**Course Change Proposal**

**Form A**

<table>
<thead>
<tr>
<th>Academic Group (College):</th>
<th>Academic Organization (Department):</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Letters</td>
<td>Department of Design</td>
<td>February 23, 2010</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Course Proposal:</th>
<th>Department Chair:</th>
<th>Submitted by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change ___ New ___ X ___ Deletion ___</td>
<td>Sharon Goff</td>
<td>Sharon Goff</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Does this course fulfill a requirement for single-subject or multiple subject credential students?</th>
<th>For Catalog Copy:</th>
<th>Semester Effective:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes ___ No ___</td>
<td>Yes ___ X ___ No ___</td>
<td>Fall 2011 ___ Spring ___</td>
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<table>
<thead>
<tr>
<th>CCE (extension):</th>
<th></th>
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<tbody>
<tr>
<td>Yes ___ No ___</td>
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**This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number):**

NO

<table>
<thead>
<tr>
<th>If changing an existing course, should new version be considered a repeat of the original version? If so, the same Course ID will be maintained. If not, a new Course ID will be assigned. Note: In PeopleSoft terminology, the Course ID is the unique system identifier, not the Catalog Nbr.</th>
</tr>
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<tbody>
<tr>
<td>Yes ___ X ___ No ___</td>
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</table>

**Change from:**

<table>
<thead>
<tr>
<th>Subject Area (prefix) &amp; Catalog Nbr (course no.):</th>
<th>Title:</th>
<th>Units:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Portfolio</td>
<td></td>
<td>3</td>
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**Change to:**

<table>
<thead>
<tr>
<th>Subject Area (prefix) &amp; Catalog Nbr (course no.):</th>
<th>Title:</th>
<th>Units:</th>
</tr>
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<tbody>
<tr>
<td>same</td>
<td>same</td>
<td>same</td>
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**JUSTIFICATION:**

1. One of the courses currently listed as a prerequisite, Photo 138, is no longer required for majors. Without this change the number of units required for photo majors will be increased.

2. Due to CSU budget concerns, and the high demand for the Photography major, it has become necessary to limit the number of students enrolling in the senior capstone course. In addition to the prerequisite courses attached to this class (Senior status, Photo 111 and 141), students will be required to earn a minimum of a B- in Photo 141. This is an advanced level photo course which requires that students have a strong understanding of the principles and skills taught in Photo 141.

**NEW COURSE DESCRIPTION:** (Not to exceed 80 words, and language should conform to catalog copy. See http://www.csus.edu/umanual/acad.htm - Guidelines for Catalog Course Description)

**PHOT 150. Senior Portfolio.** Develops a body of work to be used in approaching the job market or graduate school. The required final portfolio of images will reflect the student’s photographic education, experience and area of expertise. The content and format of this portfolio will depend on the student’s future academic or professional goals. Lecture one hour; laboratory three hours.

**Prerequisites:**

Senior status, PHOT 141, with a grade of "B-" or better, and PHOT 111. Graded: Graded Student. Units: 3.0.

<table>
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<tr>
<th>Note:</th>
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<table>
<thead>
<tr>
<th>Prerequisite:</th>
<th>Senior status, PHOT 141, with a grade of &quot;B-&quot; or better, and PHOT 111</th>
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<tr>
<th>Enforced at Registration:</th>
<th>Yes ___ X ___ No</th>
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<table>
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<tr>
<th>Corequisite:</th>
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<table>
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<tr>
<th>Enforced at Registration:</th>
<th>Yes ___ No ___</th>
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<tr>
<th>Graded:</th>
<th>Credit/No Credit</th>
<th>Instructor Approval Required?</th>
<th>Yes ___ X ___ No</th>
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<tr>
<th>Course Classification (e.g., lecture, lab, seminar, discussion):</th>
<th>Title for CMS (not more than 30 characters)</th>
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<tbody>
<tr>
<td>C 4-13 (Same)</td>
<td>Senior Portfolio</td>
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<tr>
<th>Cross Listed:</th>
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<tbody>
<tr>
<td>Yes ___ X ___ No ___</td>
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<tr>
<th>If yes, do they meet together and fulfill the same requirement, and what is the other course.</th>
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<tr>
<th>How Many Times Can This Course be Taken for Credit?</th>
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<tbody>
<tr>
<td>1</td>
<td></td>
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<tr>
<th>Can this course be taken for credit more than once during the same term?</th>
<th>Yes ___ X ___ No</th>
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FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

**Description of the Expected Learning Outcomes:** Describe outcomes using the following format: “Students will be able to: 1), 2), etc.” See the example at http://www.csus.edu/acai/example.htm

**SAME:**
- After successful completion of this course, students will be able to:
  1. Produce a unified body of work suitable for exhibition, grad school or job application.
  2. Complete an application to an MFA program, or an application for a professional position.
  3. Create an artist’s statement and resume
  4. Articulately discuss and present their photographs in terms of their own concepts, motivation, influences and ideas.

**Assessment Strategies:** A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

- 20% of course grade: class participation/discussions during critiques, lectures, guest lectures
- 10% of course grade: work introduction 3 prints, outline of portfolio proposal, and written discussion of influential artists.
- 20% of course grade: midterm print critique 5 prints and artists statement
- 10% of course grade: grad school application
- 40% of course grade: final print portfolio consisting of 10 prints reflecting student’s post graduate goals.

