Course Change Proposal
Form A

Academic Group (College): Arts & Letters
Academic Organization (Department): English
Date: June 21, 2010

Type of Course Proposal:
New ___ Change ___ Deletion ___

Department Chair: Sheree Meyer
Submitted by: Cathy Labbé

Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes ___ No ___
For Catalog Copy: Yes ___ No ___
CCE (Extension): Yes ___ No ___
Semester Effective: Fall ___ Spring 2010 ___

This course replaces experimental course Subject Area (prefix) and Catalog Nbr (course number): NA
If changing an existing course, should new version be considered a repeat of the original version? If so, the same Course ID will be maintained. If not, a new Course ID will be assigned. Note: In PeopleSoft terminology, the Course ID is the unique system identifier, not the Catalog Nbr.
Yes ___ No ___

Change from:
Subject Area (prefix) & Catalog Nbr (course no.): ENGL 230D
Title: Meter and Rhythm
Units: 3.0

Change to:
Subject Area (prefix) & Catalog Nbr (course no.):
Title:
Units:

JUSTIFICATION:
This change will update the CS number of ENGL 230D to match the CS number of its combined course, ENGL 130D.

NEW COURSE DESCRIPTION: (Not to exceed 80 words, and language should conform to catalog copy. See http://www.csus.edu/umanual/acad.htm - Guidelines for Catalog Course Description)

No change in course description.

Note:
Prerequisite:
Enforced at Registration: Yes ___ No ___
Corequisite:
Enforced at Registration: Yes ___ No ___
Graded: Letter Credit/No Credit
Instructor Approval Required? Yes ___ No ___
Course Classification (e.g., lecture, lab, seminar, discussion): C4
Title for CMS (not more than 30 characters)
Cross Listed?
Yes ___ No ___
If yes, do they meet together and fulfill the same requirement, and what is the other course?
How Many Times Can This Course be Taken for Credit? ______
Can the course be taken for Credit more than once during the same term? Yes ___ No ___
FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: “Students will be able to: 1), 2), etc.” See the example at http://www.csus.edu/acaf/example.htm

NA

**Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre-and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

NA

For whom is this course being developed?
Majors in the Dept _____ Majors of other Depts _____ Minors in the Dept _____ General Education _____ Other _____

Is this course required in a degree program (major, minor, graduate degree, certificate)? Yes ____ No ____
If yes, identify program(s):

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes ____ No ____
If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any): __________________________________________________________________________

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Accessibility: Following course approval, and prior to the start of the semester in which the new or revised course will be taught for the first time, an accessibility checklist [available at http://www.csus.edu/accessibility/checklist.html] shall be completed and submitted to the appropriate Dean’s office. An accessible syllabus shall also be made available online, preferably prior to the start of that semester’s open registration period.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures: ___________________________________________ Date

Department Chair:

College Dean or Associate Dean

CPSP (for school personnel courses ONLY)

Associate Vice President
and Dean for Academic Programs

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean’s office to send original after approval to Academic Affairs, at mail zip 6016. An electronic copy must also be sent.

5/20/2010