

Attachment CC
Faculty Senate Meeting
May 17, 2012

To: Executive Committee

Curriculum Policies Committee

From: Dan Melzer, Spring 2012 Interim Chair, Curriculum Policies Committee

Date: May 13, 2012

RE: Spring 2012 Report from Curriculum Policies Committee

Attached is the Spring 2012 report from the Curriculum Policies Committee for dissemination. Since the current CPC Interim Chair was on sabbatical in Fall 2011 and the Fall 2011 CPC Chair is on sabbatical in Spring 2012, **this report only contains information from Spring 2012.**

First, I'd like to thank the members of the committee for all of their work this semester. I would also like to thank former Chair Katherine Pinch for preparing me to act as interim Chair. I would like to extend personal thanks to the Faculty Senate office staff member who assists the CPC, Bonnie Smith. I would also like to thank the members of the Executive Committee for their patience with me as I learned the ropes as an interim Chair. I look forward to turning the reigns over to the capable hands of incoming CPC Chair Stephanie Biagetti for the coming academic year and continuing to serve on the CPC. I would also like to thank Kristin Van Gaasbeck, Chair of Academic Policies Committee, for providing an excellent model for this report. If you have any questions or concerns regarding the attached report, please do not hesitate to contact me at melzer@csus.edu or 916.278.6925.

Curriculum Policies Committee
Report from Spring 2012
Prepared by Dan Melzer, Spring 2012 Interim Chair
May 13, 2012

I. Background

The Curriculum Policy Committee's (CPC) charge is available on the Faculty Senate website: <http://www.csus.edu/acse/cpc/charge.htm>

The committee's membership is given below. Attendance records from the Faculty Senate Office for meetings during Spring 2012 are in Appendix A.

Voting Members

Ben Amata, Library (LIB)
Dian Baker, Nursing (HHS)
Stephanie Biagetti, Teacher Education (EDUC)
Lusine Muradyan, ASI
Ben Fell, Civil Engineering (ECS)
Brett Holland, Biological Sciences (NSM)
David Lang, Economics (SSIS)
Vivian Llamas Green (Associate Register)
Vera Margoniner, Physics and Astronomy (NSM)
Dan Melzer (Interim Chair), English (A&L)
Boniface Michael, Management (CBA)
Katherine Pinch (on Sabbatical for Spring 2012), Recreation Parks and Tourism (HHS)
Beatrice Russell, Foreign Languages (A & L)

Non-Voting members

Sheree Meyer (Associate Dean of Undergraduate Studies)
Chevelle Newsome (Associate Dean of Graduate Studies)
Bonnie Smith (Faculty Senate Office)

Table 1: CPC Meeting Dates, Spring 2012

February 7
February 21
March 6
April 3
April 17
May 1

The CPC meets on the first and third Tuesday of each month, from 1:30-2:50.

II. Summary of CPC Business

Below is a table summarizing items that were considered by the CPC during Spring 2012. The complete policy language is available in Faculty Senate agenda (on the action date) and on the Faculty Senate website.

As indicated by the items in the following two tables, the committee's business derived from a recommendation from the Reading and Writing Subcommittee, a referral from the Senate regarding a proposal for BA and BS minimum requirements, a systemwide credit hour definition policy implementation at the behest of WASC, and a program review policy change from PROC.

Table 2: CPC Recommendations and Faculty Senate Action Items

<i>Source</i>	<i>Title</i>	<i>Action</i>
Reading and Writing Subcommittee	Proposal for movement from EPT Placement to Directed Self Placement	Revision to CPC in Fall 2013
Senate referral	BA and BS Minimum Requirements	Pending discussion by CPC in AY 2012/2013
CSU Chancellor's Office	Interim Credit Hour Definition Policy	Approved 5/10/2012
PROC	Program Review Proposal	Transmitted to Senate Exec

III. Carry-Over Items for AY 2012/2013

In order to keep all interested parties informed about CPC business, the current practice is to include a list of items pending on the CPC agenda for each committee meeting. There are eleven items that carry over from this academic year to be considered by the APC in the 2012-2013 academic year. These items were not on the APC agenda for this year either because of lack of time, and/or because they were referred to the CPC late in the year.

