

DO I NEED A PAYEE DATA RECORD REQUEST (204 FORM)?

- ❑ A completed Payee Data Record PDR (formally known as a Vendor Data Request) form is needed, when doing business with the State of California. The University is required to have vendor tax ID information on file for all vendors before a payment can be made.
- ❑ This form is located at www.csus.edu/aba/forms.htm