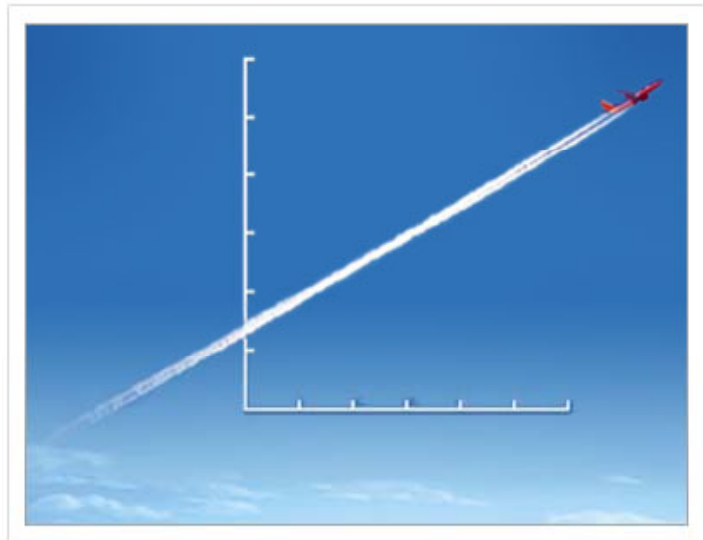


Making Reservations



SWABIZ [About Southwest](#) | [Login](#) | [Help](#)

[southwest.com for Business Travel](#) **Book Travel** [Special Offers](#) [Travel Tools](#) [Rapid Rewards](#)



What can SWABIZ do for your bottom line?

A few thousand dollars saved is a few thousand dollars earned. SWABIZ, Southwest Airlines online corporate booking tool, can save you a bundle. SWABIZ makes tracking travel easy and efficient. And



[Check In Online](#)



[Check Flight Status](#)



[Travel Managers](#)



[View Route Map](#)

What's New

- Book by March 29 and save on [April Travel](#) !
- We are currently accepting air reservations through August 24, 2007.
- [Southwest Wins BTN Annual Airline Survey!](#)

Contact us to get started today!

Enter your company zip code below to get contact information for a dedicated SWABIZ Team Member near you.

Zip Code:

[VIEW CONTACT](#)

To make reservations: Go to www.swabiz.com, and click on **Book Travel**

SEARCH

GO

Company Travel Reservation

Welcome to the company travel reservation area.

We are currently accepting reservations through August 24, 2007.

Company ID

Please enter your company ID to access Southwest Airlines reservations.

Company ID

Continue >>

Traveler Accounts

Traveler Accounts are a new, optional feature on SWABIZ. Traveler Account

[Create a Traveler Account](#)

[Login to an existing Traveler Account](#)

Click on Login to an existing Traveler Account.

SEARCH



Traveler Accounts

If you are a Rapid Rewards Member, you already have an account number. To access your account and update your travel preferences, login to the right. If you do not have your Company ID number, please contact your Company Travel Manager.

Convenient Features just for you.

- View travel itineraries
- Quick reservations based on travel preferences and stored trips
- Store credit card preferences for added convenience
- View your Rapid Rewards account activity and Awards
- Verify/change your account information
- Change your password

Traveler Account Login

99044680

Company ID

00000190761642

Account Number
(you may omit leading zeroes)

●●●●●●

Password

 Remember my company ID and account number for future login.

Login

Password Help

[Forgot your password?](#)[Request password](#)

At the Traveler Accounts screen, enter Sac State's Company ID # (99044680), your personal Rapid Rewards # and your Rapid Rewards Password. Click on "Login". If you like, you can check the box so it will remember your company ID and acct. # for future login. You will just need to remember your password in the future.

MY ACCOUNT

- ▶ ACCOUNT SNAPSHOT
- ITINERARIES
- FREQUENT TRIPS
- RAPID REWARDS CREDIT DETAIL
- AWARDS
- REISSUE AWARDS
- COMPANION PASS
- ACCOUNT DETAILS

Account Snapshot

CA State University Sacramento | [REDACTED]

Next Scheduled Flight

(Purchases made while logged in to my account.)

Confirmation Number	Date	Depart	Arrive
-none-			

View upcoming [Air, Car, and Hotel Itineraries](#)

My Frequent Trips

Select Frequent Trip:

Click on Book Travel

Standard Reservation

Additional Options: [Rapid Rewards Awards Reservations](#) [Rapid Rewards Companion Pass Reservations](#)

Where are you traveling?

