

CSU, SACRAMENTO
2011-12 FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

Tuesday, January 24, 2012
3:00-5:00 p.m.
Sacramento Hall, Room 275

Present: Buckley, Cortez, Hammersley, Hecsh, Koegel, Krabacher, Melzer, Miller, Noel, Peigahi, Russell, Sheley, Sheppard, Van Gaasbeck

Guests: Juanita Barrena (Bio. Sci.), Carolyn Gibbs (Design/SCIPP Chair)

MINUTES

1. Open Forum

- Hammersley reported that her large format class had a wait list of almost 40 students, with no one standing. It is difficult to explain to students, who cannot get into the class, why there is no one standing. Barrena suggested a SacSend message be sent to all students explaining the enrollment limitation and that faculty are not allowed to add to their classes. Buckley suggested that a conversation be held with the Senate to explain in situation in detail.
- Buckley suggested President Gonzalez be asked to speak to the Senate about the new initiative: “Redefine the Possible” and a budget update be made to the Senate. He recommended UBAC faculty reps present a review of this year’s budget – the cuts and how they were dealt with – and current thinking on what lies ahead. Also have the Academic Affairs Budget Advisory Committee faculty reps review the impact on this year’s budget allocations to colleges and the library.
- Gibbs provided an update on the new Program Prioritization Policy from SCIPP. The Committee would like the Senate to take up the idea of recommending to the President that the policy be changed that the rankings not be a single list of everything ranked together. The current list would be moved from two groupings, undergraduate and graduate, to four groupings. The list of undergraduate majors and minors would end up in the 4th quartile. The purpose is to look at 4 columns of majors and minors not three columns of majors and one column of minors. Miller stated that the topic was more of a business item than an open forum item and the discussion was then placed on the agenda.
- Hammersley reported that her faculty web page was up and invited the Committee to view it at <http://www.csus.edu/faculty/h/hammersley/> .
- Barrena asked if a program review of IRT had ever been considered. Gibbs responded that AITC is working on a strategic plan for academic technology and an assessment plan for being able to assess some of the strategic goals. The assessment plan assesses technology on this campus as it relates to academics in general and not only to IRT. It will be forwarded to the Senate this semester. Sheppard recommended a referral to AITC on the question of a program review of IRT, in the context of the other plans, and this passed on consensus.
- Miller expressed concern about the lack of work done on the fire damage to the 5th floor of Mendocino Hall. The working conditions are not good. The work was to be done over the break. Gibbs replied that the process was more complicated than expected as it required architectural drawings. The Provost stated that he would check on it.

2. **Policy on Instructional Program Priorities:** The Committee continued the discussion. Noel recommended that the amendment be placed on the February 2 Senate agenda as a First Reading item. Van Gaasbeck requested background information be provided for the Senators. Gibbs agreed to write up the information and send to the Senate Chair by Thursday. The Exec agreed to place the following on the February 2 agenda:

“Policy on Instructional Program Priorities: Academic Planning, Resource Allocation and Enrollment Management, Amendment of”.

The Faculty Senate recommends the following change to the quartile grouping as outlined in Section V of the Policy on Instructional Program Priorities: Academic Planning, Resource Allocation and Enrollment Management:

The process of making recommendations for academic prioritization shall result in four separate groupings—undergraduate degree programs (majors), other undergraduate programs (e.g., minors/certificates), graduate degree programs, and other graduate programs (e.g., credentials/certificates) – into quartiles based upon the criteria described in Section III (for undergraduate programs) and Section IV (for graduate programs).

A second motion to endorse the recommendation failed.

3. **Minutes from December 13, 2011:** Approved as published.

4. **Chair Business**

- **Manny Gale’s Forum:** Sheppard reported that the Forum had been rescheduled and information will be sent out once the date is confirmed.
- **Faculty Endowment for Student Scholarships:** Sheppard reported that the award recipients have been selected, verification of their eligibility was done and they have been notified. Students who did not receive the award have also been notified. The Senate staff are moving forward with the award ceremony arrangements.
- **Sonoma State University Resolution on Shared Governance, The Academic Senate CSU and the Leadership of Chancellor Charles B. Reed:** Sheppard reported that Sonoma State passed a vote of no confidence in Chancellor Reed.
- **Letter of Urgent Concern to the Board of Trustees of the California State University:** Sheppard reported that this letter came out of the Statewide Senate and had seemed to prompt the reassessment of budgeting for the Statewide Senate at the Chancellor’s level.
- **Class Size white paper:** Sheppard reported that he is still missing some responses and he needed the original CPC correspondence on the question of the class size task force and recommendations.
- **ASI Farmer’s Market Survey:** Sheppard reported that he had it included the announcement in the Monday Bulletin. Cortez reported that they received approximately 780 responses.
- **Committee assignments following VP Wagner’s retirement:** Kent Porter will attend FPC meetings.
- **College of Business Administration reorganization – as it pertains to the Senate:** Sheppard reported that due to a restructuring in the College, their faculty may not be able to vote on Senate leadership for next year and may also be disqualified from running for senate leadership. A few years back CBA consolidated all of their departments (approximately 5) into one large department. This disenfranchised their faculty because under Senate bylaws they would have gone from five different departments qualifying for one or two senators to

