 110 series in addition to ENGL 110J
  ENGL 120 series in addition to ENGL 120A
  ENGL 215A  Reading/Vocabulary Acquisition
  ENGL 220B  Classical Rhetoric
  ENGL 410B  Internship - ESL Tutoring

Proposed new certificate requirements:

**REQUIREMENTS - CERTIFICATE - TEACHING COMPOSITION**

Units required for the certificate: 18*
Candidates must have an overall GPA of 3.0 in courses submitted for the certificate.

*Employment as a Teaching Associate in the English Department at Sacramento State may be substituted for ENGL 410E, reducing total number of course work units to 15.

**Information on Eligibility**
Applicants for the Certificate Program in Teaching Composition must have completed all requirements for eligibility for any English graduate program.

A. Required Courses (9-12 units)

(3) ENGL 195A  Field Study: Tutoring OR
(3) ENGL 410A  Internship: Tutoring English
(3) ENGL 220A  Teaching College Composition (ENGL 120A with a grade of better)
(3) ENGL 220C  Topics in Composition Studies (ENGL 220A with a grade of better)
(3) ENGL 410E  Internship at Community College OR
  Teaching Associateship in English at Sacramento State

B. Electives

(6) Select two of the following:
  ENGL 110J, ENGL 110Q
  ENGL 120 series (exclusive of ENGL 120A)
  ENGL 125B, ENGL 125E
  ENGL 215A, ENGL 215B, ENGL 215C
  ENGL 220 series (in addition to ENGL 220A and ENGL 220C)
  ENGL 225C
  ENGL 410B, ENGL 410L