

ACADEMIC INFORMATION TECHNOLOGY COMMITTEE

AITC
Friday, November 7, 2014
12:00-1:00 p.m.
Sacramento Hall Room 275

MINUTES

Members Present: Debra Brady, Sylvester Bowie, Chia-Jung Chung, Ronald Coleman, Jonathan Kaplan, Christine Miller, Mary Reddick, Mark Rodriguez, Carol Houston (for Melissa Repa), Mike Wimple

Also Present: Kathy Garcia, Gregory Allen (Sac State Hornet reporter)

1. Debra Brady volunteered to take notes, meeting was recorded on a digital recorder
2. Agenda approved with changes: Debra Brady, second Mike
3. Minutes of Oct 17 meeting approved without revisions
4. Senate Report on Strategic Plan: Sylvester presented information from the issue of Strategic Plan and the role of AITC its own having a strategic plan; or functioning as a “watchdog” ; or being part of a larger strategic plan, such as falling under the umbrella of Academic Affairs Strategic Plan and have an active role in Strategic Plan development and evaluation of the performance.
Plan: November 20th, next Faculty Senate we recommend that a Senator (perhaps Lisa Hammersly) amend the language of the AITC Charge to state something like:

“Participate in collaborating with IRT and Academic Affairs Strategic Plan development and evaluation of performance of the strategic plan ”

5. Open Forum

Absentee Policy: Carolyn Gibbs is the representative to the committee will be attending but will be absent some days due to unit meetings scheduled at the same time.

Clickers: need representative to participate in committee with CTL on evaluating changes in the current clickers as the company is undergoing transition to the Cloud. Debra volunteered.

Mark asked the question of how does ATCS influence this group, i.e., AITC. Sylvester pointed out that on ongoing issue is that we need a “cheat sheet” to keep straight which group/unit/office deals with which issues.

Request an updated list of specialized software in campus open labs to assist in scheduling, etc.

Committee requests from IRT usage data on the access points, peak times, and why SacCT is slow

and limited. The functioning of the learning management system continues to be an issue in taking a long time to access, running slowly, kicking students off in the middle of tests, going down frequently.

Access to printing one fee poster per student by STC (Student Technology Center) annually has been very well received and helped generate increased participation in the recent Provost's Student Research Showcase. An excellent example of collaboration.

Social Media Policy:

Tabled until next meeting. Subcommittee (Gibbs, Brady, Clark?) will be meeting on Thur Nov 13th to review and revise current draft. Sacramento State Wed Central Social Media Guidelines were also distributed. These are general guidelines for anyone who uses social media that involves university representation. These will be referenced in the AITC Social Media Guidelines, but the AITC Guidelines will reflect Faculty/Student use of Social media for academic learning goals.

6. Next Meeting

Next meeting will be November 21, 12- 1 pm, SAC 275