

ACADEMIC SENATE

OF

CALIFORNIA STATE UNIVERSITY

SACRAMENTO

MINUTES

Issue #3

September 14, 1983

ROLL CALL

Present: Anderson, Beelick, Bossert, Brackmann, Busick, Cavaghan, Comstock, Dillon, Duran, Ferrand, Glenn, Haq, Heidecker, Hill, Huff, Kelly, Kostyrko, Kramer, Maxwell, McGillivray, O'Connor, Raines, Ramey, Raske, Shattuck, Spray, Steward, Swanson, Stroumpos, Thornton, Torzyn, Urone, Wade, Winters

Absent: Beckwith, Borer, Collins, Elfenbaum, Fenley, Hitchcock, Morrow, Nelson, Phillips, Tanaka

A regular meeting was convened by Alan Wade, Wednesday, September 14, 1983, at 12:00 p.m. in the Ribera Room.

INFORMATION

- 1. Statewide Academic Senator Peter Shattuck reported on the September 1-2, 1983, CSU Academic Senate meeting (see Attachment A).
2. George Craft, chair of the Self-Study Steering Committee, described the committee composition. He indicated that the committee will develop a self-study document by November 1984 in preparation for a visit by an accreditation review team from the Western Association of Schools and Colleges (WASC) in the spring of 1985. Beginning in the spring of 1984 information will be gathered from the entire campus community. Dr. Craft urged all Senators to make their constituencies aware of the impending self-study and to encourage participation in the process.
3. Academic Senate membership changes (since spring, 1983):

Art: PHILIP HITCHCOCK (repl. for R. Bohr)
Communication Studies: BARBARA O'CONNOR (repl. for P. Kearney)
Computer Science: DONALD STEWARD (repl. for J. Gillespie)

ACTION ITEMS

AS 83-48/Flr. MINUTES

The Minutes of May 11, 1983, are approved.

Carried unanimously.

AS 83-49/Conc COMMITTEE APPOINTMENTS

Academic Policies Committee:

- JOAN MAXWELL, Senator, 1985
- JOE KRAMER, Senator, 1985
- VERNON HORNBACK, Arts/Sci., 1986
- OLIVIA CASTELLANO, At-large, 1986
- ANN HAFFER, At-large, 1986
- RICHARD PORTER, At-large, 1986

Affirmative Action Committee:

- PEGGY CAVAGHAN, Senator, 1984
- CHRIS GLENN, Senator, 1985
- PAT SONNTAG, At-large, 1986

Curriculum Committee:

- DENNIS HUFF, Senator, 1985
- HORTENSE THORNTON, Senator, 1985
- MARSHA DILLON, Arts/Sci., 1986
- OTIS SCOTT, At-large, 1986

Faculty Affairs Committee:

- ARNOLD GOLUB, Arts/Sci., 1986
- RICHARD KELLOUGH, Prof. Sch., 1986
- MARY JO KENNY, At-large, 1986

Fiscal Affairs Committee:

- WANDA COLLINS, Senator, 1985
- JUANITA BARRENA, Art/Sci., 1986
- RICHARD TORRES, At-large, 1986

Graduate Policies and Programs Committee:

- GEORGE KOSTYRKO, Senator, 1985
- DAVID RASKE, Senator, 1984
- JANET SHABAN, At-large, 1986
- JEFF CLARK, Prof. Serv., 1986

Carried unanimously.

\*AS 83-50/Ex. COMMITTEE APPOINTMENTS

- \*Academic Senator: VPENNY STILLABOWER or HELEN YELVERTON
- Staff, 1985

\*Affirmative Action  
Committee:✓BOOKER BANKS or ROSE YBARRA  
Staff, 1985ASI Budget Review Board:✓ROBERT METCALF, Academic Senate  
Representative, 1985\*Athletic Advisory Board:ERWIN KELLY or ✓ROBERT METCALF  
Faculty (not HPE), 1984\*Commencement Committee:LARRY CHASE or ✓DUANE SPILSBURY  
At-large, 1986.\*CSUS Foundation Board  
of Directors:JAMES LIVINGSTON or  
✓HORTENSE THORNTON  
At-large, 1986Elections Committee:DAVID RASKE, At-large, 1984  
DAVID WEINERTH, At-large, 1984\*Faculty Affairs  
Committee:✓MARION BOENHEIM or PENNY STILLABOWER  
Staff, 1985\*Financial Aid Advisory  
Committee:✓DEANNA BALANTAC or  
ISABEL HERNANDEZ-SERNA  
At-large, 1985\*Fiscal Affairs  
Committee:✓HELEN RENKEN or PENNY STILLABOWER  
Staff, 1985\*Graduate Policies and  
Programs Committee:✓GENE LOZANO or PENNIE PROVO  
Staff, 1985