Credit Hour Definition Policy: In Fall 2012 CPC will work with OIR to create and administer a survey for students and instructors to find out if there are problems with not enough (or too much) work being assigned for a credit hour. CPC discussed starting with surveying GE classes, but Senate Exec suggested surveying more than just GE classes. CPC decided we would make a draft of some credit hour guidelines for various kinds of courses and will show this draft to deans and college curriculum committees to see what revisions/additions they suggest. CPC will aim to have a revised Credit Hour Definition Policy to the Senate by early Spring 2013.

Timely Declaration of Major: CPC has a draft of a timely declaration of major policy but is waiting for APC to look at timely declaration of major before proceeding.

BA/BS unit requirements: The Senate referred this policy back to CPC with three issues to consider from Senator Barrena: 1. She suggested we include definitions of the Bachelors of Fine Arts and Bachelor of Music, 2. She wants to know who has the authority to limit the number of units in a major field? and 3. She wants to know what distinguishes the different degrees (BA, BS, BFA, BM) academically?

Course inactivation: A proposal from the Curriculum Subcommittee for guidelines for course inactivation was transmitted to CPC in Spring 2012. Due to lack of time this proposal was not considered in Spring 2012 but will be considered in AY 2012-2013.

Revisions to Forms A and B. There was a problem with lack of clarity with Form B's in Spring 2012 because a number of departments were making changes to their programs that affected other departments without consulting with those other departments. Curriculum Subcommittee wanted Exec to define "consultation" and Exec referred it to CPC. Associate Deans Meyer and Newsome will present proposed changes to Forms A and B to CPC in Fall 2012.

Revised Directed Self-Placement Proposal: In Spring 2012 the CPC approved a proposal coming up from the Reading and Writing Subcommittee that would change placement into first-year composition courses from the English Placement Test (EPT) to Directed Self-Placement (DSP). When this proposal was later vetted with the English Department and the Associate Dean of A&L and Academic Affairs feedback led to revisions to the proposal. The revised DSP proposal will be considered by CPC in Fall 2012.

Transitioning to a one-year catalogue: In Spring 2012 Associate Register Vivian Llamas Green asked CPC to consider approval of a transition to a one-year catalogue. Due to lack of time this request was not considered in Spring 2012 but will be considered in AY 2012-2013.

Adding service learning to course classifications: In Spring 2012 Todd Migliaccio of Sociology asked to be put on the CPC agenda to request that we add "service learning" to course classifications. Due to lack of time this request was

not considered in Spring 2012 but will be considered in AY 2012-2013.

Technology whitepaper and eLearning policy: In Spring 2012 Senate Exec asked CPC to review the technology whitepaper and eLearning policy. Due to lack of time this request was not considered in Spring 2012 but will be considered in AY 2012-2013.

Supplemental instruction proposal: In Spring 2012 APC considered whether supplemental instruction should count in unit limits for registration, and before they could come to a decision on this they requested that CPC come up with a definition for supplemental instruction. Due to lack of time this request was not considered in Spring 2012 but will be considered in AY 2012-2013.

Impaction policy: Senate Chair Shepherd requested to be a guest at CPC to suggest a revision to the Impaction Policy. Due to lack of time this request was not considered in Spring 2012 but will be considered in AY 2012-2013.

Appendix A: Curriculum Policies Committee Attendance, Spring 2012 (x = did not attend)

	2/7	2/21	3/6	4/3	4/17	5/1
Voting members						
Ben Amata						
Dian Baker				X		
Stephanie Biagetti						
Lusine Muradyan						X
Ben Fell				X	X	
Brett Holland			X			
David Lang					X	
Vera Margoniner	X			X		
Dan Melzer						
Boniface Michael					X	
Beatrice Russell					X	
Vivian Llamas Green						
Non-voting members						
Sheree Meyer					X	
Chevelle Newsome						