

1998-99  
FACULTY SENATE  
California State University, Sacramento

**AGENDA**  
Thursday, May 13, 1999  
Foothill Suite, UU  
3:00-4:00 p.m. [4:00-5:30, Outstanding Teacher Reception]

**OPEN FORUM**

**CONSENT CALENDAR**

FS 99-43/Ex. COMMITTEE APPOINTMENTS--University

Institutional Scholarship Committee:

ROBERTO QUINTANA, At-large, 1999 (repl. J. Lonam)

FS 99-44/CPC, Ex. PROGRAM CHANGE PROPOSALS

The Faculty Senate recommends approval of the following program change proposals:

- a. Bachelor of Science in Computer Science:
  - 1) Add CSc28 (Discrete Structures for Computer Science) as degree requirement.
  - 2) Add CSc28 (Discrete Structures for Computer Science) as prerequisite to upper division courses CSc 130, 132, and 137.
  - 3) CSc28 replaces Math Elective in degree requirement--keeping total units required the same.
  
- b. Bachelor of Arts in Philosophy:
  - Add: Concentration in Logic and Philosophy of Science.
  - Concentration in Applied Ethics and Law.
  
- c. Graduate Liberal Arts Program:
  - MA in Liberal Arts: Concentration in Theatre Arts
  
- d. Department of Foreign Languages--Minor in French:
  - Revision of core requirements to require 12 upper division units taught in French and require students to meet with a Minor advisor for course selection.

- e. Master of Science in Electrical and Electronic Engineering:
- 1) Require students to have a program of student evaluated and approved by a professor in Electrical and Electronic Engineering.
  - 2) Add a 3-unit numerical analysis course to the required core.
  - 3) Merge the current six areas of elective fields of study into four areas.
  - 4) Offer a comprehensive exam (Plan C) as an option to the culminating experience.
- f. Special Education Credential Programs:
- 1) Add Level II Specialist Credential training program in Mild/Moderate and Moderate/Severe as required by Title 5 of the California Code of Regulations.
  - 2) Add Level I Early Childhood Special Education Specialist teacher preparation program to meet new California standards.
- g. Master of Arts in Psychology:  
Add: Concentration in Industrial Organization Psychology.
- h. Master of Arts in Communication Studies:  
Add: "Instructional Communication" as a major area of study.

## REGULAR AGENDA

### FS 99-42/Flr. MINUTES

Approval of the Minutes of May 6 (#18), 1999.

### **SECOND READING ITEMS (Action may be taken)**

FS 99-39/APC, Ex. LAST WEEK OF INSTRUCTION/FINAL EXAM WEEK [amends PM 88-05 (see Attachment A)]

The Faculty Senate recommends adoption of the following to replace the current campus policy statement regarding final examinations and the last week of instruction as set forth in PM 88-05:

Test, quizzes and other academic assignments may be scheduled for the last week of classes, provided they are specified on the course syllabus. No unscheduled (i.e., not included in the course syllabus) or additional requirements may be imposed on students during the last week of classes.

If the final exam is not administered during final exam week the class must still meet for instructional purposes during the period designated for the final exam. Any exceptions must be stated on the course syllabus and shall require approval of the dean.

FS 99-41/FPC, Ex. COMMENCEMENT, FACULTY ATTENDANCE AT

The Faculty Senate recommends that the campus commencement attendance policy be amended as follows [underline = addition] (Faculty Policies Committee's transmittal, Attachment B):

One quarter of the faculty of each department shall attend each commencement. The individual departments will determine the basis for participation (AS 69-39). Each department shall report to the College Dean the percentage of full-time faculty participating in the Winter and Spring commencements. The wearing of traditional academic regalia is optional at commencements (AS 70-105).

**FIRST READING ITEMS (Discussion only; no action)**

FS 99-45/FPC, Ex. WANG FAMILY EXCELLENCE AWARDS

The Faculty Senate recommends adoption of "Procedures for the Wang Family Excellence Award" as recommended by the Faculty Policies Committee (Attachment C).

FS 99-46/Ex. VISITING SCHOLARS PROGRAM (Supersedes AS 89-102)

[Note: The following proposal, recommended by the Executive Committee, is a modified version of recommendations from the Faculty Policies Committee (see Attachment D) and the Visiting Scholars Committee (see Attachment E).]

