

CSU, SACRAMENTO
2011-12 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, November 15, 2011
3:00-5:00 p.m.
Sacramento Hall, Room 275

Present: Buckley, Cortez, Hammersley, Koegel, Meyer, Noel, Peigahi, Pinch, Russell,
Sheppard, Van Gaasbeck, Wagner
Absent: Hecsh, Krabacher, Miller
Guests: J. P. Bayard, Fang Gu (CODE)

MINUTES:

1. Open forum –

- CPC Chair, Kath Pinch circulated a draft version of the Impaction Policy. The small ad-hoc group working on the policy will meet again on November 29th to complete the policy and then bring it forward to the Executive Committee.
- Hammersley reminded the group that the Geology Department's rock collection Auction is this Friday, Nov. 18th, and she encouraged everyone to attend.
- Monica Cortez clarified the ASI Strategic Plan that the Graduation Initiative is for students who are in the process of graduating.
- Monica Cortez also asked for clarification if there will be an ASI board member serving this year. Chair Sheppard mentioned that the person serving will be David Lang, however, he is not available to attend this semester, but agreed to serve next semester.
- Buckley updated the committee regarding system wide budget news. He reported that the trustees are meeting today and tomorrow and they will be voting on the budget. Buckley circulated information regarding specific budget breakdowns system wide, by schools. He also elaborated and updated SB 1440 and the Transfer Model Curricula.
- Van Gaasbeck voiced concern with the ballot for the upcoming IIP vote. She felt that FERP faculty should be designated as such. Chair Sheppard suggested that this be discussed during the Chair's business section of the agenda where to planned to discuss SCIPP and consequently asked Kristin to wait and discuss it then.
- Van Gaasbeck recommended that a standing chair be present at the Senate when their items come forward to the Senate.
- Monica Cortez's discussed the Sacramento Bee article where a professor on our campus demands that "homemade treats" be brought to him each and every class. And when no one brought the "treats" he dismissed class. Students complained because they were scheduled to review for their mid-term. It was decided that this situation is not in the Senate's purview.

2. Minutes from November 1, 2011 were approved as amended.
Sheree Meyer attended.

6. The following amendment will be introduced at the next Senate meeting: A motion, on behalf of the Executive Committee, to refer ~~The Faculty Rights and Responsibilities on Professional Ethics document~~ and the Student's Rights and Responsibilities back to both the Faculty Policies Committee and Academic Policies Committees jointly. It was also

suggested that perhaps a joint workgroup, ad-hoc committee with a few members from both FPC and APC be created.

7. All Executive Committee member agreed that Area B Learning Outcomes be placed on the next Senate agenda, as is, as a first reading item ~~with a positive endorsement~~.

3. Chair's business -

- Sheppard welcomed and introduced Fang Gu (Library) representing the Committee on Diversity and Equity.
- Sheppard updated the committee on the search replacing Cheryl Johnson. He elaborated that three applicants were interviewed and one name was put forward to hopefully hire. However, we have not yet received word from HR, as to an offer or a response.
- Chair Sheppard spoke about the upcoming Senate Chairs meeting taking place at CSU, Long Beach on December 8th. As part of this meeting, their higher education forum will be discussing SB 1440. Sheppard mentioned that he has already approached Janet about the possibility of chairing that meeting, if indeed a Senate meeting is held on December 8th.
- A discussion took place regarding whether FERP faculty should be listed as such on the ballot on the SCIPP ballot. It was decided that no distinction between FERP and other faculty was necessary.
- Chair Sheppard reviewed the voting process when more than twice the number of seats are available. He explained that there will actually be two elections. First an election to narrow to the number to two and then an additional vote to determine the winner. The second election will take place directly after the first election.
- Chair Sheppard mentioned that Buckley had requested that today's agenda be reordered so that number 8 could be addressed first, allowing JP Bayard the freedom to leave upon the conclusion of the discussion. Everyone agreed to re-numbering the current agenda to accommodate this request.

4. Chair Sheppard explained that typically the Senate does not vote on endorsing implementation plans within the bounds of policy and that this could be presented to the Senate as an information item only. Buckley explained that over a year ago concerns on the impact of implementations were voiced. Some felt that this situation is unique and recommended that it be endorsed. A discussion followed and it was decided that endorsement would be seen as being proactive and some felt that there was no harm in supporting the endorsement. Buckley agreed to return this back to AITC and asked if it might be brought forward to the Senate as an information item only.

5. GE/GRPC vacancies were discussed. Chair Sheppard requested that feelers be put out to locate faculty, not currently represented on the committee, to fill the empty seats.

6. FPC vacancies were discussed. It was decided to invite Rodney McCurdy (Kin. & Health Science/H&HS) to join. That invitation will be extended, if he agrees to serve, his name will be placed on the next Senate agenda as a consent item.

7. Buckley has an appointment with Melissa Repa, tomorrow, to discuss the Timely Adoption of Textbooks and Instructional Materials Resolution that she has proposed. This will be discussed at the next meeting.

8. The Area B Learning Outcomes document will move forward on the next Senate agenda, as a first reading item, with a positive endorsement from the Executive Committee.

carried unanimously

9. APC - Timely Declaration of Major was referred from CPC. APC is referring the document back to CPC for further justification. Chair Pinch mentioned that she has an update to share. Two changes were recommended: 1) Currently, incoming freshmen and lower division transfer students declare a major after 60 units. 2) Junior level transfer students should declare following their second semester. CPC reviewed data, including Design and Nursing, and declaring a major at 60 units for any major is suggested. However, the junior level transfer students declaring, following their second semester, is not always possible and is problematic. This is the part they are reviewing and updating. CPC will be bringing forth new language shortly which will hopefully solve declaration of pre-major.

10. Motion: That the Minimum of “C-“ Grade in Prerequisite Courses policy language be placed as a future Senate agenda.

carried unanimously

Minimum of “C-“ Grade in Prerequisite Courses be forwarded as a first reading item on a Senate agenda with a positive endorsement from the Executive Committee.

carried with one abstention

11. FPC Chair Noel submitted The Faculty Responsibilities to Students in the Instructional Environment showing and comparing side-by-side comparisons. Several thanked and felt that the document proved to be a valuable one. Confusion as to how exactly FPC should move forward in completing their assignment was voiced. Chair Noel asked that exact language be given to FPC and Chair Sheppard agreed to do that. Chair Sheppard clarified that the assignment is to reconcile all of the policies related to Faculty Rights and Responsibilities as they currently exist: Faculty Responsibilities to Students in the Instructional Environment, Faculty Responsibilities to Professional Ethics, and Academic Freedom documents. Chair Sheppard suggested that FPC wait for feedback from APC regarding the Students Rights and Responsibilities.
12. APC is working on reviewing the implementation of a new policy for one-time change in registration unit caps. If APC is comfortable with the process, then there is no action that needs to be taken. The Senate does not call for endorsement or implementation of a process.
13. The Class Size recommendations and how to move forward was discussed. A discussion took place and it was decided to receive the document, unendorsed and put it on a future Senate agenda. Perhaps the statements of principles could also be submitted to the senate. It was noted that the original report was received by the Senate, although nothing has ever been done with the report and the guiding principles. Discussion will continue at the next meeting.
14. The next Executive Committee meeting is scheduled for Tuesday, November 22nd.