

1993-94
ACADEMIC SENATE
California State University, Sacramento

AGENDA

Thursday, March 10, 1994
Forest Suite, University Union
2:30-4:30 p.m.

INFORMATION

Spring Schedule of Meetings (tentative):

March 24 [*Spring Recess: March 28-April 1*]
April 14, 21, 28 (2:30-3:00, 1994-95 Organizational Meeting #1)
May 12 (2:30-3:00, 1994-95 Organizational Meeting #2), 19

CONSENT CALENDAR

AS 94-14/Ex. COMMITTEE APPOINTMENTS--Senate

Faculty Affairs Committee:

ANN HAFFER, Prof. Sch, 1995 (S'94 repl. C. Goulard)

General Education Course Review Committee:

MILES ROBERTS, A&S/Behavioral and Social Sciences, 1994 (repl. M. Fitzwater)

AS 94-15/Ex. A.S.I. HIGH SCHOOL PEER PROGRAM

The Academic Senate endorses the A.S.I. High School Peer Program and strongly urges faculty to support the program by allowing high school participants to attend their classes on April 22, 1994, and to excuse CSUS students who serve as peers from classes during group meeting times in the program.

AS 94-16/AP, Ex. ACADEMIC CALENDAR

The Academic Senate recommends that one instructional day be added to the Fall 1994 + Fall 1995 Calendar to allow for winter commencement (December 17, 1994).
+ December 16, 1995

AS 94-17/CC, FisA, Ex. PROGRAM CHANGE--HEALTH AND PHYSICAL EDUCATION

The Academic Senate recommends approval of the Department of Health and Physical Education's program change proposal [FisA, 3/1/94; CC, 2/7/94; Ex., 2/22/94] to discontinue the Driver Education Teaching Credential in the Health and Safety Studies Program.

CONSENT--INFORMATION

AS 94-12/Ex. **DIRECTOR OF FINANCIAL AID, ADVISORY COMMITTEE ON THE SELECTION OF THE**

The Executive Committee, on behalf of the Academic Senate, appoints the following to serve on the Advisory Committee on the Selection of the Director of Financial Aid:

- JUANITA BARRENA (Biological Sciences), At-large
- DONALD TAYLOR (Communication Studies), At-large
- ANN HARRIMAN (Organizational Behavior and Environment), Member, Student Economic Support Committee
- JOSE CINTRON (Teacher Education), Member, Committee on Diversity and Equity

REGULAR AGENDA

AS 94-13/Flr. MINUTES

Approval of the Minutes of the meeting February 24 (#16), 1994.

Carried AS 94-18/Ex., Flr. **REFERENDUM ON AMENDMENTS TO UNIVERSITY ARTP POLICY SECTIONS 5.05 and 6.06**

The Academic Senate refers the amendments to the University ARTP policy, Sections 5.05 and 6.06, adopted in AS 93-77 and AS 93-77H, to faculty referendum in the following manner:

- ~~OR~~ ~~A. All amendments as a single question to be voted up or down.~~
- Carried* ~~B. The amendments divided into six questions (as presented in the 2/24/94 draft "Summary Explanation of Proposed Amendments to the Statement of University ARTP Policy" distributed at the February 24 Senate meeting).~~
- ~~OR~~ ~~C. The amendments divided into two questions: 5.05.G.3 (secondary unit autonomy) as one question and the remaining amendments as one question (same as A above except 5.05.G.3, secondary unit autonomy, would be treated as a separate question).~~

[Note: At its meeting of March 3, the Executive Committee voted to recommend a No Pass on proposed amendments to the Standing Rules (AS 94-10 through AS 94-10G).]

[Note: Modifications suggested at the February 24 meeting are shown as ~~redlined~~ text].

AS 94-10/Ex. STANDING RULES--Changes to Existing Rules

The Academic Senate approves the changes to the Standing Rules of the Academic Senate [for clarity and by way of explanation the changes are noted as major--the creation or merging of committees, and minor--reorganization of committee structure/reporting relationships. Also, please note that the use of the word "faculty", in the existing Standing Rules, unless otherwise specified, means probationary or tenured faculty whose regular assignment is to teach].

MAJOR CHANGES:

AS 94-10A CURRICULUM COMMITTEE, CREATE

To approve the creation of a Curriculum Committee (by way of merging the existing Fiscal Affairs Committee and the course review functions of the Senate's existing committees known as the Curriculum Committee and the Graduate Policies and Programs Committee).

Charge: The Curriculum Committee shall have as its charge 1) to develop, review and recommend Curriculum policy for the University, and 2) ~~to~~ to review and make recommendations of on all proposals for new academic programs and course change proposals in their entirety (both curricular and fiscal impacts of changes).