The Faculty Senate recommends adoption of the following for purposes of administering any Visiting Scholars Program at CSUS:

**CSUS VISITING SCHOLARS PROGRAM**

**STATEMENT OF PURPOSE**

The Visiting Scholars Program (VSP) is a valued program at CSUS. It contributes to the scholarly and creative activities of the University and to the enrichment of the life of both the University and the regional community. Furthermore, the Program, through its lecture series and scholarly presentations, furthers the CSUS vision "to develop a campus that is welcoming, inclusive, vibrant, and intellectually stimulating for students, faculty, staff, alumni, and

University visitors", and "to develop a campus community whose diversity enriches the lives of all and whose members develop a strong sense of personal and community identity as well as mutual respect."

## GUIDELINES

1. As many scholars will be invited to speak on the campus throughout the academic year as circumstances and funding permits.
2. Those recommended for the Program must have established records of accomplishment in their fields.
3. Presentations by visiting scholars shall be free to the University community and to the regional community.
4. Programs shall be scheduled at times and places so as to maximize attendance, with maximum use of appropriate indoor and outdoor University facilities.
5. Programs will be publicized throughout the campus community and the region.
6. Nominations for visiting scholars or performers will be accepted from
  - a) individual faculty members or department/programs, or
  - b) faculty members from two or more disciplines proposing to bring several scholars to campus to discuss a topic of interdisciplinary interest.

## ADMINISTRATION

1. The Visiting Scholars Subcommittee of the Faculty Policies Committee has the following members and charge:
  - a. Membership:
    - 1) The Faculty Senate shall appoint eight full-time faculty representatives, one each from the seven Colleges and the Library, who shall serve staggered three-year terms.
    - 2) One ex officio non-voting representative appointed by the Office of University Affairs.
    - 3) One ex-officio non-voting member, appointed by the Provost and Vice President for Academic Affairs.



- 4) One student, appointed by the A.S.I. Board.

b. Charge:

The Committee:

- 1) Establishes procedures for the solicitation of proposals from the academic community, consistent with the Statement of Purpose and the Guidelines.
- 2) Solicits and accepts proposals from all faculty members.
- 3) Establishes and uses a review process for the selection of the visiting scholars which shall include:
  - a) An emphasis on scholars who have not previously been selected.
  - b) A limitation of one proposal per academic year per faculty member.
  - c) Priority for proposals which are interdisciplinary in nature.
- 4) Makes recommendations to the Vice President for Academic Affairs for the visiting scholars to appear at CSUS, and reports on its recommendations to the Senate.

c. Funding:

Costs for the visiting scholars are paid by funds allocated to the Visiting Scholars Program.

## INFORMATION

1. Senate Bill 1241--Higher education labor relations: organizational security (mandatory fair share service fee):  
Jeffrey Lustig, President, CSUS CFA Chapter  
TIME CERTAIN: 3:45 p.m.
2. Tentative Spring 1999 Faculty Senate Meeting Schedule:  
May 20, 27 (Finals Week)
3. Senate Home Page (<http://www.csus.edu/acse/> or CSUS Home Page then Administration and Policy then Faculty Senate) - Vice Chair Arthur Jensen
4. For Your Information: Academic Policies Committee's response to request to consider changes to the "W" grade (Attachment F)



# University Manual California State University, Sacramento

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**Policy Name:** Last Week of Instruction

**Ref:** FACM 6.05.00, PM 88-05

**Effective:**

**Last Revision Date:** August 17, 1988

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**Policy Administrator:** Vice President, Academic Affairs

**Index cross-references:** Final Examinations; Dead Week

**Policy File Number:** UML10000

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Tests, quizzes and other academic assignments may be scheduled for the last week of classes, provided they are specified on the course syllabus. No unscheduled (i.e., not included in the course syllabus) requirements may be imposed on students during the last week of classes. Final exams will not be given prior to final examination week, except where the nature of the department's academic program requires it and the syllabus so specifies. Exceptions shall require approval of the Vice President for Academic Affairs.

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Return to [University Manual Index](#), [CSUS Home Page](#).