ARNOLD GOLUB, Arts/Sci., 1985

\*Hornet Foundation, Board  
of Directors:ERWIN KELLY or ✓HARRIET TANIGUCHI  
At-large, 1986Military Studies  
Advisory Board:STOAKLEY SWANSON, At-large, 1986  
ROGER WESTRUP, Student, 1984Parent Advisory Council:MICHAEL BALLARD-CAMPBELL  
At-large, 1984

WASC Self-Study Steering  
Committee:

GEORGE CRAFT, Chair  
JO LONAM, Arts/Sci.  
SUSAN SLAYMAKER, Arts/Sci.  
ADINA ALLEN, Health & Human Services  
BAQAR ZAIDI, Bus. & Public Admin.  
JAMES LIVINGSTON, Education  
FRED REARDON, Engr. & Comp. Sci.

\*University Planning  
Committee:

✓ LARRY CHASE or WILLIAM DILLON  
At-large, 1986

\*University Union, Board  
of Directors:

✓ SARA GREEN or HOMER IBSEER  
At-large, 1984

Carried unanimously.

\*AS 83-51/G.E., Ex. GENERAL EDUCATION PROGRAM

The Academic Senate approves the following policies:

1. The criteria as contained in Executive Order 405 ["Graduation Requirements in United States History, Constitution and American Ideals"] shall be the campus criteria for Category VI in the CSU Sacramento General Education Program.
2. Only Oral Communication, Critical Thinking and Advanced Study components may be included in approved General Education courses to enable double counting, i.e., the satisfaction of two General Education requirements by completing one course.
3. The policy allowing students to repeat one-unit General Education courses for up to three units of General Education credit shall not apply to the new General Education Program.

Carried unanimously.

AS 83-52/Ex. REMOVAL OF ARCHITECTURAL BARRIERS

The Academic Senate instructs the Senate Chair to direct a letter to the Chancellor and the Board of Trustees expressing concern over the inactive status of the architectural barrier removal projects at CSUS.

Carried unanimously.

AS 83-53/Ex. ELECTION OF SECRETARY AND PARLIAMENTARIAN, 1983-84

Secretary: JANICE McPHERSON  
Parliamentarian: GENE KNEPPRATH

Carried unanimously.

\*AS 83-54/AP, Ex. GRADE CHANGE/DELETION POLICY

The Academic Senate approves amendment [see Attachment B] of the existing CSUS Grade Change/Deletion Policy to bring it into line with Executive Order 268.

Carried unanimously.

AS 83-55/Flr. RESOLUTION -- DEVELOPMENT OF STANDARDS AND CRITERIA FOR PROMOTION

It was moved (Shattuck) and seconded that the Academic Senate approves the following resolution:

WHEREAS, The faculty of California State University, Sacramento, are now party to a collective bargaining agreement and will serve under the terms of a contract which connotes a new arrangement for university governance; and

WHEREAS, Prior to the election of a bargaining agent the candidates for bargaining agent all endorsed the document "Responsibilities of Academic Senates Within a Collective Bargaining Context," which was developed and endorsed by the Academic Senate, CSU; and

WHEREAS, Chancellor Reynolds endorsed and adopted that document; and

WHEREAS, On December 8, 1982, the Academic Senate, CSUS, unanimously endorsed the statement on "Responsibilities of Academic Senates Within a Collective Bargaining Context," (AS 82-65); and

WHEREAS, The document specifically states that (inter alia): Through the campus academic senates/councils responsibility shall be vested in the faculty or its elected senate/council representatives for developing policies and making recommendations to the campus presidents on the following matters: 1) criteria and

standards for the appointment, retention, awarding of tenure, promotion and evaluation of academic employees including preservation of the principle of peer evaluation and provision for the direct involvement of appropriate faculty in these decisions; and

WHEREAS, The collective bargaining contract is silent on the issue of criteria and standards for promotion; therefore be it

RESOLVED, That the University Appointment, Retention, Tenure and Promotion Committee shall identify the criteria and standards to be used in the promotion process; and, be it further

RESOLVED, That the Academic Senate of CSUS shall receive the report of its UARTP Committee, act upon it, and report its recommendations directly to the President.

