

A C A D E M I C   S E N A T E

AGENDA

Wednesday, April 11, 1984

2:00 p.m.

Senate Chambers, University Union

INFORMATION

1. Results of Statewide Academic Senate election.
2. Exceptional Merit Salary Awards: possible court injunction  
-- Joachim Goldsmith
3. *Faculty Allocations*
4. *Athletics*

CONSENT CALENDAR

AS 84-11, Ex. COMMITTEE APPOINTMENTS

Committee on Committees:

<u>Convenor:</u>	Gary Spray, Vice Chair, Academic Senate
<u>Student Senate:</u>	R. Pizer
<u>Social Science:</u>	<b>E</b> Kelly
<u>Humanities/Fine Arts:</u>	J. Maxwell
<u>Science &amp; Math:</u>	D. Huff
<u>Education:</u>	D. Raske
<u>Business &amp; Public Admin.:</u>	S. Swanson
<u>Engineering:</u>	C. Nelson
<u>Social Work:</u>	W. Collins
<u>Health &amp; P.E.:</u>	L. Elfenbaum
<u>Nursing:</u>	R. Nelson
<u>Library:</u>	J. Kramer
<u>Student Affairs:</u>	C. Glenn
<u>Ethnic Studies:</u>	H. Thornton

AS 84-12, AP, Ex. CREDIT BY EXAMINATION

The Academic Senate, CSUS, approves the following:

Credit by Examination must be graded CR (Credit)/NC (No Credit) with the appropriate notation placed on the student's permanent record.

AS 84-13, CC, GPPC, Ex. CURRICULUM REVIEW

Based on the curriculum reviews conducted by the Curriculum Committee and the Graduate Policies and Programs Committee during the current academic year, the Academic Senate recommends approval of the following currently authorized programs for a period of five years or until the next scheduled program review:

**School of Arts and Sciences:****Department of Biological Sciences:**

1. the Bachelor of Arts and Bachelor of Science degree program.
2. the Master of Arts and Master of Science degree programs.

**Department of Physics/Physical Science:**

1. the Bachelor of Arts degree program in Physics.
2. the Bachelor of Science degree program in Physics.
3. the Bachelor of Arts degree program in Physical Science.

**Department of Psychology:**

1. the Bachelor of Arts degree program in Psychology.

**Department of Sociology:**

1. the Bachelor of Arts degree program in Sociology.
2. the Master of Arts degree program in Sociology.

**Department of Speech Pathology and Audiology:**

1. the Bachelor of Science degree program in Speech Pathology and Audiology.

[continued]

2. the Master of Science degree program in Speech Pathology and Audiology.

**Department of Theatre Arts:**

1. the Bachelor of Arts degree program in Theatre Arts.
2. the Master of Arts degree program in Theatre Arts.

[A copy of the Academic Program Review for each of the departments is available for review in the Academic Senate -Office, Adm. 264.]

AS 84-14, Ex. POST TENURE REVIEW

For post tenure review, the Academic Senate recommends the following:

Since this review is a special one having no relationship to retention, tenure, or promotion, the UARTP Committee shall exclude, as it has in the past, "the periodic performance evaluation" of tenured faculty (M.O.U. 15.29-15.31) as part of its policy and procedures on appointment, retention, tenure, and promotion matters.

REGULAR AGENDA

AS 84-10, Flr. MINUTES

Approval of Minutes of meeting of March 14, 1984.

AS 84-15, FisA, Ex. PROGRAM CHANGES--FISCAL IMPACT STATEMENT

The CSUS Academic Senate recommends that:

1. The "Fiscal Impact Statement for Program Changes" (see Attachment A) be adopted.
2. The university require preparation of the Fiscal Impact Statement for all program changes.
3. In order to prepare the Fiscal Impact Statement for program changes involving academic units other than the unit proposing the change, the university require that the affected academic units be consulted.