one department that would only have two senators. It was decided that the count would be based on RTP committees instead of departments. Suzanne Ogibly, Associate Dean for Faculty, CBA reported that the College was currently in the process of eliminating one of their areas through their current RPT cycle and didn't expect committee appointment votes until the end of the semester once the RTP Committee closes out and the new structure is in place. Sheppard clarified that the CBA faculty would not be able to participate in the March organizational meetings of the Senate, because they will not know how many Senators they will have until the new year. Barrena suggested that the College divide themselves into 4 or 5 organizational units/division to be considered electing units for the purpose of electing senators. Sheppard responded that was suggested to Susan Ogibly and she indicated that it would likely not happen as she expected people would resist having that vote ahead of time in an organizational structure that doesn't yet exist. CBA doesn't expect to take up new form for elections until the last Faculty meeting of the semester. Krabacher suggested that the elections take place under the structure that is in place at the time of the elections which means that they can go forward and elect for next year. Sheppard stated with the Committee's agreement and based on advice from the Senate parliamentarian, he would contact Susan Ogibly and suggest that CBA continue to have elections for next year as though nothing was changing.

- **SAEPT Update:** Sheppard reported that the memo from Lori Varlotta was sent out and no feedback was received. The Committee agreed that unless the topic was raised again, there was no need to invite Lori to speak to the Senate.
 - **Other upcoming business:** Sheppard reported Jason Geiger and Sheree Meyer, Assoc. Dean for Undergraduate Studies, will attend the January 31 meeting to discuss the policy of "a class not being taught for two years be removed from the course inventory". A copy of the policy will be provided prior to the meeting. For the February 7 meeting, two students from the Health Sciences program would like to have the Senate consider a proposal for a policy to make the entire campus smoke free and will present it to the Committee.
5. **Consortium Agreements:** Sheppard reported that Ed Mills was out ill so the discussion would be rescheduled to either the January 31 or February 7 meeting. Ed and Mary McCarthy-[HeintzHintz](#) will provide more information at the meeting.
 6. **Program Review Reports: Department of Women's Studies, Gerontology Program, and Asian Studies Program.** The Program Review reports were discussed. Sheppard expressed concern about report recommendations being addressed to the appropriate person. A recommendation in the Asian Studies report is addressed to the Dean when it should be addressed to the Provost. Another pertains to faculty not being credited on a workload basis for teaching a required class in the program. He informally asked the Provost to review the recommendation. The Provost responded that he would. The Exec agreed to place all three program reports on consent for February 2.
 7. **Substantive Program Proposal – College of Arts and Letters: Department of English – TSOEL:** The Committee discussed the proposal. After discussion, the Exec agreed to place the program proposal on consent for February 2.
 8. **Administrative Search Committee for VP of Administration and Chief Financial Officer:** Sheppard reported no other nominations were received other than the two CBA nominations, Eric Lin, Finance and Matthew Hoag, Accounting and Information Systems, and no more names were forthcoming at the meeting. The Exec agreed to place the names on consent for February 2.

9. Committee Appointments: Sheppard reported the following Committee vacancies: ASI Appellate Council: 1 member; Campus Safety and Environmental Health Committee: 1 member from Criminal Justice - he suggested that the Chair of Criminal Justice be contacted; Writing and Reading Committee and the Curriculum Committee: 5 College vacancies.

10. Faculty Recruitment: Sheley reported that the issue of how to raise the profile of faculty recruitment has been going on for a while. The recommendations that are forwarded to the Dean need to list the strengths and weaknesses of every candidate. Sheppard asked if this item need Senate endorsement. The Provost responded that he would like to review it, take it to the Deans, and then bring it back to the Executive Committee.

11. Committee Updates:

- **ASCSU meeting – January 6 at CSUS:** Miller reported that the meeting was held at CSUS. She expressed the Committee’s gratitude to the Senate staff for their meeting support and provided an update on the Plenary Session.
- **Select Committee:** Hecsh reported she will present an update on the Committee’s progress at the January 31 meeting.

12. Senate Agenda – February 2:

- The agenda was approved with the addition of the items discussed today.

The next meeting of the Executive Committee will be on Tuesday, January 31.

Meeting adjourned.