Carried.

AS 83-56/Flr. ORGANIZATION AND GOVERNANCE OF THE UNIVERSITY

It was moved (McGillivray) and seconded that the Academic Senate approves the following:

The Academic Senate instructs the Senate Executive Committee to make recommendations to the Senate on changes in the composition and function of University and Senate Committees and in the organization and governance of the university as these are affected, or seem to be affected, by interpretations of the collective bargaining contract or memorandum of understanding.

Carried unanimously.

The meeting was adjourned at 3:20 p.m.

  
Janice McPherson, Secretary

JM/CD

\*President's response requested.

Report to the Academic Senate  
California State University, Sacramento  
on  
September 1-2, 1983, Meeting of Statewide Academic Senate

During its meeting on September 1-2, the Academic Senate, CSU, heard presentations from the Chancellor and four members of her staff, and debated thirteen proposed resolutions, of which eight passed. In addition, the Senate chair reported, as did standing committee chairs and liaison people. The most extensive Senate debate centered on the issues of revision of faculty manuals and the linking of draft registration and financial aid eligibility (the Solomon Amendment).

Among other things, Chair Jack Bedell reported that the CSU may well face a severe mid-year financial crisis, depending on enrollment figures. He asked for reports on presidential searches: Ray Geigle of Bakersfield reported that the faculty and trustees operated on the basis of goodwill until near the end of the process. At that point, however, the trustees reminded the faculty that only the trustees vote. Subsequently, the faculty and community representatives reached consensus on a candidate; the trustees, however, rejected that consensus. Members of the committee were complimented for their cooperation, but, according to Geigle, that cooperation counted for nothing. The community members feel they have been used. Bernice Biggs of San Francisco said, in contrast, that that campus' presidential search was carried on throughout with "extraordinary consensus and cooperation." The liaison to the CSSA reported that the students had ranked the quality of last spring's commencements. San Francisco and Sonoma were best, while Chico and Sacramento were worst.

The new Vice-Chancellor for Faculty and Staff Relations, Caesar Naples, spoke briefly about the status of academic governance under collective bargaining. He said that the document on the Role of Senates under Collective Bargaining "indicates good faith"; that is, he anticipates that both the bargaining agent and management will pay attention to that document.

William Vandament, Acting Provost and Vice-Chancellor for Academic Affairs, discussed his reorganization of the Office of Academic Affairs. He asserted that his goal was "to produce greater flexibility and a sense of collegiality."

Alex Sherriffs, retiring Vice-Chancellor for Academic Affairs, spoke to the Senate at some length, reminiscing about his years in the field of public higher education.

Chancellor Ann Reynolds said that she had never lived through such a fast year as the last one. Times have been tough, but the Governor has said that we'll get better if the economy recovers.

"When I go to bed at night, I pray for the recovery of the economy. I hope you'll join me...in praying, I mean." She thinks we're going to be all right this year.

Lou Messner, Assistant Vice-Chancellor for Budget Planning and Administration, reported on the budget situation. He noted certain unexpected problems. The system had projected that 800-900 people would accept the Golden Handshake, at a \$14 million annuity cost. In fact, 1,382 people actually accepted, at a \$22 million cost. He also noted the CSSA lawsuit as "a cloud hanging over us." He thinks the October sales tax "trigger" will not be pulled, but that the January "trigger" will be. In the 1984-85 budget, the system will ask for an increase of \$150 million, to be allocated to a salary increase, fee rollbacks, and a number of program change proposals.