✓ AS 84-14  
 AS 84-16 - Read. of Commendation - Dorothy Lister  
 AS 84-17 ✓ Intercollegiate Athletics - Funding  
 AS 84-18 ✓ Scholarships  
 AS 84-19 ✓ Ex. Com. Action on Faculty Allocations  
 Outstanding Professor Award - EM.S.A.'s - Prof. Good

FISCAL IMPACT STATEMENT FOR PROGRAM CHANGES

PART A: DESCRIPTION

Academic Unit \_\_\_\_\_ Date \_\_\_\_\_

1. Briefly describe the nature of the program change (For example, addition of program requirements, either new or existing courses; deletion of courses from program requirements; modification of existing courses that are program requirements).

- 2. If the program change involves courses offered within the academic unit proposing the change, complete Part B.
- 3. If the program change involves courses offered by an academic unit other than the unit proposing the change, complete Part C.

\_\_\_\_\_  
Department Chair Date

\_\_\_\_\_  
School Dean Date

FISCAL IMPACT STATEMENT FOR PROGRAM CHANGES

PART B: FOR COURSES OFFERED BY THE ACADEMIC UNIT SUBMITTING THE PROPOSAL

1. Complete the following table for each course added, deleted or modified. Provide an estimate of the number of sections per semester to be added or deleted, average enrollment per section, change in staffing requirements (increase or decrease in scheduled wtu's), and gain or loss of FTE.

COURSE	SECTIONS ADDED (+) SECTIONS DELETED (-)		ENROLLMENT PER SECTION		STAFFING +/- wtu's		+/- FTE	
	F	S	F	S	F	S	F	S

2. How will the above changes in FTE and wtu's be accommodated?

Additional staff will be hired to accommodate the changes in FTE and wtu's. The current staff levels are insufficient to handle the increased workload. The following table shows the current staff levels and the projected staff levels for the next year.

3. Will the above program changes require additional space, equipment, operating expenses, library resources, clerical/technical support, or other resources? Describe and estimate cost.

Additional space will be required for the new courses. The estimated cost for additional space is \$100,000. The estimated cost for additional equipment is \$50,000. The estimated cost for additional operating expenses is \$20,000. The estimated cost for additional library resources is \$10,000. The estimated cost for additional clerical/technical support is \$5,000. The estimated cost for other resources is \$5,000.

FISCAL IMPACT STATEMENT FOR PROGRAM CHANGES

PART C: FOR PROGRAM CHANGES INVOLVING ACADEMIC UNITS OTHER THAN THE UNIT PROPOSING THE CHANGE.

Academic Unit \_\_\_\_\_ Date \_\_\_\_\_

Note: Academic units proposing program changes which affect other academic units must consult with these units regarding the change.

1. Complete the following table for each course added or deleted. Provide an estimate of the number of sections per semester that would have to be added or deleted, average enrollment per section, change in staffing requirements (increase or decrease in wtu's scheduled), and gain or loss of FTE in the affected academic unit.

COURSE	SECTIONS ADDED (+)		ENROLLMENT PER SECTION		STAFFING +/- wtu's		+/- FTE	
	F	S	F	S	F	S	F	S

2. How will the affected academic unit accommodate any changes in FTE and staffing needs?

3. Will the above changes in course requirements require additional space, equipment, operating expenses, clerical/technical support, or other resources in the affected academic unit? Describe and estimate cost.



# CALIFORNIA STATE UNIVERSITY. SACRAMENTO

6000 J STREET, SACRAMENTO, CALIFORNIA 95819

## ACADEMIC SENATE



### M E M O R A N D U M

TO: Alan Wade, Chair  
Academic Senate

FROM: Stoakley Swanson

DATE: April 11, 1984

I was called at home last night by the CFA and told to be in Los Angeles this afternoon for collective bargaining. Could you or someone else rise to a Point of Personal Privilege for me in the Senate meeting this afternoon to read the following statement after the announcement of the results of the Statewide Senate election:

I WISH TO THANK THOSE OF YOU WHO VOTED FOR ME AND WHO WORKED ON MY BEHALF, AND TO ASSURE YOU ALL THAT I SHALL ALWAYS STRIVE TO DISCHARGE MY RESPONSIBILITIES IN THIS NEW ASSIGNMENT IN A CONSCIENTIOUS MANNER.

