

# WHAT FORM DO I USE AND WHERE DO I GET IT?

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- ❑ The "[DIRECT PAYMENT REQUEST](http://www.csus.edu/aba/forms.htm)" form may be downloaded at [www.csus.edu/aba/forms.htm](http://www.csus.edu/aba/forms.htm). Only the current (Rev 07/07) authorized Direct Payment Request form will be accepted. Any other forms will be returned to the department where it originated. The current form has a revision date of 07/2007.
- ❑ DPR procedures may be downloaded at [www.csus.edu/acpy/direct\\_pay.htm](http://www.csus.edu/acpy/direct_pay.htm)