

Academic Program Prioritization: Evaluation Process Summarized

updated February 21, 2012

Phase I : Program Data is Reviewed without Comparison to Other Programs.

1. The data provided by each program will be independently reviewed by two committee members. Committee members will not review any program within their department.
2. The Committee Chair who does not participate in this Phase I review, identifies divergent or discordant evaluations and brings them to the full Committee for discussion and resolution.
3. Committee members who are a part of a program in question will recuse themselves from the discussion. Committee members will also recuse themselves in the discussion of any other program within their department.
4. For each criterion, results from Phase I reviews are placed into one of three categories:
 - “Data presented by the program demonstrates the criterion is a “strength” for the program.”
 - “While data presented by the program was deemed sufficient, the data did not demonstrate the criterion as a “strength” for the program.”
 - “No data was presented by the program or data presented by program was insufficient.”

Phase II: Programs are Compared by Criteria.

1. A team of three committee members will be assigned to each criterion. The Team will compare all programs and will place each program in one of four positions (Refer to Policy V.I.c.). The position will determine the score value (4=strongest 1=weakest). Committee members will not review the criterion of any program within their department.
2. Divergent or discordant placements are brought forth to the full committee for resolution. Committee members who are a part of a program in question will recuse themselves from the discussion. Committee members will also recuse themselves in the discussion of any other program within their department.
3. Results are published in a table format.

Overall Program Prioritization Ranking Formula

Although phase I will have some influence on the raw score of the primary and secondary criteria, it will not be sufficient to move a program from one quartile to another. The phase II raw score is the primary source for determining a program’s preliminary overall quartile placement and the program’s relative standings within each criterion. The Primary Criteria (60%; unprioritized and unweighted within set) has precedence over the Secondary Criteria (40%, unprioritized and unweighted within set).

On April 16th, programs can expect to receive their program’s preliminary overall quartile placement and their relative standings within each criterion. The committee will only provide its holistic evaluation along with “insufficient evidence”, “strength” or “weakness” in its response to each criterion.

To calculate the raw score for Phase 2, add the ‘ranking scores’ for each criterion and divide by 16 (Primary) and 32 (Secondary).

Primary	4 + 3 + 4 + 1 Total = 12/16 = .75
Secondary	3 + 4 + 4 + 2 + 2 + 3 + 3 + 2 Total = 23/32 = .7188