**For whom is this course being developed?**

- Majors in the Dept: X  
- Majors of other Depts: X  
- Minors in the Dept: X  
- General Education: __  
- Other: __

If yes, identify program(s):

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes __ No X

If yes, attach a description of resources needed and verify that resources are available.

- Indicate which department or programs will be affected by the proposed course (if any):  Photography B.A.

**The Department Chair’s signature below indicates that affected programs have been sent a copy of this proposal form.**

**Approvals:** If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

<table>
<thead>
<tr>
<th>Signatures:</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>Department Chair:</td>
<td>3/14/11</td>
</tr>
<tr>
<td>College Dean or Associate Dean:</td>
<td>4/18/11</td>
</tr>
<tr>
<td>CPSP (for school personnel courses ONLY)</td>
<td></td>
</tr>
<tr>
<td>Associate Vice President and Dean for Academic Programs</td>
<td></td>
</tr>
</tbody>
</table>

**Distribution:** Academic Affairs (original), Department Chair and College Dean. Dean’s office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.
Photography 150, Senior Portfolio

Course Description
PHOT 150. Senior Portfolio. Develops a body of work to be used in approaching the job market or graduate school. The required final portfolio of images will reflect the student's photographic education, experience and area of expertise. The content and format of this portfolio will depend on the student's future academic or professional goals. Lecture one hour; laboratory three hours.
Prerequisites: Senior status, PHOT 111, PHOT 141, with a grade of "B-" or better.

Course Objectives
This is a capstone course for students pursuing a Bachelor of Arts in photography aimed at furthering students' knowledge of postgraduate opportunities. The course objective is to develop a body of work to be used in approaching the job market or graduate school.

After successful completion of this course, students will be able to:
1. produce a unified body of work suitable for exhibition
2. complete an application to an MFA program, or an application for a professional position.
3. create an artist's statement and resume
4. articulate and present their photographs in terms of their own concepts, motivation, influences and ideas.

Student Evaluation
10 points: Due 3rd week of semester:
Brief written portfolio proposal.
To receive credit proposal must be typed and on time.
Check spelling and grammar.

30 points: Due 5th week of semester
A written presentation researching 6 graduate schools whose focus matches the student's area of interest.

or

A written presentation of 6 professional options for photographers whose focus matches the student's area of interest.

30 points: Due 5th week of semester
An oral presentation of 3 graduate schools.
Material for this presentation should be taken from the above student written research paper.

or

Due 11th week of semester
An oral presentation of 3 professional options for photographers.
Material for this presentation should be taken from the above student written research paper

30 points: Due 14th week of semester
A resume and artist's statement.

100 points: Due 15th week of semester
Portfolio of student images. Depending on the student's postgraduate goals, the format of the portfolio may take one of several forms: a collection of photographic prints, a CD presentation. Portfolio contents should reflect the best of the student's vision and technical expertise.
Attendance: Regular on-time attendance of lectures, demonstrations and field trips, as well as prompt observance of work submission deadlines, will be considered in grading. Missing more than three lectures will result in a student being dropped one letter grade for the course.

Administrative
October 8 is the last day to drop with department-approved petition. After this date the Dean’s approval is required. Limited to students with serious and compelling reasons.

Incomplete grades are discouraged since there is no lab or studio space available for students not registered in a photography class during a given semester.

Disability Accommodations If you require accommodation or assistance with assignments, attendance, etc. please notify the instructor by the beginning of the 3rd week of the semester so that arrangements can be made.

Suggested Reading
Art & Fear
The Blank Canvas
Mission of Art
Emerging Artists
Periodicals
Art Week
Art in America

David Bayles, Ted Orland
Anna Held Audette
Alex Grey
Margaret Lazzari

Image Continuum Press
Shambhala Publications
Shambhala Publications
Handbook for
Wadsworth Publishing
Week One
1. Overview of course requirements and discussion of student portfolio expectations and goals.
2. Critique of current student work. Students will bring photographic work from previous courses and/or outside projects. The goal of these group critiques is to access each student's strengths and areas for improvement.

Week Two
1. Completion of current student work critiques.
2. Overview of post-graduate options for Photography majors including: graduate schools, opportunities in the editorial and photojournalism field, commercial studio and public agencies options.

Week Three
Students submit brief written portfolio proposal discussing personal goals and strategies.
Discussion: Researching graduate schools lab

Week Four
Field trip: gallery visit
lab

Week Five
Students presentations: graduate schools which represent a particular area of focus.
Turn in research projects.
lab

Week Six
Guest lecture: commercial advertising studio professional.
lab

Week Seven
Guest lecture: editorial professional
lab

Week Eight
Developing an articulate means of discussing images.
Creating an artist statement.
lab

Week Nine
Documenting work, with film and digitally, for graduate schools and professional presentations.
lab

Week Ten
Portfolio progress
Second critique

Week Eleven
Student presentations: commercial studio and editorial opportunities.
lab

Week Twelve
Creating a resume and creating an artist's statement.

Week Thirteen
Lab/ Studio

Week Fourteen
Lab/ Studio
Resume and artist's statement due.

Week Fifteen
Lab/ Studio
Final Portfolio Due