April 21, 1999

APR 22 1999

MEMORANDUM

TO: Tom Krabacher, Chair  
Faculty Senate

Faculty Senate Received  
413

FROM: Miki Vohryzek-Bolden, Chair  
Faculty Policies Committee



RE: FPC Review of Existing Policy on Faculty Attendance at Commencement

On February 25, 1999, you sent the Faculty Policies Committee a request to review the current policy that requires 25 percent of each department or program's faculty attend commencement ceremonies. As you indicate and as I have experienced, there has been considerable non-compliance with this requirement on the part of departments and its faculty.

Our students value the presence of faculty at their commencement exercises. It is a time of celebration for the students, with their family and friends, and it is our responsibility as faculty to acknowledge their achievement and participate in their celebration. Some faculty, who have not purchased the cap, gown, and hood, are concerned with the expense of renting the 'wardrobe.' Other faculty do not consider this event within the context of their responsibilities as faculty and as falling within the academic year, since some of the commencement exercises are on a Saturday. David Wagner has indicated that the commencement exercises, regardless of the day of the week, are within the academic year and therefore, we can require attendance.

The policy states that the 'wearing of traditional academic regalia is optional at commencements.' The Committee, however, believes that the dignity and significance of the ceremony is enhanced for the students, their families, and the faculty by the wearing of regalia. The Committee, therefore, recommends that departments or colleges provide, in a timely fashion, the regalia for commencement in order to increase faculty attendance.

Current policy already provides departments with the flexibility to share the responsibility among all of its faculty, for purposes of attendance at commencements. The Faculty Policies Committee recommends that the policy be amended to include the following: "Each department shall report to the College Dean the percentage of full-time faculty participating in the Winter and Spring commencements." The information collected will allow each unit to determine future actions for enhancing attendance.

We hope this information is useful as the Faculty Senate contemplates a modification in the policy of faculty attendance at commencement. Please do not hesitate to contact me if I can provide you with any additional information.

April 21, 1999

APR 22 1999

MEMORANDUM

Faculty Senate Received  
413

TO: Tom Krabacher, Chair  
Faculty Senate

FROM: Miki Vohryzek-Bolden, Chair *Miki*  
Faculty Policies Committee

RE: Procedures for Wang Family Excellence Award

On February 25, 1999 you requested the Faculty Policies Committee to propose procedures for recommending CSUS faculty nominations for the Wang Family Excellence Award. FPC offers the following procedures for your consideration:

Wang Family Excellence Award

*History and Purpose*

At the November 10-11, 1998 Board of Trustees meeting, Trustee Stanley T. Wang and Chancellor Charles Reed announced the establishment of the Wang Family Excellence Award. The purpose of this award is to recognize and celebrate those CSU faculty who, through extraordinary commitment and dedication, have distinguished themselves by exemplary contributions and achievements in their academic disciplines. Similarly, an administrator will also be recognized for extraordinary accomplishments in appropriate areas of his/her University assignment. Each year, four faculty members will be honored and each honoree will receive \$20,000. The award will be in place for ten years. These procedures apply to the faculty awards.

*Administration*

1. Funds for the Award Program will be administered through the CSU Foundation.
2. The Wang Family Excellence Award Sub-Committee, a subcommittee of the Faculty Policies Committee, shall have the following membership and charge:
  - a. Membership
    - (1) Nine full-time tenured faculty members, one from each College and the Library and Counselor Faculty, shall be elected to serve on the sub-committee, for staggered two year terms.



b. Charge

The Committee:

- (1) Establishes procedures for the solicitation and review of nominations, including informing the campus community as to the following criteria:
    - (a) Awards will be made to those who have made truly remarkable contributions to the advancement of their respective universities and/or the CSU system.
    - (b) Nominees should have a demonstrated record of unusually meritorious achievements documented by evidence of superior accomplishments in an assignment.
    - (c) The activities must advance the mission of the university, bring benefit and credit to the CSU, and contribute to the enhancement of the CSU's excellence in teaching, learning, research, scholarly pursuits, student support and community contributions.
  - (2) Forwards its recommendations to the President.
3. The CSUS President may nominate up to four faculty members, but no more than one faculty member may be nominated from each of the following academic disciplines: visual and performing arts and letters; natural sciences, mathematical and computer science, and engineering; social and behavioral sciences, and public services; and education, and professional and applied sciences field.