Thanks.

Stoak

LAW OFFICES  
of  
JEANETTE L. SMITH and ROBERT EARL ZAWOLKOW  
801 - 12th Street, Penthouse Suite  
Sacramento, California 95814  
Telephone (916) 446-8134

I \_\_\_\_\_ declare:

I am a Professor of \_\_\_\_\_ at California State University, Sacramento. My office address and telephone number are \_\_\_\_\_ California State University, Sacramento, 95819;

I am informed and believe that the California State University and College System will expend certain funds as Exceptional Merit Service Awards pursuant to an agreement between the University System and the California Faculty Association;

I am informed and believe that the California State University and College System will disburse approximately Eight Hundred Fifty-five Thousand Dollars,(\$855,000.00), in 1984, for these awards;

I am not a recipient of these awards, and I understand that the funds used for the awards might otherwise be made available to me as salary;

I am informed and believe that the funds expended for these awards come from taxes paid by the public. I am a California taxpayer.

DATED: \_\_\_\_\_

SIGNED: \_\_\_\_\_

I want to be named as a Plaintiff if an action is brought to enjoin any disbursement of these awards.

DATED: \_\_\_\_\_



Note 167

Superior Court of San Bernardino County (1971) 98 Cal.Rptr. 449, 490 P.2d 1137, 6 C.3d 216, appeal dismissed, decision denied 92 S.Ct. 2048, 406 U.S. 940, 32 L.Ed.2d 328.

Petitioner who was convicted of misdemeanor in justice court in Shasta County, a county in which there was no municipal court and therefore no appellate division, was not denied equal protection of laws because his appeal to Superior Court was heard by a single judge rather than a three-judge appellate department. *Whittaker v. Superior Court of Shasta County* (1968) 66 Cal.Rptr. 710, 438 P.2d 358, 68 C.2d 357.

Water Commission Act, § 36b, authorizing exceptions to determination of state water commission with hearing thereon was not unconstitutional, as authorizing review of administrative officer. *Bray v. Superior*

Court in and for Siskiyou County (1928) 268 P. 374, 92 C.A. 428, rehearing denied 268 P. 1081, 92 C.A. 428.

C.C.P. § 927j (repealed; see, now, C.C.P. § 117j), granting appeal to defendants from judgment of justice's court, sitting as small claims court, and denying right to plaintiffs was valid. *Superior Wheeler Cake Corporation v. Superior Court of Cal. in and for Los Angeles County* (1928) 264 P. 488, 203 C. 384.

C.C.P. § 927j (repealed; see, now, C.C.P. § 117j), giving defendant but denying plaintiff the right to appeal from a judgment of the small claims court was violative of this section. *Donohue v. Baker* (1929) 2 Rag. 19.

§ 17. Extra compensation for past services

Sec. 17. The Legislature has no power to grant, or to authorize a city, county, or other public body to grant, extra compensation or extra allowance to a public officer, public employee, or contractor after service has been rendered or a contract has been entered into and performed in whole or in part, or to authorize the payment of a claim against the State or a city, county, or other public body under an agreement made without authority of law.

(Added Nov. 8, 1966.)

Historical Note

Former § 17 of this Article, which gave the sole power to impeach to the Assembly and required all impeachments be tried by the Senate, and conviction by concurrence

of two-thirds of the elected members, was repealed Nov. 8, 1966. See, now, Art. 4, § 18.

Derivation: Art. 4, former § 32.

Cross References

Extra compensation for past services, local governments, see Art. 11, § 10.

Loan or gift of public creditor funds, see Art. 16, § 6.

