### Course Change Proposal

**Form A**

<table>
<thead>
<tr>
<th>Academic Group (College):</th>
<th>Academic Organization (Department): English</th>
<th>Date: 9/29/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Letters</td>
<td></td>
<td></td>
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<tr>
<td><strong>Type of Course Proposal:</strong></td>
<td>Department Chair: Sheree Meyer</td>
<td>Submitted by: Peter Grandbois</td>
</tr>
<tr>
<td>New ___ Change ___ Deletion ___</td>
<td>For Catalog Copy: Yes ___ No ___</td>
<td>Semester Effective:</td>
</tr>
<tr>
<td>Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes ___ No ___</td>
<td>CCE: Yes ___ No ___</td>
<td>Fall 2009 Spring ___</td>
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</tbody>
</table>

This course replaces experimental course Subject Area *(prefix)* and Catalog Number *(course number)*:

This Catalog Number *(course number)* is being replaced:

<table>
<thead>
<tr>
<th>Change from:</th>
<th>Change to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Area <em>(prefix)</em> &amp; Catalog No. <em>(course no.)</em>:</td>
<td>Subject Area <em>(prefix)</em> &amp; Catalog No. <em>(course no.)</em>:</td>
</tr>
<tr>
<td>ENGL 230Y</td>
<td>ENGL 230Y</td>
</tr>
<tr>
<td>Title: Master Class in Writing Poetry</td>
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</tr>
<tr>
<td>Units: 3</td>
<td>Units: 3</td>
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</table>

**JUSTIFICATION:**

to catalog copy. See [http://www.csus.edu/acaft/uniwrapper/crspsl.htm](http://www.csus.edu/acaft/uniwrapper/crspsl.htm) - Guidelines for Catalog Course Description

The current course is pedagogically unsound as it is generally made up of students representing a range of knowledge in the craft of fiction from no knowledge to graduate level understanding. A prerequisite is necessary in order to build upon the foundation laid in either the 130 series or 230A. 130B or 230B

No Other changes.

Note:

Prerequisite: Engl 130B or Engl 230B or Instructor Consent
Enforced at Registration: Yes
Corequisite: No

**CAN (California Articulation Number):**

<table>
<thead>
<tr>
<th>Graded:</th>
<th>Instructor Approval Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter ___ X___ Credit/No Credit ___</td>
<td>Yes ___ No ___ X___</td>
</tr>
</tbody>
</table>

**Course Classification (e.g., lecture, lab, seminar, discussion):**

Title for SIS+/CMS (not more than 30 characters)

**Cross Listed?**

| Yes ___ No ___ X ___ | If yes, do they meet together and fulfill the same requirement, and what is the other course. |

**How Many Times Can This Course be Taken for Credit?** ___1___

Can the course be taken for Credit more than once during the same term? Yes ___ No ___
FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: “Students will be able to: 1), 2), etc.” See the example at http://www.csus.edu/acaf/example.htm

Students will be able to:
1. Define theoretical principles of substation designs in power systems.
2. Summarize a theory applied on numerical analysis of the specific problems in substation designs.
3. Demonstrate design ability in different areas of medium- and very high-voltage power substation designs.
4. Examine different design solutions from their engineering uniqueness point of view.
5. Combine numerical analysis and computer programs in overall substation designs.
6. Compare different engineering design solutions from their economic sides.

**Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

The assessments is done very effectively by examining the overall number of points accumulated on quizzes and tests.
1. A short written quiz is administered in class after each chapter is covered in lectures. Each quiz is valued 30 - 50 points. There are altogether twelve quizzes.
2. One homework is assigned per chapter of text material presented in the class. Each homework is valued 100 points. There are altogether ten homework assignments.
3. Two midterm exams are given in the class approximately covering first two thirds of the text material. Each midterm exam is valued 100 points.
4. A final exam (a take-home-type) covers the last third of the text material but contains all theoretical elements presented over the entire semester. Final exam is valued 100 points.

For whom is this course being developed?
Majors in the Dept. EEE __ Majors of other Depts ___ Minors in the Dept ___ General Education ___ Other ___

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes ___ No ___
If yes, identify program(s): major/certificate

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes ___ No ___
If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). None

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures: __________________________ Date: 10/1/08
Department Chair:

____________________________ Date: 1/5/08
College Dean or Associate Dean:

CPSP (for school personnel courses ONLY)

____________________________ Date: __________________
Associate Vice President
and Dean for Academic Programs

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean’s office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.