Academic Unit: History                              Department Chair: Chris Castaneda

Type of Course Proposal: New___ Change_X___ Deletion___

Date: April 13, 2006

Does this course fulfill a requirement for single-subject or multiple subject credential students? Yes__X__ No___

For Catalog Copy: Yes_X__ No___

CCE: Yes__ No___

Semester Effective: Fall___ Spring ___ 20___

Prefix & No.  Hist 100  Title:  Introduction to Historical Skills  Units: 3

JUSTIFICATION:

This is a proposal to change the course classification from C3 to C4. Hist 100 is an introductory research and writing seminar designed for 2nd semester sophomores and 1st semester juniors. It is a course that requires a substantial amount of intensive research and writing as a means to prepare students for upper-division History coursework. In particular, it is a prerequisite for our required upper-division senior seminars: Hist 192 (series) and Hist 197 (series). Faculty who teach this course have a heavy burden of carefully grading a large number of intensive writing and bibliography projects, so we are requesting that the course enrollment cap be lowered from 30 (C3) to 25 (C4). This will insure that faculty will be able to devote the time necessary to carefully grade and evaluate on a more individual basis the students’ work. The Department voted unanimously to make this change due to the heavy workload of this course. This course is also the only writing seminar required for History Major/Precredential students and Art History majors are also required to take this course, so it is vital that faculty have the time to give full attention to student writing.

NEW COURSE DESCRIPTION: (Not to exceed 80 words, and language should conform to catalog copy. See http://www.csus.edu/acaf/univmanual/crspsl.htm - Guidelines for Catalog Course Description

-- No Changes other than change in classification.

Note:

Prerequisite:

Corequisite:

CAN (California Articulation Number):

Graded:  Letter __X__  Credit/No Credit___

Instructor Approval?  Yes___ No_X___

Course Classification:  C4

Title for SIS+ (not more than 25 characters)  No change

Cross Listed?  Yes ___  No_X___

If yes, with what course:
How Many Times Can This Course be Taken for Credit?  Once

FOR NEW COURSE PROPOSALS OR SUBSTANTIVE CHANGES ONLY:

Description of the Expected Learning Outcomes: Describe outcomes using the following format: “Students will be able to: 1), 2), etc.” See the example at http://www.csus.edu/acaf/example.htm

No Change

**Attach a list of the required/recommended course readings and activities [Note: it is understood that these are updated and modified as needed by the instructor(s).] This attachment should be forwarded only to your Dean's office, not Academic Affairs.

Assessment Strategies: A description of the assessment strategies (e.g., portfolios, examinations, performances, pre- and post-tests, conferences with students, student papers) which will be used by the instructor to determine the extent to which students have achieved the learning outcomes noted above:

No Change

For whom is this course being developed?

Majors in the Dept_X Majors of other Depts_X Minors in the Dept__General Education__Other__Precredential__

Is this course required in a degree program (major, minor, graduate degree, certificate? Yes_X_ No___

If yes, identify program(s): History, Art History, Precredential

Does the proposed change or addition cause a significant increase in the use of College or University resources (lab room, computer facilities, faculty, etc.)? Yes___ No__X___

If yes, attach a description of resources needed and verify that resources are available.

Indicate which department or programs will be affected by the proposed course (if any). ____________________

The Department Chair's signature below indicates that affected programs have been sent a copy of this proposal form.

Approvals: If proposed change, new course or deletion is approved, sign and date below. If not approved, forward without signing to the next reviewing authority, and attach an explanatory memorandum to the original copy.

Signatures: Date

Department Chair: 

College Dean or Associate Dean: 

CPSP (for school personnel courses ONLY) 

Associate Vice President and Dean for Academic Programs

Distribution: Academic Affairs (original), Department Chair and College Dean. Dean’s office to send original after approval to Jerri McAtee, at zip 6016. An electronic copy must also be sent to mcatejj@csus.edu.