State officers, salary fixed by law as compensation in full, see Government Code § 18000.

Law Review Commentaries

Quasi-contractual liability: Public entities. (1972) 23 *Hast.L.J.* 874.

vision against grants of extra compensation or allowances. (1922) 10 *C.L.R.* 415.

Validity of Veterans Farm and Home Purchase Act in light of constitutional pro-

Library References

Counties ⇐72.

Municipal Corporations ⇐164.

Officers ⇐100(1).

C.J.S. Counties § 114.

C.J.S. Municipal Corporations § 537.

C.J.S. Officers and Public Employees

§§ 229 to 231, 233 to 236, 238, 240.

EXCEPTIONAL MERIT SERVICE AWARD

31.12 In order to reward exceptional meritorious service in areas of endeavor consistent with the mission of the University, the CSU shall establish Exceptional Merit Service Awards (EMSA's) on each campus. Full-time faculty unit employees may be nominated for such awards.

31.13 Exceptional Merit Service Awards shall be in the amount of \$1500.00. This amount shall not accrue to the base salary of the recipient.

31.14 Such Exceptional Merit Service Awards may be awarded to no more than ten (10%) percent of the full-time faculty unit employees on each campus annually. However, EMSAs may not be

implemented if it is determined by the President that funds are not available.

31.15 Exceptional Merit Service Awards shall not be funded from promotion funds or merit salary adjustment funds.

31.16 The timeline for nominations and awards shall be announced by the President.

31.17 Nominations for Exceptional Merit Service Awards may be made by any member of the campus community. Nominations for such awards shall be based on exceptional meritorious service normally in the year preceding the award. Such nominations shall be submitted to the department or equivalent unit of the nominee. A copy of such nomination shall be provided to the President.

31.18 Recommendations regarding all nominees in the department or equivalent unit shall be provided by the department or equivalent unit to the President.

31.19 Annual Exceptional Merit Service Awards may be granted by the President upon determination of documentable exceptional merit of benefit to the campus.

Dillon (M)  
Bossett 2nd

An amendment by substitution for ASR4-14, Ex. Post Tenure Review

Be it resolved by the Academic Senate:

1. that the faculty shall exercise its power to recommend University policy to govern post-tenure review.
2. that the Senate's Executive Committee shall promptly recommend to the Senate an appropriate faculty committee to exercise this power.

*carried over.*



# CALIFORNIA STATE UNIVERSITY. SACRAMENTO

6000 J STREET, SACRAMENTO, CALIFORNIA 95819

ACADEMIC SENATE



## M E M O R A N D U M

April 11, 1984

TO: Academic Senators

FROM: Alan D. Wade, Chair  
Academic Senate *Alan D. Wade*

SUBJECT: Attached--Suggestions for Dealing with Under-enrollment Problem

As many of you know, the university is once more faced with our chronic problem of under-enrollment in some academic areas and over-enrollment in others. The attached memorandum describes the problem and proposes some solutions. I am sending it to you for information purposes, and for your use in informing your colleagues about the current situation. It is my belief that actual lay-offs can and will be avoided for one more year, but that this fact must not result once more in a situation whereby we wait until April 1985 for more temporary solutions. By that time, temporary measures may not work.

I urge you to discuss these issues with your colleagues, and prepare for the most serious discussion of long-range solutions to a problem which simply will not go away until at least the end of this decade. The search for solutions is the responsibility of all faculty together with the administration.

ADW:j  
Attachment



# California State University, Sacramento

6000 J STREET, SACRAMENTO, CALIFORNIA 95619-2694

ACADEMIC AFFAIRS

March 30, 1984

## MEMORANDUM

TO: Deans  
Chair, Academic Senate

FROM: *Sandra Barkdull*  
Sandra Barkdull  
Executive Vice President

California State University, Sacramento  
6000 J Street  
Sacramento, California 95619

APR 10 1984

Academic Senate Received  
413

For several years, the campus has experienced shifts in student demand that have created a pattern of underenrollment in several departments. The same departments in most instances have tenured faculty in excess of those necessary to meet enrollment demands.