Membership:

Five Graduate Coordinators or faculty who teach in graduate programs
 Five Undergraduate Coordinators or faculty who teach in undergraduate programs
 Chair (or faculty designee) of each the Curriculum Committee's Standing
 Subcommittees
 Chair (or faculty designee) of the General Education Course Review Committee
~~One faculty member from the Library~~

Standing Subcommittees:

University Teacher Education Council [Note: placing UTEC as a subcommittee of the Curriculum Committee insures that courses do not fall through the cracks as has occurred in the past.]
 Extended Learning Programs Subcommittee
 Interdisciplinary Subcommittee

AS 94-10B ACADEMIC PROGRAMS REVIEW COMMITTEE, CREATE

To approve the creation of an Academic Programs Review Committee (by way of merging the review and academic planning functions of the existing Senate committees known as Curriculum and Graduate Policies and Programs).

Charge: The Academic Programs Review Committee shall develop and recommend policy and procedures concerning academic program reviews and shall review and make recommendations on all ~~program reviews~~, proposals for the development of the University Academic Plan and any other curricular plans or policies that might affect the instructional program of CSUS.

Standing Subcommittees:

- International Programs Committee
- Military Studies Advisory Board

Membership: Follows existing pattern for standing committees (*refer to 2/24/94 Academic Senate Agenda Attachment B*), except to 1) increase the at-large faculty from four to six faculty, at least three of whom teach in graduate programs, 2) add the Chair (or faculty designee) of the General Education Committee, and 3) add the Chair (or faculty designee) of each of the Academic Programs Review Committee's standing subcommittees.

AS 94-10C ACADEMIC SUPPORT COMMITTEE, CREATE

To approve the creation of the Academic Support Committee (by way of merging the Senate's Library Committee and the subcommittee of Academic Policies known as the "University Media Subcommittee").

Charge: Shall review and recommend policies concerning all instructional support services including the library, university media, and computing services.

Membership:

- One faculty member from each School
- Two Library Faculty
- Two Student Services Professionals
- One Professional from Computing Communication and Media Services
- One Administrative Designee

MINOR CHANGES**AS 94-10D STUDENT RETENTION AND EDUCATIONAL EQUITY COMMITTEE (as Standing Subcommittee of Academic Policies Committee), CREATE**

To approve a standing subcommittee of the Academic Policies Committee known as "Student Retention and Educational Equity Committee" (this would be in keeping with the **existing and current** charge of Academic Policies to "**formulate academic policies in the area of student life**").

Charge: to develop and recommend to its parent committee academic policies in the area of student life.

Membership:

~~Eight~~ **Nine** faculty members appointed by the Academic Policies Committee for two-year,

staggered terms: 3 from Arts and Sciences, 1 from Business Administration, 1 from Education, 1 from Engineering and Computer Sciences, ~~and 2~~ from Health and Human Services, ~~and 1 from the Library~~

One Academic Policies Committee member as liaison

One Support Staff member

No more than two ex-officio members

One student appointed by A.S.I.

AS 94-10E FACULTY AFFAIRS COMMITTEE

To approve the following changes to the charge and membership of the existing Faculty Affairs Committee and to add as its standing subcommittees the Research and Creative Activity Committee and the Faculty Professional Development Committee.

Charge: The Faculty Affairs Committee shall plan, review, and recommend policies concerning faculty professional matters in the general areas described below:

1. Policies concerning programs that benefit the professional lives of the faculty (~~other than faculty development programs which are currently the responsibility of the Faculty Professional Development Committee and the Research and Creative Activity Committee~~). These include but are not limited to:

~~Endowed professorships~~ Faculty Endowment Fund

Faculty awards/recognition programs

Sabbatical and difference in pay leaves

2. Policies concerning matters of professional ethics, professional responsibilities, and academic freedom, including but not limited to:
 - Faculty professional ethics
 - Issues of academic freedom
 - Faculty responsibilities
 - Role and responsibilities of department chairs

3. Personnel policies and procedures, including but not limited to:
 - Periodic review of tenured faculty
 - Procedures for administrative searches
 - Procedures for selection of department chairs

Standing Subcommittees:

- Research and Creativity Activities Committee
- Faculty Professional Development Committee

Membership:

~~Five~~ Seven voting members: two faculty members from the School of Arts and Sciences, two faculty members from professional schools, and one Library or Academically Related Student Services Professional faculty member; Chair/Designee, Faculty Professional Development Committee; Chair/Designee, Research and Creative Activity Committee

Administrative designee (non-voting)

AS 94-10F UNIVERSITY WRITING COMMITTEE--Standing Subcommittee of General Education Committee

To approve the University Writing Committee as a standing subcommittee of the General Education Committee (no changes to its current charge or membership are recommended).

AS 94-10G VISITING SCHOLARS COMMITTEE--Subcommittee of Faculty Professional Development Committee

To approve the Visiting Scholars Committee as a subcommittee of the Faculty Professional Development Committee (its membership and charge would not be altered)

DESIRED STATE

- * **reduced the bureaucratization of the senate**
- * **improved communication within the Senate**
- * **improved communication from the Senate committees to the Executive Committee and the Senate**
- * **focus the Senate's agenda on substantive policy matters within its purview**
- * **reduced involvement in details of curricula and procedural matters**
- * **achieved top-level administrator input on committees**
- * **improved attendance, satisfaction and morale of Senators and committee members**