April 12, 1999

MEMORANDUM

Faculty  
413

Senate Received

TO: Tom Krabacher, Chair  
Faculty Senate

FROM: Miki Vohryzek-Bolden, Chair *Miki*  
Faculty Policies Committee

RE: Revisit of February 17, 1999 Memorandum Regarding Recommendations for the  
Visiting Scholars Program

Thank you for your invitation to meet with the Executive Committee on March 9th to discuss the Faculty Policies Committee recommendations for modifications in the policy on the Visiting Scholars Program (VSP). The Executive Committee was concerned with the creation of a university-level committee to administer the program, lack of clarity regarding the purpose of the VSP committee, and a statement about how the modifications will address and correct the perceived problems in the program. I will respond to those issues and provide some background on the problems with the VSP and have attached our revised recommendations for the Visiting Scholars Program.

The Faculty Policies Committee (FPC) had a long discussion on this program and as I indicated earlier, believe that the program should have a more visible presence on our campus and in the surrounding community. We also recognize that there will be limited funding for this program and that the source of those monies will be Lottery Funds. We acknowledge several concerns about the program. First, the VSP has supported the appearance of a number of scholars and speakers on various topics, who for the most part, attract a more limited and focused audience. Greg Wheeler indicated that the Geology Department had used Visiting Scholar funds to bring a number of speakers on campus, but the audience was probably predominantly geologists or those specifically interested in the topic.

Second, the FPC has sought waivers for two years on the requirement that one-half of the monies be allocated to interdisciplinary program requests. The intent of that requirement (AS 95-68) was to ensure collaboration between departments, be less discipline specific and hopefully bring speakers on campus that would address topics of interest to a more diverse audience. Third, when the Executive Committee's Ad Hoc Group on Visiting Scholars met in late 1995 they acknowledged that 'lack of attendance or minimal attendance' was a problem. Jerry Tobey who currently heads the Visiting Scholars Committee, could give us some data on attendance but we anticipate that the numbers would be relatively low.

We recognize that the composition of the Visiting Scholars Committee closely resembles all other Faculty Senate committees and thus should be a sub-committee of the Faculty Policies Committee. We also recommend deleting the Senate Action in 1995 regarding the Visiting Scholars Program (AS 95-68/Ex). The Committee wants to consolidate all changes to the Visiting Scholars Program in the University Manual. We have also modified the existing guidelines to include reference to the need for an interdisciplinary focus to the proposed programs.

Finally, we recommend that 15 percent of the monies allocated to the Visiting Scholars Program be set aside to cover administrative costs of the Center for Teaching and Learning, the entity we believe should administer and provide staff support to the VSP.

Please let me know if I can provide you with any additional information.

Attach.

C:\DATA\WPWIN6\IVISTNG.SCH

University Manual

Policy Name: Visiting Scholars Program

Last Revision Date: January 24, 1990

*(Deletions are in 'strike-out' mode and additions are in italics)*

STATEMENT OF PURPOSE

*The Visiting Scholars Program (VSP) is a valued program at CSUS. It contributes to the scholarly and creative activities of the University and to the enrichment of the life of both the University and the regional community. Furthermore, the Program, through its lecture series and scholarly presentations, furthers the goal CSUS vision "to develop a campus that is welcoming, inclusive, vibrant, and intellectually stimulating for students, faculty, staff, alumni, and University visitors," and "to develop a campus community whose diversity enriches the lives of all and whose members develop a strong sense of personal and community identity as well as mutual respect."*

~~DEFINITION AND PURPOSE~~ GUIDELINES

1. ~~The Visiting Scholars Program of CSUS provides opportunities for enrichment and creative stimulation within the University community.~~ (Following items renumbered)
1. As many scholars will be invited to speak on the campus throughout the academic year as circumstances and funding permits.
2. Those recommended for the Program must have established records of accomplishment in their fields.
3. Presentations by visiting scholars shall be free to the University community and to the ~~Sacramento~~ *regional community at large.*
4. Programs shall be scheduled at times and places so as to maximize attendance, with maximum use of appropriate indoor and outdoor University facilities.
5. *Programs will be publicized throughout the campus community and the region.*
6. *The proposed programs should be interdisciplinary and use the skills and knowledge of CSUS faculty as co-presenters, moderators, facilitators, etc., where feasible.*