In light of this situation, the Faculty Senate in 1979 passed and the President approved the Faculty Maintenance and Staffing Policy and the Reduced Load Policy. (See Faculty Manual, Sections 5.22.00 and 5.23.00.) In implementing these policies, assigned time has been provided for faculty retraining and several formal retraining programs have been established by academic units in need of additional faculty. As a result, in a typical semester, the equivalent of twenty-five full-time faculty now teach one or more courses outside their home department. These policies to date have achieved their purpose.

Both policies are brought to your attention at this time because the original situation has not gone away. Indeed, several factors are actually exacerbating it. Enrollment in the fine arts, which had been relatively stable during the 70's, has dropped substantially in the last three years. Largely as a result of reduced campus enrollment at the graduate level, system staffing formulae have decreased the number of faculty positions allocated to the campus even though total enrollment has not declined. The campus will receive eleven fewer faculty positions next year than it had this year. The combination of these factors produces a serious problem for the campus.

The campus hires between 400 and 500 individuals each semester on a part-time basis. Part-timers are hired for a variety of reasons but the majority are hired in departments unable to obtain full-time faculty. It should be possible to make additional faculty transfers to these departments. However, part-time faculty are essential if the campus is to meet the budgeted enrollment target (16,900 FTES) and avoid a further erosion of faculty resources.

Deans  
Chair, Academic Senate  
March 30, 1984  
Page Two

It has been suggested that the 25-30 positions identified for research and faculty development simply be allocated to underenrolled departments. This would be an ideal solution if this were a one-year problem. For example, this year no research and faculty development positions were allocated; the funds were used to pay the early retirement bill. This was a one-time diversion of resources which, although unpleasant, could be absorbed without serious damage to campus programs. Unfortunately, the situation described above has existed for some time and will continue until faculty attrition and/or changing enrollment patterns occur. Neither of these events is likely to solve the problem before the end of the decade.

The results of providing no opportunity or support for research and faculty development during that length of time are obvious. The opportunity costs for the University to continue to avoid support for creative activity on the part of its faculty in order to allocate positions to underenrolled programs, would reflect negatively on program development and the ability of the University to creatively respond to the changing environment in which it must serve students and the community. The University has reached the point where the cost of not taking assertive action in underenrolled programs is greater than the cost of providing for existing tenured faculty.

I am, therefore, asking your cooperation in implementing the following.

Plans for Faculty Development Programs:

A number of courses in various departments are designed to assist students to gain mastery of communication, analytical, and research skills that are commonly used in academic disciplines. It is assumed that faculty with advanced degrees have acquired these skills and utilize many, if not all, of them regularly in their teaching and related academic activities. Although faculty may not be familiar with the pedagogy of teaching these concepts and skills, they are not for the most part in need of retraining in the subject matter itself. Therefore, with a modest amount of additional preparation faculty can acquire the necessary instructional methodology, techniques and applications to the discipline to allow them to teach these courses quite adequately.

The Deans, in consultation with department chairs and appropriate faculty shall begin immediately to plan preparation programs that will allow interested faculty to prepare to teach in the subject areas proposed below. Plans should be time and cost effective, allowing the faculty normally to complete the preparation in not more than one semester and within the allocation of three units of assigned time. The preparation can be in terms of instructional seminars, demonstrations, team teaching, observations, etc. The goal is to increase by second semester, 1985, the number of tenured faculty teaching in these designated areas to at least the full-time equivalent of the eleven positions "lost" this year because of level and mode adjustments.

Deans  
Chair, Academic Senate  
March 30, 1984  
Page Three

Concurrently, the Deans are to work with academic units that have more tenured faculty than allocated work load positions for 1984-85 to identify faculty who can be given assigned time to prepare to teach in one of the needed academic skills areas.

