

**Attachment E**  
**Summary and Rationale for FS 11/12-101/SEL**  
**Creation of Student Affairs Policy Committee**

The proposed SAPC responds directly to recommendations 6 and 7 from the May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report. Along with **FS 11-12/103/SEL** – and **FS 11/12-104/SEL**, this proposed SAPC addresses recommendation 3 from that report, as well. Significant changes are summarized below.

Links to documents pertaining to **FS 11/12-101/SEL**

1. May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report (<http://www.csus.edu/acse/archive/1011/Senate%20Select%20Comm%20final%20report.doc>)
  2. Charge, Membership and Operations of the current Academic Policies Committee (<http://www.csus.edu/acse/apc/charge.htm>)
  3. Charge, Membership and Operations of the current Faculty Endowment and Scholarship Committee (<http://www.csus.edu/acse/chrg-FEFC.htm>)
  4. Charge, Membership and Operations of the proposed Student Retention and Graduation Subcommittee (See **FS 11/12-102/SEL**)
  5. August 25, 2011 memorandum from Kristin VanGaasbeck, 2011-2012 APC Chair, included in Attachment K to the March 15, 2012 Faculty Senate Agenda.
1. Changes name from Academic Policies Committee to Student Affairs Policy Committee and removes responsibility for the academic calendar to the Faculty Affairs Policy Committee, as described in recommendations 6 and 8 of the May 2011 Senate Select Committee Report.

Rationale: The principle rationale for this recommendation is provided on pages 6 and 7 of the May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report as follows:

*The Select Committee recommends that the charge of the Student Affairs Policies Committee be the charge of the current Academic Policies Committee with a slight amendment to remove the task of recommending the academic calendar from the Committee's agenda...the Select Committee has found the workload of the current Academic Policies Committee to be disproportionately large simply because many policy questions raised by new or revised executive orders about grades, repeating courses, admissions standards and campus discipline require careful answering following often prolonged study and deliberation. To divide the committee to reduce its workload would be as contrary to the Select Committee's several concerns stated above as to add more tasks to its agenda. As currently constituted and charged the Committee functions efficiently and effectively to exercise a jurisdiction coterminous with one of the three divisions of the University about which the Senate may be expected to make recommendations. By amending its charge to relieve it of responsibility for proposing a biennial academic calendar, the Senate will go as far as may be toward reducing the committee's current workload without disturbing a jurisdiction defined by the currently received idea of "student affairs".*

*The Select Committee recommends that the charge of the Faculty Affairs Policies Committee be the charge of the current Faculty Policies Committee (FPC) with the addition of responsibility for recommending the biennial academic calendar. The Select Committee has found that the currently received charge of the Faculty Policies Committee comprehends all but one of those faculty policies not confided by the M.O.U. (the bargaining agreement) to a differently constituted committee. That one is arguably the calendar. To achieve something of a more equitable distribution of workload among the three committees recommended to be established, the Select Committee has thought wise a shift of responsibility for recommending the calendar to the new committee concerned primarily with faculty affairs. The Select Committee realizes, of course, that the calendar carries implication and consequences for the delivery of the instructional program and thus for curriculum but so long as program delivery is primarily if not exclusively a faculty affair, the Select Committee believes the matter of the calendar is best removed from student affairs to be included henceforth among faculty affairs.*

2. Creates a Student Retention and Graduation Subcommittee with a reporting relationship to the new SAPC as described in recommendation 7 of the May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report.

Rationale: The principle rationale for this recommendation is provided on page 6 of the May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report as follows:

*...the Select Committee further recommends that the Senate establish a new Student Retention and Graduation Subcommittee to report as well to the Student Affairs Policies Committee.*

Kristin VanGaasbeck, 2011-2012 APC Chair, supports the creation of this subcommittee (see Attachment K to the March 15, 2012 Faculty Senate Agenda).

3. Change the reporting relationship of the Faculty Endowment for Student Scholarships Committee, which currently reports to the Executive Committee, to the new SAPC.

Rationale: Although recommendation 9 of the May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report places the Faculty Endowment for Student Scholarships Committee under the Faculty Affairs Policy Committee, recommendation 3 says to put the working committees under the most appropriate policy one. Thus, because the FESSC deals with student awards, its reporting relationship to the Student Affairs Policies Committee seems more appropriate than to the FAPC.

4. Added the requirement that one member of the Policy committee serve as a liaison between itself and the following committees:
  - Academic Standards Subcommittee
  - Readmissions Subcommittee
  - Student Retention and Graduation Subcommittee
  - Faculty Endowment for Student Scholarships Committee

Rationale: Liaisons can facilitate communication between Policy committees and the committees that report to or are overseen by them.

5. Added ex-officio, non-voting members of the administration to the Membership.

Rationale: Members of the administration often bring insight or perspectives that enhance and inform Policy committee work. Adding them to the committee membership formalizes the request for their participation on the committee.

6. Added “Election and Role of Chair” that specifies how the chair is elected, the length of each term, the number of consecutive terms that the chair may serve and the chair’s status on the Senate and the Executive Committee.

Rationale: Items A through C provide information that is consistent across all Policy committees and can be found in the Faculty Senate Bylaws. Item D is subject to Referendum (FS11/12-81). Item E specifies this committee chair’s status on the Executive Committee, which is needed because of the approval of FS11/12-85.

7. Added several items to the Operations, including statements regarding how often meetings should be held, the definition of a quorum, that meetings are open to the university community and when meeting agendas and minutes should be distributed and published.

Rationale: These updates to the operations are aimed at enhancing communication between the Faculty Senate and the Policy committee.