## ADMINISTRATION

1. Funds for the Program will be ~~administered~~ *allocated* by the *Provost and Vice President for Academic Affairs, and administered by the Center for Teaching and Learning (CTL)*.
2. ~~Academic Affairs~~ *The Center for Teaching and Learning shall provide the necessary staff support to the Committee. CTL will establish procedures for payment of honorarium to the Visiting Scholars. Fifteen percent of the funds allocated to the Visiting Scholars Program shall be given to the Center for Teaching and Learning to cover administrative costs.*
3. ~~The Visiting Scholars Committee of the Academic Senate has the following member and charge:~~ *The Visiting Scholars Subcommittee of the Faculty Policies Committee has the following members and charge:*

a. Membership:

- (1) ~~Eight full-time faculty representative of the academic community. Three (3) from Arts and Sciences; one (1) from each professional school; and one (1) from the Library.~~ *The Faculty Senate shall recommend eight full-time faculty representatives, one each from the seven Colleges and the Library, who shall serve staggered three-year terms.*
- (2) ~~One advisory member from~~ *ex officio non-voting representative appointed by the Office of University Affairs.*
- (3) ~~Two~~ *One ex-officio non-voting members, appointed by the Provost and Vice President for Academic Affairs.*
- (4) One student, appointed by the A.S.I. Board.
- (5) ~~Committee members serve three years terms and are eligible for reappointment.~~

b. Charge:

The Committee:

- (1) Establishes procedures for the solicitation of proposals from the academic community, *consistent with the Statement of Purpose and Guidelines.*



- (2) Solicits and accepts ~~nominations~~ *proposals* from all faculty members.
- (3) Establishes and uses a review process for the selection of the visiting scholars which shall include:
  - (a) An emphasis on scholars who have not previously been selected.
  - (b) A limitation of one ~~nomination~~ *proposal* per ~~semester~~ *academic year* per faculty member.
  - (c) *Priority for proposals which are interdisciplinary in nature.*
- (4) Makes recommendations to the ~~Vice President for Academic Affairs~~ *Center for Teaching and Learning* for the visiting scholars to appear at CSUS, and reports on its recommendations to the Senate.

c. Other:

- (1) Costs for the visiting scholars are paid by funds allocated to the Visiting Scholars Program.
- ~~(2) Each semester the Committee selects a distinguished member of the Sacramento Community to present the Town and Gown address.~~

4/7/99--Faculty Policies Committee

Following is the current policy which would be superseded by the above proposal.

~~AS 95-68/Ex. VISITING SCHOLARS PROGRAM (supersedes AS 89-102)~~

~~For Fall 1995 up to one half of the funds allocated to the Visiting Scholars Program for 1995-96 shall be used to support requests meeting criteria as defined in previous cycles. Beginning January 1996, the Visiting Scholars Program will operate using the criteria recommended by the Executive Committee's ad hoc Group on Visiting Scholars (see Attachment). The ad hoc Group on Visiting Scholars shall be delegated responsibility for reviewing and approving proposals for 1995-96, but in subsequent years responsibility for the program shall be delegated to the Center for Teaching and Learning and the Academic Senate. Faculty Policies Committee shall determine the faculty group delegated responsibility for reviewing and approving proposals.~~

To: Tom Krabacher, Chair, Executive Committee, Faculty Senate  
From: Jerry Tobey *JTO*

Faculty Senate Received  
413

April 28, 1999

Thank you for delaying action on the April 12 proposal for a Visiting Scholars policy. We make the following comments and propose an amendment:

### **An Assumption**

A basic weakness in that proposal is its assumption, unsupported by any evidence, that Visiting Scholars' programs do not attract good audiences. As the attached analysis shows, it is serving wide and diverse audiences from many disciplines and with excellent attendance.

### **The Substance of the Proposal**

As our Rationale will explain, we specifically object to the "where feasible" language of the proposal before the Executive Committee. Visiting Scholars therefore recommends amendment of the proposal before the Executive Committee: Replace proposed Guideline 6 with

Visiting Scholars funds nominations of visiting scholars and performers from

- (1) Individual faculty members, including funded visitors to be shared by more than one discipline.
- (2) In addition, budget permitting, the Committee funds interdisciplinary programs proposed by two or more disciplines to bring several scholars to campus to discuss a topic of interest to several disciplines. Such programs require the participation of faculty from the proposing disciplines.

