**2011-12 FACULTY SENATE EXECUTIVE COMMITTEE**

Tuesday, February 7, 2012

3:00-5:00 p.m.

Sacramento Hall, Room 275

**MINUTES**

Present: Buckley, Cortez, Hammersley, Hecsh, Koegel, Krabacher, Melzer, Miller, Noel, Peigahi, Russell, Sheppard, Van Gaasbeck

Absent: Miller (excused)

Guests: Juanita Barrena (Bio. Sci.), Sheree Meyer (Academic Affairs), Harit Agroia, Emily Aguirre, and Katie Magnuson (Health Science Students), Lindsey Wetzel, (Student Health Center), Kevin Wehr (CFA)

1. **Open Forum**
* Noel reported that in 2009, FPC had reviewed the Background Check proposal and that minutes are available from that discussion. Sheppard asked that the minutes be provided to Exec when the revised policy is forwarded from HR.
* Wehr provided an update on the bargaining process.
* Buckley reported that Ana-Louise Radimsky is willing to serve on GE/GRPC through 2013. Sheppard asked that the topic be discussed during Chair’s business.
1. **Minutes from January 31, 2012:** Approved as amended

Amendment: Open Forum, bullet #3 – ~~The Provost summarized the process~~. The issue was raised.

1. **Chair’s Business**
* **GE/GRPC:** In addition to Professor Radimsky’s willingness to serve, Sheppard reported that Sue Holl attends GE/GRPC on a regular basis and has asked to be appointed as a member. She is also a member of FPC. Buckley stated that Radimsky indicated her willingness was based on the absence of others. The Exec agreed to place the committee nomination of Sue Holl on Consent for February 16.
* **UBAC Membership:** Sheppard reported that three names need to be forwarded to the President. He has contacted Mike McKeough, whose term is ending, regarding his willingness to continue serving. The Exec was asked to consider nominations for future discussion.
* **Commencement:** Sheppard reported that commencement correspondence has been received and asked members to contact Janet Hecsh regarding commencement activities.
* **Senate Budget:** Sheppard reported that he has communicated with the Provost on the Senate budget needs for next year.
* **Grade Appeal Panels:** Sheppard reported that the pool for the Grade Appeal Panels is currently staffed but there is no one on the reserve list to pull from if there was a vacancy on a panel. He will be sending out a call for nominations.
* **IRT Forum:** Sheppard provided an update on the IRT forums request from Doug Jackson for faculty participants for the panel, “Faculty Ownership of Computers and What that Means to Both the Faculty and the University.” Ray Koegel (Communication Studies) and Mary Reddick (Library) have indicated their willingness to serve. Barrena suggested Ron Coleman. The Exec asked Sheppard to forward the names of Ray Koegel and Mary Reddick for the panel, with Ron Coleman as a backup possibly.
* **Manny Gale’s Forum:** Sheppard reported that he attended the forum and gave a brief speech on the topic of Budgets and Quality.
* **CPC:** Sheppard reported that CPC discussed the question that was before the Senate on February 2 regarding the BA/BS unit requirements. The Committee chooses to leave the recommendation and any further discussion in the Senate.
* **CODE:** Sheppard reported he had received correspondence from CODE regarding the program impaction documents and recommendations for the three programs that were given the right to become impacted (Psychology, Criminal Justice, and Health Sciences). CODE had concerns about the supplemental criteria wording and asked that those points be reconsidered with respect to the three programs. Sheppard informed CODE that the Program Impaction Policy would be returning to Exec for the long term adoption. CODE’s correspondence with be included in that review.
1. **Student Presentation – Tobacco Free Campus Policy:**  Three students from Health Sciences gave a presentation on a proposed policy for a Tobacco Free Campus. Sheppard stated that the students are asking the Faculty Senate to recommend to the President that the Sacramento State campus be tobacco free starting with fall semester 2014. Barrena suggested that a clause be added that recommends the development of a smoking cessation program for all members of the campus community. The Exec agreed to put the policy, with the additional clause, on the Senate agenda for either Feb 23 or March 1. Sheppard will notify Harit Agroia once the date has been confirmed.
2. **Select Committee Recommendations:** Hecsh provided revised documents to Exec and reported on the revisions. Sheppard stated that the first chapter paragraph in the Constitution that states, “The President or designee of the Emeritus Associate of CSU Sacramento”, is no longer correct. The Emeritus Association that was exclusively retired faculty is now the Retiree Association and is more inclusive. Hence the suggested revised wording, “a Faculty Emeritus member of the California State University Sacramento’s Retiree Association”.

The Exec decided to call a meeting of the Senate for February 23 and to place the motions pertaining to items #1, 2, and 10 on the agenda for First Reading. The documents will be posted on the Senate website.

1. **Research and Creative Activities Subcommittee - University Scholarly Activity Awards**

The item was moved to the Feb 14 Exec meeting.

1. **FPC and APC - Guiding Principles for the Faculty and Student Responsibilities Policy:** The Exec agreed to place the four recommendations on the Senate agenda for February 23 and discuss endorsement at the Exec meeting on Feb. 14.
2. **Online Education White Paper:** Sheppard reported that Miller asked that the paper be referred to AITC for review. The Exec agreed to refer the paper to AITC.
3. **Committee Appointments**
* ASI Appellate Council: Sheppard reported that Sylvester Bowie, Social Work, has indicated a willingness to serve. The Exec agreed to put place the nomination of Sylvester Bowie on Consent for February 16.
1. **Senate Agenda – Feb 16:** Sheppard reported the First Reading items, from Feb. 7, will move to Second Reading. The agenda was approved with the addition of the items mentioned above and that a background statement be added to the GSPC item and move to the end of Second Reading. The language from Title 5 regarding unit requirements in specific degree programs will be provided to the Senate.

Meeting adjourned.