Proposed Courses for Faculty Development Programs:

English

- 1A, English Composition
- 1B, College Reading and Writing

Communication Studies

- 4, Introduction to Public Speaking
- 5, The Communication Experience
- 103, Communications in Business and Industry
- 104, Persuasive Public Speaking

Learning Skills

- 7, Basic Mathematics Skills
- 15, Reading for Structure and Meaning
- 17, Mathematics Essentials
- 50, College Study Skills

Philosophy

- 3, Critical Thinking
- 4, Logic

Foreign Languages

- Spanish 1A-B, Elementary Spanish

Mathematics

- 1, Introduction to Mathematical Ideas
- 5A-B, Topics in Algebra and Geometry
- 9, Essentials of Algebra and Trigonometry

Statistics

- 1, Introduction to Statistics

Business Administration

- 5, Introduction to Management Information Systems
- 40, Business Statistics
- 111, Business Statistics II
- 130, Business Communications

Computer Science

- 1, Introduction to Computer Science
- 5, Computers in Society
- 22, Basic Programming

Faculty and deans are invited to suggest other courses or subject areas that also lend themselves to faculty transfer with a modest amount of additional preparation.

cc: Austin Gerber  
Richard Dickinson

Tim Comstock  
Donald Gerth



CALIFORNIA STATE UNIVERSITY. SACRAMENTO

6000 J STREET, SACRAMENTO, CALIFORNIA 95819

ACADEMIC SENATE



To: University Community - FOR YOUR INFORMATION

SPECIAL MEETING

A C A D E M I C S E N A T E

AGENDA

Wednesday, April 4, 1984

2:00 p.m.

Forest Suite, University Union

\* \* \* \* \*

\* Don Gerth has asked for this special meeting of the Senate

\* in order to discuss with the academic senators and other

\* colleagues (faculty and staff) his preliminary findings

\* regarding the structure and functioning of the University.

\* The meeting is open to all faculty and staff. You are

\* requested in preparation to read the document on THE

\* STRUCTURE AND FUNCTIONING OF THE UNIVERSITY ADMINISTRATION

\* sent to all members of the university community on

\* February 7, 1984.

\* \* \* \* \*



Academic Senate Meeting  
April 4, 1984  
Forest Suite

Seven Points About the University Administration

1. The resources for administration are finite. They are, on this campus, under-utilized. The resources used in this administrative organization plan are all from administrative sources. None other are available.
2. The administrative reorganization is based upon a concept of a unified university-wide administrative leadership, with no barriers between the traditional academic and administrative leaders. In a sense, all of the members of the administration are to be academic.
3. The senior members of the administration are to be in addition to the President, the Provost (who as the chief educational officer, is the first among equals), the Vice President for Operations and Finance, the Vice Provost for Student Affairs, and the Vice President for University Relations.
4. An integrated university-wide planning and resource allocation body is created which is the University Resources & Planning Council. The Council will be chaired by the Provost, and will include members from the faculty selected by the Academic Senate, a student, a staff member, and a community member.
5. A number of senior staff positions are identified, all as groupings of responsibilities now found in the university administration or as a result of redefined positions. These include the Associate Provosts for Program Development and Evaluation, for Faculty and Staff Affairs, for Institutional Research, the Director of Research and the Associate Vice Presidents for Finance and for Resource Planning and Allocation.
6. Several studies are asked for to answer major questions from the reorganization. These include studies of the merged Student Affairs and Admissions & Records areas, housing, auxiliary organizations, international programs, a graduate deanship and graduate programs, a staff council, a process of financial and resource management, administrative appointment and review, space management and research, sponsored projects, and organized research and public service centers.
7. A Council of Deans is created which will include all Dean level positions, the Provost and Vice Presidents and President, as well as the Chair and Vice Chair of the Academic Senate.
8. Provisions are made for the transition in terms of the details of the shifts of administrative positions and responsibilities.

Donald R. Gerth