(See a [map](#) of cities Southwest Airlines serves.)

Depart:

Albany, NY - ALB
Albuquerque, NM - ABQ
Amarillo, TX - AMA
Austin, TX - AUS
Baltimore, MD - BWI

Arrive:

Albany, NY - ALB
Albuquerque, NM - ABQ
Amarillo, TX - AMA
Austin, TX - AUS
Baltimore, MD - BWI

Return:

None
Depart City/Round Trip
Albany, NY - ALB
Albuquerque, NM - ABQ
Amarillo, TX - AMA

When are you traveling?

(We are currently accepting reservations through August 24, 2007.)

Depart Date:

March 26
April 27
May 28
June 29
July 30
August 31

Depart Time:

Before Noon
 Noon - 6pm
 After 6pm
 Anytime

Return Date:

March 1
April 2
May 3
June 4
July 5
August 6

Return Time:

Before Noon
 Noon - 6pm
 After 6pm
 Anytime

How many are traveling?

(Maximum 8 passengers per reservation.)

Adult(s) (age 2+):

Senior(s) (age 65+):

Southwest Policies:

[Seniors](#)
[Children Under 12 Traveling Alone](#)
[Baby on Board](#)

Do you have a promotion code? (Optional)

(If you have a Southwest Airlines code for discount off of air fare, please enter below.)

Promotion Code:

Please Note: When entering a promotion code, the fares displayed on the following page will only include those fares that are valid with your promotion code. To see all fares available for the cities and travel dates selected, please use the "Check Fares from..." link at the top of that page.

Ready to go?

[Go To Next Step - Select Flight >>](#)

Need [help booking travel?](#)

Enter your travel information and click "Go to next Step – select flight" at bottom of screen.

SWABIZ CA State University Sacramento Travel Reservation

Traveler: IM A HORNET ([Account Management](#))

PLAN TRIP → SELECT FLIGHT → PRICE

SOUTHWEST Shortcut™ Flexible with your travel dates? Use [Southwest Shortcut to Low Fares](#).

State of California Contract Fares

Select Departing Flight
Sacramento, CA to Los Angeles, CA (Sunday, August 13 2006)

Depart Time: Anytime Depart Date: Sunday, Aug 13 [Check Fares from \\$44 to \\$117](#)
(Not combinable with fares shown below)

[Fares do not include government fees and taxes.](#)

Flight	Depart	Arrive	Stops	Travel Time (hh:mm)	Refundable Anytime \$447 \$87
2717	7:10am	8:30am	N/S	01:20	<input type="radio"/>
1739	8:55am	10:20am	N/S	01:25	<input type="radio"/>
490	12:20pm	1:40pm	N/S	01:20	<input type="radio"/>
604	1:05pm	2:20pm	N/S	01:15	<input type="radio"/>
935	2:30pm	3:45pm	N/S	01:15	<input type="radio"/>
236	4:10pm	5:30pm	N/S	01:20	<input type="radio"/>
265	6:05pm	7:25pm	N/S	01:20	<input type="radio"/>

CA State contracted fares show on the first page. Internet fares can be viewed by clicking on the “Check Fares from \$44 to \$117” link in the above example. Select your flight by clicking on button next to desired flight.

Southwest Airlines Pricing and Restrictions - Microsoft Internet Explorer

Address: http://www.swabiz.com/cgi-bin/showOrPrice

SWABIZ CA State University Sacramento Travel Reservation

Traveler: IM A HORNET (Account Management) Logout Help [Go to Travel Center](#)

PLAN TRIP → SELECT FLIGHT → **PRICE** → PURCHASE → BOOKED

Southwest Airlines Air Itinerary and Pricing

Air Itinerary							
Trip	Date	Day	Stops	Routing	Flight	Routing Details	
Depart	Aug 13	Sun	N/S	SMF-LAX	2717	Depart Sacramento (SMF) at 7:10 AM Arrive in Los Angeles (LAX) at 8:30 AM	
Return	Aug 14	Mon	N/S	LAX-SMF	961	Depart Los Angeles (LAX) at 6:35 PM Arrive in Sacramento (SMF) at 7:50 PM	

