# Program Proposal

## Form B

<table>
<thead>
<tr>
<th>Academic Group (College):</th>
<th>SSIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Submission to College Dean:</td>
<td>9/13/2010</td>
</tr>
<tr>
<td>Academic Organization (Department):</td>
<td>Public Policy and Administration</td>
</tr>
<tr>
<td>Requested Effective:</td>
<td>Fall__, Spring <strong>, 2011</strong></td>
</tr>
<tr>
<td>Department Chair:</td>
<td>Robert Wassmer</td>
</tr>
<tr>
<td>Contact if not Department Chair:</td>
<td></td>
</tr>
</tbody>
</table>

**Title of the Program** *(Please be specific; indicate minor, undergraduate or graduate degree, etc.):*

**Certificate in Collaborative Governance**

**Type of Program Proposal:**

- [x] Modification in Existing Program:
  - [x] Substantive Change
  - [ ] Non-Substantive Change
  - [ ] Deletion of Existing Program

- [ ] New Programs
  - [ ] Initiation (Projection) of New Program on to Master Plan
  - [ ] New Degree Programs
    - [ ] Regular Process
    - [ ] Fast Track Process
    - [ ] Pilot Process
  - [ ] New Minor, Concentration, Option, Specialization, Emphasis
  - [ ] New Certificate Program

**PLEASE NOTE:** Form B is to be used only as a Cover Form. Additional information is requested for each of the above as noted in the corresponding procedure in the Policies and Procedures for Initiation, Modification, Review and Approval of Courses and Academic Programs found at [http://www.csus.edu/umanual/acad.htm](http://www.csus.edu/umanual/acad.htm)
Briefly describe the program proposal (new or change) and provide a justification.

Briefly describe the program proposal and provide a justification

The current Certificate in Collaborative Governance requires completion of PPA 270, PPA 271, and PPA 272. Students may take two of these courses as part of their electives choices and the third course as an addition to their total course requirement to complete their degree. The program is primarily designed for PPA and ULD students, but others have also taken advantage of the program, including PPA alumni. However, with the new enrollment limits for students it is not fiscally feasible to admit non matriculating students or to provide an extra elective for matriculating students. This Certificate is a major initiative of the Department began in 2004 and it is very popular with students. It is also a significant attraction for students considering the MPPA of MSULD degree, as evidenced by applicants who mention the Certificate in their Statement of Purpose as one of the reasons for choosing these programs for graduate school. Hence the Department proposes to change the Certificate program so that only two courses (PPA 270 and PPA 272) beyond the MPPA/MSULD core course requirements are needed to obtain the certificate. The content for the Certificate will not be adversely affected because the content from PPA 271 will be integrated into other core courses for PPA students (PPA 200 and PPA 240A and B) as described below in Proposed Changes. MSULD students, wishing to earn the Certificate and not taking PPA 270 and PPA 272 will be given an additional set of readings that must be completed before taking PPA 270 that covers the material previously covered in PPA 271, but now shifted to PPA 200 and PPA 240A and B. In addition non-matriculated students will no longer be admitted to the Certificate program.

Programmatic and Fiscal Impact This Will Have on SSIS

This change will have no fiscal impact on PPA or SSIS. It will eliminate the need for one PPA course and will reduce the total number of units completed by students who graduate with the Certificate in Collaborative Governance. The content for the Certificate will be covered with current faculty. It is an innovative way to accommodate student needs and Department priorities in the face of budget challenges and resulting enrollment limits.

Proposed Changes

The following chart details how the content from PPA 270 will be integrated into other PPA courses.

<table>
<thead>
<tr>
<th>Topics Covered in PPA 271</th>
<th>Receiving Course</th>
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<tbody>
<tr>
<td>Effective meeting agenda design</td>
<td>PPA 200</td>
</tr>
<tr>
<td>Planning, managing, &amp; facilitating collaborative meetings</td>
<td>PPA 200</td>
</tr>
<tr>
<td>Principles of collaborative process design</td>
<td>PPA 270</td>
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<tr>
<td>Negotiation strategy and practice</td>
<td>PPA 270</td>
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<tr>
<td>Fundamentals of conflict theory &amp; practice</td>
<td>PPA 240A</td>
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<tr>
<td>Principles in the design &amp; practice of conflict assessments</td>
<td>PPA 270</td>
</tr>
<tr>
<td>Principles of joint fact-finding in science disputes</td>
<td>PPA 270</td>
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<tr>
<td>Creating, using, &amp; understanding narratives in collaborative processes</td>
<td>PPA 200</td>
</tr>
<tr>
<td>Understanding mental models in organizations to facilitate collaborative leadership</td>
<td>PPA 240B</td>
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<tr>
<td>Use and dynamics of governance networks in public policy</td>
<td>PPA 270 &amp; PPA 272</td>
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<tr>
<td>Principles for the design of public participation processes</td>
<td>PPA 270 &amp; PPA 272</td>
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</tbody>
</table>
### Old Catalog Copy

Requirements: Certificate in Collaborative Governance  
Units required for Certificate: 9 units

**Admission Requirements**  
- Enrollment in the Sacramento State MPPA Program OR  
- Graduation from the Sacramento State MPPA Program OR  
- Application for the Certificate in Collaborative Governance AND  
  1. The baccalaureate degree  
  2. A written statement of purpose  
  3. Three letters of recommendation  
  4. Completion of PPA 200 and PPA 210, or their equivalent(s) with grades of “B-” or better in each.

**Required Courses (9 units)**  
(3) PPA 270  Introduction to Collaborative Policy Making (PPA 200 and PPA 210, or instructor permission)  
(3) PPA 271  Practice of Collaborative Polic Making (PPA 200 or instructor permission)  
(3) PPA 272  Advanced Practice in Collaborative Policy (PPA 270 or PPA 271 or instructor permission)

### New Catalog Copy

Requirements: Certificate in Collaborative Governance  
Units required for Certificate: 6 units

**Admission Requirements**  
- Enrollment in the Sacramento State MPPA Program OR  
- Enrollment in the Sacramento State MSULD Program and completion of additional set of readings before enrollment in PPA 270

**Required Courses (6 units)**  
(3) PPA 270  Introduction to Collaborative Policy Making (PPA 200 and PPA 210, or instructor permission)  
(3) PPA 272  Advanced Practice in Collaborative Policy (PPA 270 or PPA 271 or instructor permission)