The Senate passed eight resolutions. Two urged that the Senate Chair and local senates look carefully at the provisions of SB 813, Hart/Hughes, some of which concern institutions of higher education. One supported, but did not quite endorse, a lengthy report on the economic impact of the CSU on the State of California. Another resolution reflected faculty concern over the August 18 memorandum from Vice-Chancellors Maples and Mayer Chapman, in which they had written that "it is of the utmost importance that all existing copies of [Faculty] manuals be recalled and destroyed because they have been superseded by the MOU's..." The resolution urged local Senates and Presidents to cooperate in the revision of faculty manuals.

Another resolution urged Presidents to make sure that faculty budget committees are involved in campus budget decision-making. Another concerned the use of student fees to pay for student financial aid. It was argued that those students who can afford fees should not be further taxed to pay the fees of students needing aid; this should be a state responsibility. An additional resolution directed campus senate attention to a memorandum from the Chancellor to Presidents asking for action on recommendations in the report, "Excellence in Professional Education." Education, in fact, was a major subject for discussion at this meeting--an interesting idea for an academic senate.

Extensive debate preceded the vote on the final resolution passed by the Senate, entitled "Opposition to Linking Financial Aid and Criminal Law Enforcement (Solomon Amendment)." The key passages of the resolution read:

Resolved, That the Academic Senate, CSU, oppose use of university financial aid mechanisms for the enforcement of criminal laws unrelated to financial aid, and be it further



Resolved, That the Chair of the Academic Senate, CSU, request the California congressional delegation to work aggressively for the repeal of the Solomon Amendment, and be it further

Resolved, That the Academic Senate, CSU, urge the Board of Trustees to join in this effort to repeal the Solomon Amendment.

The resolution passed unanimously.

Resolutions given first readings--they will be voted on in November--included one about the Graduation Writing Requirement. Suspicion seems to exist that some campuses have easier standards than others, and we are seeking some way to avoid student shopping for the easiest one. The Senate is also attempting to adopt "Guidelines for Designating Baccalaureate Level Courses." The problem seems to be how to avoid saying that baccalaureate level courses are courses which are taught on the baccalaureate level. The Senate also discussed a proposal for changing the name of the Consortium, a mysterious entity invented by former Chancellor Dumke. "Glenn Dumke College" was rejected. Finally the Senate considered a constitutional amendment which would have the effect of enfranchising faculty who choose early retirement plans in which they teach for one semester a year.

Bill Neuman asked me to pass on to you the following information about the Presidential Search:

The members of the Advisory Committee have gone through the vitae of candidates and have identified 16 or 17 who will be interviewed. Of these, about one-third are from within the CSU. So far, committee deliberations have been conducted by general consensus. The committee hopes to have a recommendation by the time of the November meeting of the Board.

GRADE CHANGE/DELETION POLICY

1. Earned grades of C, D, NE and F, those based on an evaluation of the student's performance in the course, cannot be removed through the Academic Standards Subcommittee petition procedure.<sup>1</sup> The student earning receiving an I grade has a year to complete the course requirements and earn a grade. If the incomplete is not completed within one year, the grade will convert to F and cannot be removed through the petition procedure.<sup>2</sup>
2. A petition for grade change/deletion will may be accepted submitted for the following:
  - A. to remove failing grades assigned for failure to complete the course due to illness-related causes. Medical verification and approval of the instructor and department chair are required.
  - B. to correct errors in student records caused by misapplication of drop policies by academic departments and errors made in completing registration forms (e.g., wrong code, wrong "bubbles" mark-sensed, etc.).
3. Petitions must have verification and recommendation signed by the instructor and the department chair. (A signature of the department secretary or rubber stamp signatures are not acceptable).
4. Time limit: Petitions must be submitted within one academic year from the end of the semester in which the grade was received or error made.
5. Confusion concerning drops: CSUS requires that all students file a drop form with the Registrar's Office in order to drop courses. Some community colleges and other universities and colleges may have a system where non-attendance during a prescribed number of classes at the beginning of the term automatically results in students being dropped from the class. Therefore, a petition for change/deletion approved by the instructor and department chair for failure to properly drop a course during the student's first semester at CSUS may be accepted.

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<sup>1</sup>Grades on student academic permanent records may be modified by Course Repeat Grade Policy, Academic Renewal and/or grade appeal procedures

<sup>2</sup>This policy does not exclude filing a petition to extend the one-year limit for incompletes.