Pricing											
Passenger Type	Trip	Routing	Type of Fare	Base Fare	Fare Discount of \$56	Adjusted Fare	U.S. Taxes	PFC	Security Fee ¹	Passenger(s)	Total
Adult	Depart	SMF-LAX	Refundable Fare	\$108.84	\$28.00	\$80.84	\$9.36	\$4.50	\$2.50	1	\$97.20
	Return	LAX-SMF	Refundable Fare	\$108.85	\$28.00	\$80.85	\$9.36	\$4.50	\$2.50	1	\$97.21
Total				\$217.69	\$56.00	\$161.69	\$18.72	\$9.00	\$5.00		\$194.41

1 Security Fee is the government-imposed September 11th Security Fee.

I accept the conditions of travel for Fare Types listed above and want to complete this purchase.
 (Note: Please click on each Fare Type link individually to view associated rules, as the restrictions for each fare may vary slightly.)

(For persons living in the United States.) (For persons not living in the United States.)

[Start Over](#) Need [help booking travel?](#)

Pricing screen shows State of CA discount. Click on "Go to Next Step – USA Purchase" at bottom of screen.



Southwest Airlines Payment and Passenger Information

- Unless you complete the information on this screen and click on the "I Want To Purchase This Air Travel" button at the bottom of this screen, you will not have a reservation. You will receive a confirmation screen after the reservation has been successfully completed.
- You may only enter alphabetic or numeric characters in the fields below. The reservation system does not accept any punctuation including hyphens and dashes.
- When entering your Rapid Rewards Membership Number, please enter the passenger name as it appears on your Rapid Rewards membership card.

Who is Traveling?

Adult

Passenger 1: First Name: Last Name: Suffix: Rapid Rewards Account Number:¹

IM HORNET [v] 249589955

[Add/Edit Disability Assistance Options](#)

¹ Enter your Rapid Rewards number to ensure your Rapid Rewards credits will post to your account within seven to ten days after completion of your flight. You may omit the spaces and leading zeros. Rapid Rewards is our frequent flyer program.

Apply Travel Funds

Apply electronic funds toward the purchase of this reservation.

[Apply Electronic Travel Funds](#)

- Ticketless TravelSM Funds from an unused or cancelled reservation
- southwestgiftcardsTM

Credit Card Payment...

Credit Card: Number: Expiration Date:

American Express [v] 123456790123456 6 - June [v] 2009 [v]

Verify all information is correct including your Credit Card payment information.

Enter Purchaser Information...

If using a credit card, purchaser information must match your credit card billing information.

First Name: **Last Name:**

Address:

City:

State:

Zip: -

Country: US

Address Type:
 Home Business Other

Company Name:

Enter Contact Information...

Phone Number: - -

Enter Internal Reference Number...

Select existing IRN: **or Input Alternate IRN: 2**

2 Up to 17 characters. Letters and numbers only. Please omit punctuation, special characters, and spaces. An internal reference number is a unique number used for your company's internal reporting purposes. This number may be cost center, billing number, etc.

Make sure Name and Address match Credit Card Billing information. Select or manually enter your Internal Reference Number (CMS CCR SpeedType).

Send confirmation via...

Please select how you would like to receive your Ticketless Travel receipt.
(Note: Receipts contain confidential billing information. You must select e-mail as your preferred receipt delivery option in order to enroll in Click 'n Save® E-mail Updates.)

E-mail to or Enter Alternate E-mail Address

I would like a **free** subscription to Click 'n Save® E-mail Updates for advance notice of **southwest.com** specials. (A confirmation of enrollment will be sent via email)

Fax to - -

Let them know you are on your way...

E-mail Itinerary

Send a copy of your travel itinerary to as many as four e-mail addresses.
(Note: Itineraries do not contain confidential billing information)

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Purchase Summary

Item	Description	Due Now
Air	Total amount, including tax, that will be charged to your credit card.	\$ 194.41

Before completing your purchase, please verify your [Passenger Names](#) are correct. Changes to Passenger Names after selecting the "I Want To Purchase This Air Travel" button could result in a fare increase.

[Start Over](#)

Need [help booking travel?](#)

Enter or update email addresses for emailed receipts and itineraries. Click on "I want to Purchase this Air Travel".

Questions or Problems?

- Please contact Accounts Payable – Travel
 - Pam Elbeck, x86477, pelbeck@csus.edu
 - Carolina Martinez, x85858, cmartinez@csus.edu
 - Accounts Payable Main Line at 86476

OR the Director of Accounts Payable & Travel

Susan Johnson, 86476, sjohns@csus.edu