### **RATIONALE**

Although we found the proposal's use of "interdisciplinary" ambiguous, it clearly includes the type of interdisciplinary program described in (2). We strongly oppose a "where feasible" commitment to that type of program. That is the very type of program which the 1995 Committee tried and found unworkable with a budget as low as \$10,000. Such a budget will disappear in funding two or three proposals (as it did in 1995), and it unfairly excludes those disciplines which cannot easily set up interdisciplinary proposals (e.g., Music, Creative Writing, the Library.) The Committee did agree, however, that if we disposed a still-modest budget of \$20,000, we could meet our obligation to individual nominations and fund at least two interdisciplinary programs.

Finally, the Committee is baffled by the completely unprecedented provision for a 15 percent fee to CTL.

## THE 1998-99 VISITING SCHOLARS PROGRAM

This academic year Visiting Scholars funded 18 programs. The attached shows that Visiting Scholars funded nominations from 18 faculty members, representing 14 different disciplines in five colleges. I have included estimated attendance in order to correct the impression, entirely unsupported by any evidence, that Visiting Scholar programs have poor attendance.

- The fact that only five colleges are represented is in fact unusual. I cannot remember a year when we have not funded nominations from all seven colleges and the Library. We received nominations this year from all colleges, but many of them came in after October, *when our funds were gone*.
- I should emphasize that in most cases CSUS funding covered only a share of the costs for bringing the visiting scholar or performer; nominating faculty have had to raise money elsewhere or ride the coat tails of bigger money at other institutions.

Nominator	Presenter	Program
Mary Mackey Attendance: <b>100</b>	Marge Piercy	Reading her poetry
Jim Chopyak Attendance: <b>75 and then 100</b> in two performances.	Tibetan Monks	Tibetan Music and Dances
Jeff Lustig Attendance: <b>45</b>	David Noble	Instructional Technology and the Brave New University
D. Kennedy Attendance: <b>200+</b>	A Kernis	Piano Recital
Dennis Schmitz Attendance: <b>100</b>	David Young	Poetry Reading
Richard Shek Attendance: <b>150+</b>	K. Rinpoche	Tibetan Buddhism
Paul Goldstene Attendance: <b>40+</b>	N. Salomon	Structural Constraints of Modern Mass Media
J. Camacho Attendance: <b>50+</b>	A Sheehan	“Piano” and “Mad Max Two”
Metwalli Amer Attendance: <b>150+</b>	M. Siddiqi	Islam and Christianity

Tom Kando Attendance: <b>100+</b>	T. Stark	Genocide Conference
A. Kimenyi Attendance: <b>50+</b>	R. Winter	Genocide Conference
Shirley Moore Attendance: <b>50-75</b>	S. Bibbs	African-American History
L. Palmer and F. La Pena Attendance: <b>50-75</b>	G. Vizenor	Native American Writing
Lynn Cooper Attendance: <b>100+. Also a class visitation.</b>	A. Seigman	Poverty and Policy
Melanie Loo Attendance: <b>18 faculty at workshop.</b> (Also visited 2 classes.)	Robert Wetherwax	The Teaching of Science
Robert Smart Attendance: <b>ca 1000 from the community in a day-long workshop.</b>		Production Workshop



Academic Policies Committee  
<http://gaia.ecs.csus.edu/~bayardj/apc/index.html>

# California State University, Sacramento

SACRAMENTO, CALIFORNIA 95819-6036

California State University, Sacramento  
6000 J Street  
Sacramento, California 95819-6036

APR 23 1999

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Faculty Senate Received  
413

**DATE** : April 23, 1999  
**TO** : Thomas Krabacher, Chair Faculty Senate  
**FROM** : Jean-Pierre R. Bayard, Academic Policies Committee Chair  
**SUBJECT**: Changes to the "W" grade

A handwritten signature in black ink, appearing to be "JP Bayard", written over the "FROM" line of the memo.

On your memo dated March 2, 1999, the Academic Policies Committee (APC) was asked to consider and report on the desirability of changing existing grading policy for students who receive a "W" grade to reflect their level of performance at the time of withdrawal. It was further suggested that this might be done using W/S (withdrawal while performing satisfactorily) and W/F (withdrawal while failing) grades.

The Academic Policies Committee recommends no change to the "W" grade. In reaching its decision, the Committee considered the executive order (EO) 393, which states: "The symbol W indicates that the student is permitted to drop the course after \_\_\_\_ (day/week) of instruction with the approvals of the instructor and appropriate campus officials. It carries no connotation of quality of student performance and is not used in calculating GPA or progress points." W/S and W/F grades would differentiate between withdrawal requests that are based on serious and compelling reasons but passing, and requests that are motivated by poor academic performance. APC believes that a withdrawal is an academic action based on serious and compelling circumstances independent of performance.



# Memo

**Date:** March 2, 1999

**To:** Jean-Pierre Bayard, Chair  
Academic Policies Committee

**From:** Tom Krabacher, Chair  
Faculty Senate  
278-6593; FAX 278-5358

**Subject:** Items for Academic Policies Committee Agenda

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I am writing on behalf of the Executive Committee to ask you to place the following items on the APC agenda when the Committee's schedule permits. All reflect issues raised during recent meetings of the Faculty Senate.

1. *English Requirements for International Students (on Visa) and Permanent Residents.* At the last Senate meeting of the Fall 1998 semester, questions were raised as to whether the Senate was ever consulted in the development of this policy (found in the current catalog) and whether it discriminates unfairly on the basis of national origin. The APC is asked to examine the policy and recommend changes, if deemed appropriate. (Attachment)
2. *Current policy governing Last week of Instruction.* The APC is asked to examine and clarify, if necessary, the current policy governing the scheduling of tests and exams during the last week of classes. Existing policy as to the difference between a "test" (permitted in the last week) and a "final exam" (not permitted) is unclear. In addition, should it be an explicit requirement that faculty and students meet for an instructionally-related activity during the scheduled 2-hour final exam period? (Attachment)
3. *Institution of a W/S --W/F grading policy.* The APC is asked to consider and report on the desirability of changing existing grading policy for students who receive a "W" grade to reflect their level of performance at the time of withdrawal. This might be done by instituting the use of W/S (withdrawal while performing satisfactorily) and W/F (withdrawal while failing) grades.

TK:jlm  
Attachments

**LATE ADDITION TO THE FACULTY SENATE AGENDA**  
**5/13/99**

The following should be placed first on the list of FIRST READING ITEMS. This item was added by the Executive Committee at its 5/11/99 meeting, too late for inclusion on the printed agenda.

FS 99-47/Ex. EXECUTIVE COMMITTEE DEVELOPMENT OF PROCEDURES FOR  
CONTRACT IMPLEMENTATION, AUTHORIZATION OF

The CSUS Faculty Senate authorizes its Senate Executive Committee to act on its behalf in developing and recommending procedures for implementation of a ratified faculty contract. The Executive Committee will consult with representatives of the Faculty Policies Committee on this matter where possible. Procedures developed and recommended by the Executive Committee will be placed on the "Consent – Information" calendar of the first Faculty Senate agenda of the fall 1999 semester.

Faculty Senate Meeting  
Thursday, May 13, 1999

Moment of Silence:

**RICHARD A. SHILLING**

Supervisor Equipment Technician

College of Social Sciences and Interdisciplinary Studies

CSUS 1978 - 1999

5/13/99

Hall/Barrera

RESOLUTION: MANDATORY IMPOSITION OF FEES BY C.F.A.

WHEREAS the principle of collegiality among faculty requires mutual respect for one another's opinions, even when those opinions may be contrary to an established majority, and

WHEREAS academic freedom and individual personal rights include rights of belief and speech and association, and an important part of those rights is the right to refrain from speech, association, or other forms of support for causes with which a person disagrees, and

WHEREAS some individual faculty members would feel seriously aggrieved by being forced to pay mandatory fees to an organization they have chosen not to join; therefore

BE IT RESOLVED that the CSUS Faculty Senate urges the leadership of the C.F.A. to show respect for the rights of individual faculty members by withdrawing its request to the state legislature for power to impose involuntary fees upon nonmembers.